



Agenda
The Township of Cavan Monaghan
Special Council Meeting
Tuesday, March 19, 2013
7:00 p.m.
Council Chambers

Members of the gallery are asked to please turn off all electronic devices during the Council Meeting. Any special needs requirements pertaining to accessibility may be directed to the Clerk's Office prior to the meeting.

	Pages
1. Open Session	
2. Call to Order	
3. Disclosure of Pecuniary Interest and the General Nature Thereof	
4. Additions/Deletions to the Agenda	
5. Minutes	
5.1 Minutes of the Special Council Meeting held February 21, 2013	3 - 6
5.2 Minutes of the Special Council Meeting held March 11, 2013	7 - 11
6. Closed Session	
7. Public Meeting	
7.1 Resolution to open Public Meeting	
7.2 Report - Finance-2013-08 Final 2013 Public Budget Presentation (K.Pope)	12 - 53
7.3 Questions from members of Council	
7.4 Questions from members of the public	
7.5 Support: Any person wishing to speak in support	

7.6 Objections: Any person wishing to speak in opposition

7.7 Correspondence Received

7.8 Consideration of Report

7.9 Resolution to close Public Meeting

8. Confirming By-law

8.1 By-law No. 2013-25 being a by-law to confirm the proceedings of the Special Meeting of the Council of the Township of Cavan Monaghan held on the 19th day of March 2013.

9. Adjournment



**Minutes
The Township of Cavan Monaghan
Special Council Meeting**

**Thursday, February 21, 2013
9:00 a.m.
Council Chambers**

Those members in attendance were:

Council	John Fallis Scott McFadden Tim Belch Jim Chaplin Lynda Todd	Mayor Deputy Mayor Councillor Councillor Councillor
Staff	Yvette Hurley Elana Arthurs Kimberley Pope Jenna Clark Karen Ellis Brenda Whitehead Wayne Hancock Bill Balfour	C.A.O. Clerk Director of Finance/Treasurer Deputy Treasurer Director of Planning Director of Economic and Community Development Director of Public Works Fire Chief

- 1. Open Session**
- 2. Call to Order**

Mayor John Fallis called the meeting to order at 9:00 a.m.

- 3. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

- 4. Additions/Deletions to the Agenda**

R/21/02/13/01

Moved by: McFadden

Seconded by: Chaplin

That Council approve the Special Budget Meeting agenda for February 21, 2013 as presented.

Carried

5. Minutes

5.1 Minutes of the Special Budget Meeting held January 15, 2013

R/21/02/13/02

Moved by: McFadden

Seconded by: Todd

That Council approve the minutes of the Special Budget Meeting held January 15, 2013 as presented.

Carried

6. Report-Finance-2013-05 3rd Public Draft 2013 Budget Presentation

Ms. Pope presented the 3rd draft of the 2013 budget and recommended a 9.9% residential tax increase. She noted the tax ratios are set by the upper tier municipality and the Peterborough County Director of Finance will provide a report to County Council for review. Ms. Pope identified the changes in operating budget reductions previously indicated in the 2nd draft from \$656,644 to \$575,216 in the 3rd budget draft.

Council discussed the General Reserve Funds and how they are allocated to identify specific projects.

R/21/02/13/03

Moved by: McFadden

Seconded by: Belch

That Council direct staff to move the \$340,000 currently allocated in Capital Request under Fire and Roads Department Transfer to the General Reserve.

Amended

R/21/02/13/04

Moved by: Chaplin

Seconded by: McFadden

That Council direct staff to move the \$40,000 currently allocated in Capital Request under Roads Department Transfer to the Asset Replacement Fund specifically identifying the Public Works equipment.

Carried

R/21/02/13/05

Moved by: McFadden

Seconded by: Belch

That Council direct staff to move \$300,000 currently allocated in Capital Request under Fire Department Transfer to the General Reserve without specifically identifying any department.

Carried

R/21/02/13/06

Moved by: Chaplin

Seconded by: McFadden

That the meeting be opened to allow questions from the public.

Carried

Lyell Shields

Mr. Shields asked about the \$300,000 transfer to the General Reserve Fund and spoke to communicating with the residents about any potential tax increase to ensure understanding while the slots continue to operate.

Council discussed the impact to the Township of losing the OLG Slot funding and the potential of the Casino moving to an alternative municipality.

Andy Harjula

Mr. Harjula asked about the potential cost of a consultant if Council decides to move forward with a Ward Boundary Review and the costs associated with the Maple Leaf Park upgrades.

R/21/02/13/07

Moved by: Chaplin

Seconded by: Todd

1. That Council receives the 3rd Public Draft 2013 Budget Presentation for discussion; and

2. That Council defer the decision to select a Residential Tax Rate increase for the 2013 budget to the March 4th Council meeting; and

3. That Council provides discussion on the 2013 Operating and Capital Budget.

Carried

7. Closed Session

There were no Closed Session items.

8. General Business

9. Confirming By-law

9.1 By-law No. 2013-15 being a by-law to confirm the proceedings of the Special Budget Meeting of the Council of the Township of Cavan Monaghan held on the 21st day of February, 2013

R/21/02/13/08

Moved by: Chaplin

Seconded by: Belch

That By-law No. 2013-15 being a by-law to confirm the proceedings of the Special Budget Meeting of the Council of the Township of Cavan Monaghan held February 21, 2013 be read a first, second and third time and passed this 21st day of February, 2013 sign by the Mayor and Clerk and the Corporate Seal attached.

Carried

10. Adjournment

R/21/02/13/09

Moved by: McFadden

Seconded by: Chaplin

That Council adjourn the Special Budget Meeting. (11:09 a.m.)

Carried

John Fallis
Mayor

Elana Arthurs
Clerk



**Minutes
The Township of Cavan Monaghan
Special Council Meeting**

**Monday, March 11, 2013
9:30 a.m.
Council Chambers**

Those members in attendance were:

Council	John Fallis Scott McFadden Jim Chaplin Lynda Todd	Mayor Deputy Mayor Councillor Councillor
Staff	Yvette Hurley Elana Arthurs Cindy Page Kimberley Pope Jenna Clark Karen Ellis Brenda Whitehead Wayne Hancock Kyle Phillips Bill Balfour	C.A.O. Clerk Deputy Clerk Director of Finance/Treasurer Deputy Treasurer Director of Planning Director of Economic and Community Development Director of Public Works Chief Building Official/ By-law Enforcement Officer Fire Chief

Those members absent were:

Council	Tim Belch	Councillor
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1. Open Session

2. Call to Order

Mayor Fallis called them meeting to order at 9:30 a.m.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

4. Additions/Deletions to the Agenda

5. Closed Session was moved to occur after **6. Presentations.**

R/11/03/13/01

Moved by: Chaplin

Seconded by: McFadden

That the agenda for the Special Council Meeting of March 11, 2013 be adopted as amended.

Carried

6. Presentations

6.1 Nigel Bellchamber - Service Delivery Review Final Report

Mr. Bellchamber presented his Modified Service Delivery Review identifying the financial impact of the OLG Slots to the Township of Cavan Monaghan. He provided a comparison of neighbouring municipalities and reviewed what the Township has achieved in reducing the dependency on the OLG Slots in the previous two years. He spoke to options for potential savings, increased revenue and the capital needs projections for the Township. Mr. Bellchamber provided recommendations on how the Township should move forward to further reduce the dependency on the OLG Slot funding in preparation for the loss of this revenue.

Council discussed prioritizing capital projects to ensure the Township is ready should Provincial and/or Federal funding become available.

R/11/03/13/02

Moved by: McFadden

Seconded by: Todd

That the CAO and senior staff be directed to provide a report within 30 days on the process, timing and cost associated with developing a detailed capital budget for the period of 2014 to 2024 inclusive, to include but not be limited to the studies and other investments required for preparation of this budget, the expenditures projected for each of those years, and the sources of financing projected not limited to but to include property tax contributions, reserves and reserve fund, senior government grant contributions and where appropriate short term debt financing.

Carried

R/11/03/13/03

Moved by: Chaplin

Seconded by: Todd

That Council allow members of the public to ask questions regarding Mr. Bellchamber's report and draft 2013 budget.

Carried

Lyell Shields - spoke to the semantics of explaining the tax increase so the public understands, and the continuation of the Slot funding, should the OLG Slot facility remain in Cavan Monaghan.

Karla Buckborough - spoke about the current organization of the Cavan Monaghan Libraries and the recommendations from Mr. Bellchamber.

Ms. Pope spoke to the ability for the Township of Cavan Monaghan to fund the Operating portion of the budget without the reliance on the OLG Slot funding should Council move forward with a 10% residential tax levy increase.

R/11/03/13/04

Moved by: Todd

Seconded by: Chaplin

That staff be directed to send a letter to OLG regarding any information that might be available with their preferred casino location.

Carried

R/11/03/13/05

Moved by: McFadden

Seconded by: Chaplin

That staff be directed to prepare the final draft of the 2013 budget with a 10% municipal tax increase.

Carried

6.2 Update from March 5, 2013, City of Peterborough Planning Committee Meeting - Mayor Fallis and Deputy Mayor McFadden

Mayor Fallis spoke to the presentation to the City of Peterborough and the request for a joint committee to discuss the future location of a casino facility. Council discussed attending the upcoming Public Meeting in Peterborough to observe how they proceed.

5. Closed Session

R/11/03/13/06

Moved by: McFadden

Seconded by: Todd

That the Council for the Township of Cavan Monaghan move into Closed Session under Section 239(2) of the Municipal Act (2001) as amended, to consider.

Personal matters about an identifiable individual, including municipal or local board employees.

Carried

R/11/03/13/07

Moved by: Chaplin

Seconded by: McFadden

That the Council for the Township of Cavan Monaghan reconvene in Open Session.

Carried

R/11/03/13/08

Moved by: Chaplin

Seconded by: McFadden

That the CAO be charged with the responsibility to sign off on the filling of any position that becomes vacant, in order to first satisfy herself that there is not a better way to provide the needed service through realignment of responsibilities among remaining positions in whole or in part.

Carried

7. General Business

There was no General Business.

8. Confirming By-law

8.1 By-law No. 2013-18 being a by-law to confirm the proceedings of the Special Meeting of the Council of the Township of Cavan Monaghan held on the 11th day of March, 2013.

R/11/03/13/09

Moved by: McFadden

Seconded by: Todd

That By-law No. 2013-18 being a by-law to confirm the proceedings of the Special Meeting of the Council of the Township of Cavan Monaghan held on the 11th day of March, 2013 be read a first, second and third time and passed this 11th day of March be signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

9. Adjournments

R/11/03/13/10

Moved by: Chaplin

Seconded by: Todd

That the Special Council Meeting of the Township of Cavan Monaghan adjourn.
(1:15 p.m.)

Carried

John Fallis
Mayor

Elana Arthurs
Clerk



Regular Council Meeting

To:	Mayor and Council
Date:	March 19, 2013
From:	Kimberley Pope, Finance Department
Report Number:	Finance 2013-08
Subject:	Final 2013 Public Budget Presentation

Recommendations:

1. That Council receives the Final 2013 Public Budget Presentation for adoption; and
2. That Council approves a 10% Residential Tax Rate increase; and
3. That Council approves the 2013 Operating Budget of \$6,328,059; and
4. That Council approves the 2013 Capital Budget of \$2,900,939; and
5. That Council approves the 2013 Water & Wastewater Operating Budget of \$743,165 and a Capital Budget of \$239,400; and
6. That Council approves the 2013 BCF Millbrook Expansion Capital Budget of \$971,000.

Overview:

The purpose of this report is to present the 2013 Municipal Operating and Capital Budgets of the Township of Cavan Monaghan with a proposed 10% residential tax levy increase. This 10% increase equals an overall 4.7% increase on the 2013 Final Tax Bill (which includes a proposed draft County levy increase of 2.2%).

On March 11, 2013 Council passed a motion “that staff be directed to prepare the final draft of the 2013 budget with a 10% municipal tax increase” for the next budget.

If approved, this will be the first year that the Township of Cavan Monaghan has been able to fully fund the Operating Budget without the assistance of the OLG revenue.

The 10% municipal tax rate increase, including the recommended \$562,246 reduction in operating expenditures, would eliminate dependency on OLG revenues for Operating. A 10% municipal tax levy will increase an average municipal property tax bill by \$114.07 (\$0.31/day). The average municipal property in the Township of Cavan Monaghan has a CVA (Current Value Assessment) of \$250,000.

The previous budget (2012) was approved with a \$450,919 reduction on OLG revenues equaling a 31.65% reduced dependency of use of OLG revenues for operating. The current year (2013) draft budget presentations to Council have a recommended reduced operating budget and a further 68.35% reduced dependency of use of OLG revenues since 2011.

On November 19, 2012 Watson & Associates recommended, in the “Potential Impact of Loss of OLG Funding Contributions” delegation to Council, that the Township should increase the residential tax levy by 10% annually over the next six years until 2018. This report was provided prior to the 2013 operating and capital reductions contained within the draft budgets.

On March 11, 2013 N.G. Bellchamber & Associates recommended, in the “Modified Service Delivery Review” delegation to Council, that property tax increases of 10% per year in 2013, 2014 and 2015 are needed to bring Cavan Monaghan tax levels up to comparator municipalities and will no longer utilize the OLG revenues to subsidize the municipal tax rate.

Financial Impact:

Operating

The 2013 Operating accounts have been adjusted to reflect reduction of \$562,246 over the actual expenditures from 2012. The departmental net changes results in a 12.6% reduction of budgeted expenditures for 2013 over 2012. The 2013 Operating Budget is presented without changes to the service levels which were previously set by Council, policy, by-law or provincial legislation.

Challenges within this year’s budget include a reduction of \$80,400 in the Ontario Municipal Partnership Fund and the potential impact of the revenue loss of OLG funding contributions to the Township of Cavan Monaghan which total approximately 35%-40% of the municipal revenues. Additional challenges include the increasing costs of OPP, utilities, fuel, supplies, pension and benefit contributions.

The Consumer Price Index rose 0.8% in the 12 months to November; on the December 21st notice from Statistics Canada and the pay equity grid has been indexed as per Personnel Policy By-law 2012-84.

	2012 Budget	2013 Final Draft	Variance	
Planning	\$169,170	\$158,435	-\$10,735	-6.3%
Building	\$3,500	\$2,625	-\$875	-25.0%
By-law Enforcement	\$29,190	\$21,437	-\$7,753	-26.6%
Protective Services	\$750,966	\$644,262	-\$106,704	-14.2%
Roads Department	\$1,524,584	\$1,407,420	-\$117,164	-7.7%
Environmental Levy: Cavan	\$104,762	\$74,060	-\$30,702	-29.3%
Environmental Levy: Millbrook	\$81,968	\$66,169	-\$15,799	-19.3%
Environmental Levy: North Monaghan	\$62,320	\$54,061	-\$8,259	-13.3%
Economic & Community Development	\$851,229	\$723,945	-\$127,284	-15.0%
Office of the CAO	\$263,380	\$211,525	-\$51,855	-19.7%
Office of the Clerk	\$288,050	\$251,930	-\$36,120	-12.5%
Finance	\$222,190	\$187,445	-\$34,745	-15.6%
Community Grants	\$95,000	\$80,750	-\$14,250	-15.0%
Consolidated Department Net Changes	\$4,446,310	\$3,884,064	-\$562,246	-12.6%
Council	\$155,700	\$152,481	-\$3,219	-2.1%
Cavan Monaghan Library Board Levy	\$260,064	\$236,578	-\$23,486	-9.0%
Ganaraska, Kawartha & Otonabee Conservation	\$75,362	\$75,440	\$78	0.1%
Police Services	\$1,459,733	\$1,446,673	-\$13,060	-0.9%
Consolidated Other Services/Levy Changes	\$1,950,859	\$1,911,172	-\$39,687	-2.0%

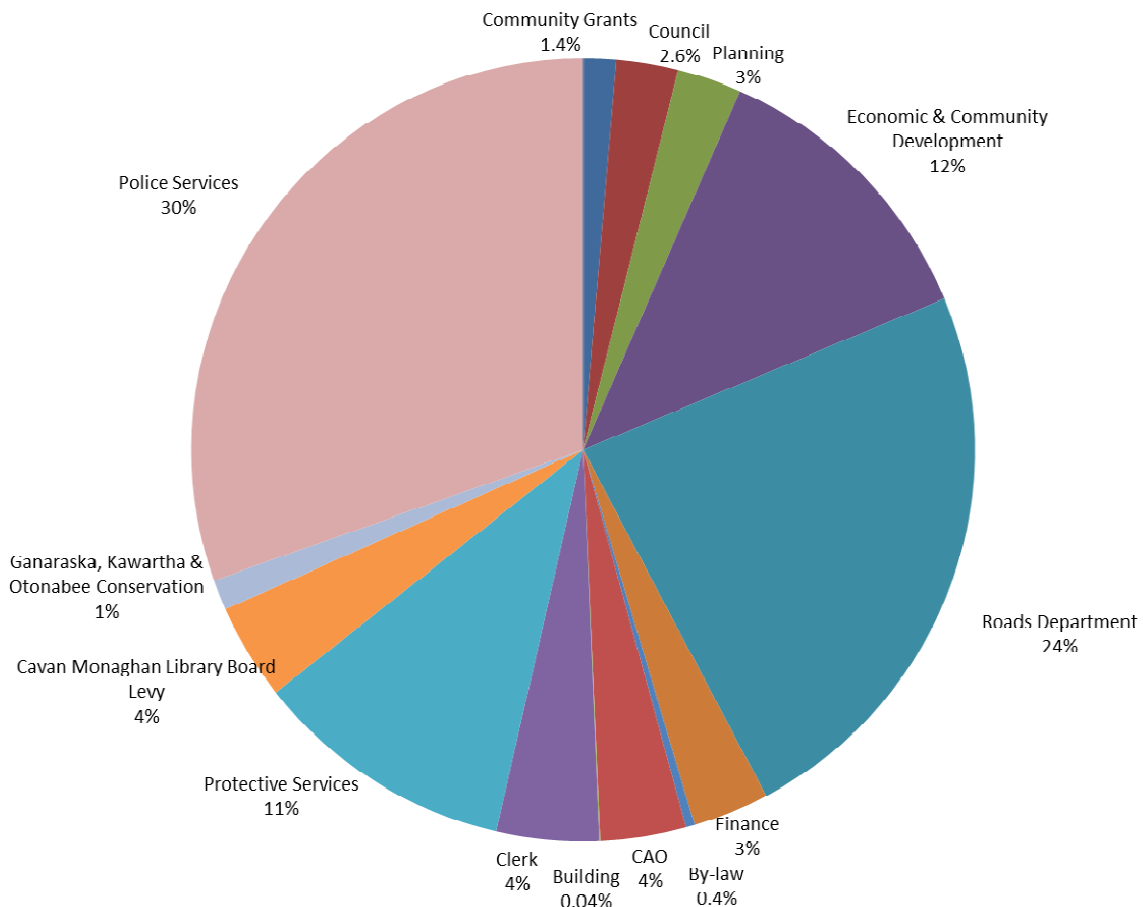
The User Fees & Charges By-law presented on December 17, 2012 was reviewed with consideration of additional revenue opportunities and potential revenue increases which have been estimated within the 2013 Operating Budget.

Summary of changes included in 2013 Draft Operating Budget Proposal

- Compliment and/or changes in hours reducing full-time, and/or part-time staff in the following departments; Clerks, Economic & Community Development, Protective Services and the Environmental Services (Transfer Station).
- Re-distribution of wages between General Operations and specific areas such as Water and Wastewater, Millbrook Expansion (BCF) and other departments.
- Reduced allocation for training & development, mileage, seminars and conferences (limited to one conference only).
- Limited membership approvals as per requirements of position.
- Utilization of qualified internal staff across departmental lines to reduce the need for contracting external services.
- Shared services with County of Peterborough for Risk Management contract.
- Hold on student hiring (without grant funding) for the Summer of 2013.
- Utilization of current year availability prior to accessing 2013 budget allocations.
- Elimination of unused budget lines without expenditures over the last few years.
- Committee budgets removed due to annually unused budget lines (committees to present requests to Council during budget or upon need).

- Review of cellular and landline telecommunications for reduction consideration and/or removal.
- Consolidation of advertising, marketing and promotions to reduce expenditures.
- Reduced uniform allocations to a point system for replacement efficiency.
- Information Technology investment which streamlined and improved operations and reduced expenditures.
- Reduced repairs to facilities as per a “need” review and not a “wish” list.
- Change in User Fees to increase revenues and reduce expenditures.
- Reduced community grants to match with departmental average reduction.
- Council expenditures reduced by 15% as per motion of Council.
- Removal of the Firework budget from Canada Day Events.

2013 Operating Expenditures per Municipal Levy



Capital

The Draft Capital Budget presented contains \$1,142,731 (funded from 2012 budget) and 2013 Capital of \$2,900,939 with 38% funded from Casino reserves, 10% funded from municipal reserves and 52% as a transfer to the Asset Replacement Reserve. A summary of the 2013 Capital Budget is provided below;

Total Capital Requests	\$4,043,670	
Less: 2012 Capital Roll Over	(\$1,142,731)	
Total 2013 Capital Expenditures	\$2,900,939	
Reserve Funding to Offset Capital	(\$277,554)	10%
Casino - Reserves for Asset Replacement Reserve	(\$1,507,300)	52%
Casino - Reserves to Offset Capital	(\$1,116,085)	38%

The attached 2013 Capital Request is a detailed listing of the Capital Budget.

2013 Tax Levy Comparison

For every 1% municipal tax increase this equals municipal tax revenue of approximately \$43,500. The 2013 Current Value Assessment (CVA) weighted assessment in the Township of Cavan Monaghan is 1.3% greater than 2012 CVA weighted assessment. Therefore \$53,978 of the 2013 tax revenue realized is due to the increased assessment on the 2013 Municipal Assessment Roll.

The table below is a history of the MPAC Municipal Assessment (weighted) for the Township of Cavan Monaghan and the corresponding final tax rates per year.

Tax Rate and Assessment Comparison						
	2009	2010	2011	2012	2013	
Amount to be raised by Taxes	\$3,373,274.00	\$3,664,003.00	\$3,998,893.00	\$4,277,467.41	TBD	
Weighted Assessment	\$808,020,915	\$852,101,625	\$902,904,712	\$937,674,899	\$949,560,468	
Increase in CVA year over year	5.4%	5.5%	6.0%	3.9%	1.3%	
Taxes per 100,000 Residential	\$417.47	\$430.00	\$442.89	\$456.18	\$501.81	
Increase in Tax %	3%	3%	3%	3%	10%	

A 10% increase in municipal taxes with the proposed Operating budget reductions of over \$562,246 would not require Casino funding to stabilize the tax rate.

Environmental Tax Rate

The 2013 Environmental Budget for all Wards achieved a levy reduction of \$5.15-\$11.34 per 100,000 residential assessment. This reduction includes the interdepartmental recovery of the Transfer Station shared proportionately between all wards. The Director of Public Works has reduced the Environmental Budget by \$54,760 to \$194,290 which is approx. 22% less than the 2012 Environmental Budget.

Water and Wastewater

The Water and Wastewater Operating Budget is presented with a 6.6% reduction of \$52,609 and reduced 2013 Capital Requests to \$239,400. The water service is user paid and therefore does not affect the municipal tax rate.

Reserve and Reserve Funds

The 2013 Reserve and Reserve Funds balance report is attached however 2012 audit adjustments and surplus entries will be posted upon the audit approval.

Attachments:

- 2013 Municipal Tax Rate calculations (10%)
- 2013 Budget Summary (10%)
- 2013 Ward Environmental Rates
- 2013 Capital Requests
- 2013 Operating Working Current Budget Reports
- WWW - 2013 Capital Requests
- WWW - 2013 Operating Working Current Budget Report
- Millbrook Expansion Project (BCF) – 2013 Capital Requests
- 2013 Reserve & Reserve Funds

The financial information provided is an outline and description of the 2013 Municipal Budget. The residential tax levy does not include education and county taxation collected and/or transferred to the School Boards or the County of Peterborough.

Respectfully Submitted by,

Reviewed by,

Kimberley Pope
Director of Finance/Treasurer

Yvette Hurley
Chief Administrative Officer

2013 Tax Rates

Final Draft Budget (10% Tax Rate Increase)

Property Class Description	RTC	RTQ	2013 Roll Total	2013 Tax Ratio	2013 Tax Rate Reduction	2013 Weighted Assessment	2013 Tax Rate	2013 Taxes Raised
Commercial, , Exempt From Taxation, But Eligible For Payment-In-Lieu Of Taxes At The Full Rate.	C	F	318,750	1.0986	1	350,179	0.00551290	1,757.24
Commercial, Payment In Lieu, Full, Excess Land	C	V	40,000	1.0986	0.7	30,761	0.00385903	154.36
Commercial, Exempt From Taxation, But Eligible For Payment-In-Lieu Of Taxes At The General Rate Only (No School Rates).								
USE REGULAR RATE NOT VACANT	C	G	1,239,375	1.0986	1	1,361,577	0.00551290	6,832.55
Commercial, Taxable vacan land shared, Subject To Payment-In-Lieu Of Taxes At The Full Rate.	C	J	235,125	1.0986	0.7	180,816	0.00385903	907.35
Commercial, Taxable At The Full Rate.	C	T	69,341,493	1.0986	1	76,178,564	0.00551290	382,272.50
Commercial taxable: Excess land	C	U	1,211,849	1.0986	0.7	931,936	0.00385903	4,676.56
Commercial, Taxable At The Vacant Land Rate.	C	X	1,533,525	1.0986	0.7	1,179,311	0.00385903	5,917.92
commercial payment in lieu full vacan land	C	Y	85,000	1.0986	0.7	65,367	0.00385903	328.02
Commercial payment in lieu general vacant land	C	Z	198,000	1.0986	0.7	152,266	0.00385903	764.09
New Construction Commercial: Full No Support	X	T	587,250	1.0986	1	645,153	0.00551290	3,237.45
Exempt	E		48,225,990	0	0	-	-	-
Farmland, Taxable At The Full Rate.	F	T	99,644,154	1	0.25	24,911,039	0.00125453	125,006.36
Industrial, Taxable, Shared Payment-In-Lieu (Not PII But Shared As If It Was)	I	H	72,000	1.5432	1	111,110	0.00774395	557.56
Industrial, Taxable At The Full Rate.	I	T	6,875,159	1.5432	1	10,609,745	0.00774395	53,240.88
Industrial, Taxable At The Vacant Land Rate. Excess Land	I	U	405,200	1.5432	0.65	406,448	0.00503357	2,039.60
Industrial, Taxable At The Vacant Land Rate.	I	X	942,875	1.5432	0.65	945,779	0.00503357	4,746.02
Pipeline Taxable: Full	P	T	5,570,250	1	0.9386	5,228,237	0.00471000	26,235.87
Multi-Residential Taxable: Full	M	T	2,768,250	1	1.7802	4,928,039	0.00893324	24,729.45
Residential, Exempt From Taxation, But Eligible For Payment-In-Lieu Of Taxes At The General Rate Only (No School Rates).	R	G	731,000	1	1	731,000	0.00501811	3,668.24
Residential Taxable Tenant Of Provincially Owned Property, Subject To Payment-In-Lieu Of Taxes At The Full Rate.	R	P	205,000	1	1	205,000	0.00501811	1,028.71
Residential, Taxable At The Full Rate.	R	T	819,715,373	1	1	819,715,373	0.00501811	4,113,422.88
Managed Forest, Taxable At The Full Rate.	T	T	2,771,075	1	0.25	692,769	0.00125453	3,476.39
			<u>\$ 1,062,716,693</u>			<u>949,560,468</u>		<u>4,765,000.00</u>

2013	\$501.81
2012	\$456.18
Increase in %	10.00%
Increase in \$	\$45.63

2013 Budget Requirement	\$ 4,765,000.00
2012 (Surplus)/Deficit	\$ -
Amount to be raised by taxes	\$ 4,765,000.00
Weighted Assessment	949,560,468.38
Tax Rate	0.005018
Taxes per 100,000 Residential Assessment	\$ 501.81

Every 1% tax increase equals \$ 43,500.00

2013 Budget Summary
Final Draft (10% Increase)

Summary 2013 Project Budget	Operating % Net change over 2012	Operating	Capital	Total	Tax Levy	Prov/Fed Grant	Reserve Funds	Environmental Levy	User Fees & Other Revenue	Total
Planning	-6.3%	186,535	183,120	369,655	322,555		19,000		28,100	369,655
Building	-25.0%	86,780		86,780	2,625		10,030		74,125	86,780
By-Law Enforcement	-26.6%	22,437		22,437	21,437		-		1,000	22,437
Protective Services	-14.2%	709,606	258,000	967,606	896,762		24,844		46,000	967,606
Roads Department	-7.7%	1,525,240	940,339	2,465,579	2,102,759	245,000	30,000		87,820	2,465,579
Economic & Community Development	-15.0%	866,535	854,911	1,721,446	1,578,856				142,590	1,721,446
Office of the CAO	-19.7%	262,025		262,025	211,525				50,500	262,025
Office of the Clerk	-12.5%	262,130		262,130	251,930				10,200	262,130
Capital General Reserve			300,000	300,000	300,000					300,000
Finance	-15.6%	393,445	1,507,300	1,900,745	1,694,745				206,000	1,900,745
Community Grants	-15.0%	80,750		80,750	80,750					80,750
Consolidated Department Net Changes	-12.6%									
Council	-2.1%	152,481		152,481	152,481					152,481
Cavan Monaghan Library Board Levy	-9.0%	236,578		236,578	236,578					236,578
Ganaraska, Kawartha & Otonabee Conservation	0.1%	84,344		84,344	75,440				8,904	84,344
Police Services	-0.9%	1,459,173	-	1,459,173	1,446,673				12,500	1,459,173
Consolidated Other Services/Levy Changes	-2.0%									
Sub total: Projected Budget		6,328,059	4,043,670	10,371,729						
Less: 2012 Capital Roll Overs			(1,142,731)	(1,142,731)	(1,142,731)					(1,142,731)
Add: Phase-In Levy Allocation (Fiscal Impact Assessment)		576,615		576,615	576,615					576,615
Total Budget		6,904,674	2,900,939	9,805,613						
Contribution from Casino Reserve Rate Stabilization		-	-	-						-
Contribution from Casino Reserve for Capital Requests		-	-	-	(1,116,085)		1,116,085			-
Contribution from Casino Reserve for Asset Replacement Reserve		-	-	-	(1,507,300)		1,507,300			-
Contribution from Casino Reserve for Phase-In Levy Allocation		-	-	-	(576,615)		576,615			-
Provincial Grants (OMPF)		-	-	-	(844,000)	844,000				-
Contributions to Casino Reserves		3,200,000		3,200,000	3,200,000		3,200,000			3,200,000
Contributions 2013 Casino Reserves					(3,200,000)					
Contributions to Roads Reserves		245,000	-	245,000	245,000		245,000			245,000
Federal Gas Tax Grant					(245,000)					
Special Charges; Environmental Services and BIA		259,290		259,290	208,290		-		51,000	259,290
Total (including Casino, Fed Gas Tax, Environmental & BIA)		10,608,964	2,900,939	13,509,903	4,973,290	1,089,000	6,728,874		718,739	13,509,903
Revenues		Operating	Capital	Total						
General Tax Levy		4,765,000	-	4,765,000						
Special Charges; Environmental Services and BIA Levy		208,290	-	208,290						
Provincial/Federal Grants		844,000	245,000	1,089,000						
Reserve Funds		4,080,989	2,647,885	6,728,874						
Development Charges		-	-	-						
Other Revenue		718,739	-	718,739						
Total		10,617,018	2,892,885	13,509,903						
Special Charges	% Net change over 2012									
Environmental Levy: Cavan	-29.8%	115,060	-	115,060	74,060				41,000	115,060
Environmental Levy: Millbrook	-20.8%	76,169		76,169	66,169				10,000	76,169
Environmental Levy: North Monaghan	-15.3%	54,061		54,061	54,061				-	54,061
Millbrook BIA	0.0%	14,000		14,000	14,000				-	14,000
Total		259,290	-	259,290	208,290	-	-		51,000	259,290

100% of 2011
Depreciation Value

NO dependency on OLG Slots Revenue in 2013,
31.6% reduction (\$450,919) on Casino Revenue in 2012
... over the 2011 OLG dependency of \$1,424,594 (2011)

2013 OMPF Allocation is \$80,400 less than 2012

10% Proposed Residential Tax Rate Increase,
\$4,765,000

Cavan Environmental Rate 2013

Final Draft

	RTC	RTQ	2013 Tax Roll	2013 Tax Ratio	2013 Tax Rate Reduction	2013 Weighted Assessment	2013 Cavan Environmental Rate	2013 Taxes Raised
Commercial, , Exempt From Taxation, But Eligible For Payment-In-Lieu Of Taxes At The Full Rate.	C	F	202,750	1.0986	1	222,741	0.00013317	27.00
Commercial, PIL ; Full Excess Land	C	V	40,000	1.0986	0.7	30,761	0.00009322	3.73
Commercial, Taxable vacan land shared, Subject To Payment-In-Lieu Of Taxes At The Full Rate.	C	J	235,125	1.0986	0.7	180,816	0.00009322	21.92
Commercial, Taxable At The Full Rate.	C	T	10,093,912	1.0986	1	11,089,172	0.00013317	1,344.21
Commercial taxable: Excess land	C	U	915,370	1.0986	0.7	703,938	0.00009322	85.33
Commercial, Taxable At The Vacant Land Rate.	C	X	423,250	1.0986	0.7	325,488	0.00009322	39.46
commercial payment in lieu full vacan land	C	Y	85,000	1.0986	0.7	65,367	0.00009322	7.92
Commercial payment in lieu general vacant land	C	Z	198,000	1.0986	0.7	152,266	0.00009322	18.46
Exempt	E		21,300,020	0	0	-	-	-
Farmland, Taxable At The Full Rate.	F	T	89,558,529	1	0.25	22,389,632	0.00003031	2,714.52
Industrial, Taxable, Shared Payment-In-Lieu (Not Pil But Shared As If It Was)	I	H	72,000	1.5432	1	111,110	0.00018707	13.47
Industrial, Taxable At The Full Rate.	I	T	3,993,671	1.5432	1	6,163,033	0.00018707	747.10
Industrial, Taxable At The Vacant Land Rate. Excess Land	I	U	143,700	1.5432	0.65	144,143	0.00012159	17.47
Industrial, Taxable At The Vacant Land Rate.	I	X	53,500	1.5432	0.65	53,665	0.00012159	6.51
Pipeline Taxable: Full	P	T	4,071,500	1	0.9386	3,821,510	0.00011378	463.26
Multi-Residential Taxable: Full	M	T	-	1	1.7802	-	0.00021579	-
Residential, Exempt From Taxation, But Eligible For Payment-In-Lieu Of Taxes At The General Rate Only (No School Rates).	R	G	420,750	1	1	420,750	0.00012122	51.00
Residential Taxable Tenant Of Provincially Owned Property, Subject To Payment-In-Lieu Of Taxes At The Full Rate.	R	P	205,000	1	1	205,000	0.00012122	24.85
Residential, Taxable At The Full Rate.	R	T	564,207,489	1	1	564,207,489	0.00012122	68,393.23
Managed Forest, Taxable At The Full Rate.	T	T	2,745,075	1	0.25	686,269	0.00003030	83.19
			\$ 698,964,641			610,973,148		74,062.61

2013 Budget Requirement	\$ 74,060.00
2011 (Surplus)/Deficit	\$ -
Amount to be raised by taxes	\$ 74,060.00
Weighted Assessment	610,973,148.48
Tax Rate	0.000121
Taxes per 100,000 Residential Assessment	\$ 12.12

2012	\$ 17.27
2013	\$ 12.12
% inc	-29.81%
\$ inc	-\$5.15

North Monaghan Environmental Rate 2013

Final Draft

	RTC	RTQ	2013 Roll Total	2013 Tax Ratio	2013 Tax Rate Reduction	2013 Weighted Assessment	2013 Monaghan Environmental Rate	2013 Taxes Raised
Commercial, , Exempt From Taxation, But Eligible For Payment-In-Lieu Of Taxes At The Full Rate.	C	F	-	1.0986	1	-	0.00032060	-
Commercial, Exempt From Taxation, But Eligible For Payment-In-Lieu Of Taxes At The General Rate Only (No School Rates). USE REGULAR RATE NOT VACANT	C	G	398,750	1.0986	1	438,067	0.00032060	127.84
Commercial, Taxable vacan land shared, Subject To Payment-In-Lieu Of Taxes At The Full Rate.	C	J	-	1.0986	0.7	-	0.00022442	-
Commercial, Taxable At The Full Rate.	C	T	39,196,685	1.0986	1	43,061,478	0.00032060	12,566.63
Commercial taxable: Excess land	C	U	289,329	1.0986	0.7	222,500	0.00022442	64.93
Commercial, Taxable At The Vacant Land Rate.	C	X	311,525	1.0986	0.7	239,569	0.00022442	69.91
commercial payment in lieu full vacan land	C	Y	-	1.0986	0.7	-	0.00022442	-
Commercial payment in lieu general vacant land	C	Z	-	1.0986	0.7	-	0.00022442	-
Exempt	E		20,401,625	0	0	-	-	-
Farmland, Taxable At The Full Rate.	F	T	10,046,875	1	0.25	2,511,719	0.00007296	732.99
Industrial, Taxable, Shared Payment-In-Lieu (Not Pll But Shared As If It Was)	I	H	-	1.5432	1	-	0.00045035	-
Industrial, Taxable At The Full Rate.	I	T	2,806,738	1.5432	1	4,331,358	0.00045035	1,264.02
Industrial, Taxable At The Vacant Land Rate. Excess Land	I	U	261,500	1.5432	0.65	262,305	0.00029273	76.55
Industrial, Taxable At The Vacant Land Rate.	I	X	889,375	1.5432	0.65	892,114	0.00029273	260.35
Pipeline Taxable: Full	P	T	1,322,250	1	0.9386	1,241,064	0.00027391	362.18
Multi-Residential Taxable: Full	M	T	-	1	1.782	-	0.00052004	-
Residential, Exempt From Taxation, But Eligible For Payment-In-Lieu Of Taxes At The General Rate Only (No School Rates).	R	G	310,250	1	1	310,250	0.00029183	90.54
Residential Taxable Tenant Of Provincially Owned Property, Subject To Payment-In-Lieu Of Taxes At The Full Rate.	R	P	-	1	1	-	0.00029183	-
Residential, Taxable At The Full Rate.	R	T	131,731,350	1	1	131,731,350	0.00029183	38,443.16
Managed Forest, Taxable At The Full Rate.	T	T	26,000	1	0.25	6,500	0.00007296	1.90
			<u>\$ 207,992,252</u>			<u>185,248,274</u>		<u>54,061.00</u>

2012	\$34.47
2013	\$ 29.18
% inc	-15.34%
\$ inc	-\$5.29

2013 Budget Requirement	\$ 54,061.00
2011 (Surplus)/Deficit	\$ -
Amount to be raised by taxes	\$ 54,061.00
Weighted Assessment	185,248,274.01
Tax Rate	0.000292
Taxes per 100,000 Residential Assessment	\$ 29.18

Millbrook Environmental Rate 2013

Final Draft

	RTC	RTQ	2013 Roll Total	2013 Tax Ratio	2013 Tax Rate Reduction	2013 Weighted Assessment	2013 Millbrook Environmental Rate	2013 Taxes Raised
Commercial, , Exempt From Taxation, But Eligible For Payment-In-Lieu Of Taxes At The Full Rate.	C	F	116,000	1.0986	1	127,438	0.000474070	54.99
Commercial, Exempt From Taxation, But Eligible For Payment-In-Lieu Of Taxes At The General Rate Only (No School Rates). USE REGULAR RATE NOT VACANT	C	G	840,625	1.0986	1	923,511	0.000474070	398.52
Commercial, Taxable vacan land shared, Subject To Payment-In-Lieu Of Taxes At The Full Rate.	C	J	-	1.0986	0.7	-	0.000331850	-
Commercial, Taxable At The Full Rate.	C	T	20,050,896	1.0986	1	22,027,914	0.000474070	9,505.53
Commercial taxable: Excess land	C	U	7,150	1.0986	0.7	5,498	0.000331850	2.37
Commercial, Taxable At The Vacant Land Rate.	C	X	798,750	1.0986	0.7	614,255	0.000331850	265.07
New Construction Commercial: Full	X	T	587,250	1.0986	1	645,153	0.000474070	278.40
commercial payment in lieu full vacan land	C	Y	-	1.0986	0.7	-	0.000331850	-
Commercial payment in lieu general vacant land	C	Z	-	1.0986	0.7	-	0.000331850	-
Exempt	E		6,524,345	0	0	-	0.000000000	-
Farmland, Taxable At The Full Rate.	F	T	38,750	1	0.25	9,688	0.000107890	4.18
Industrial, Taxable, Shared Payment-In-Lieu (Not Pil But Shared As If It Was)	I	H	-	1.5432	1	-	0.000665930	-
Industrial, Taxable At The Full Rate.	I	T	74,750	1.5432	1	115,354	0.000665930	49.78
Industrial, Taxable At The Vacant Land Rate. Excess Land	I	U	-	1.5432	0.65	-	0.000432850	-
Industrial, Taxable At The Vacant Land Rate.	I	X	-	1.5432	0.65	-	0.000432850	-
Pipeline Taxable: Full	P	T	176,500	1	0.9386	165,663	0.000405030	71.49
Multi-Residential Taxable: Full	M	T	2,768,250	1	1.7802	4,928,039	0.000768200	2,126.57
Residential, Exempt From Taxation, But Eligible For Payment-In-Lieu Of Taxes At The General Rate Only (No School Rates).	R	G	-	1	1	-	0.000431530	-
Residential Taxable Tenant Of Provincially Owned Property, Subject To Payment-In-Lieu Of Taxes At The Full Rate.	R	P	-	1	1	-	0.000431530	-
Residential, Taxable At The Full Rate.	R	T	123,776,534	1	1	123,776,534	0.000431530	53,413.29
Managed Forest, Taxable At The Full Rate.	T	T	-	1	0.25	-	0.000107890	-
			<u>\$ 155,759,800</u>			<u>153,339,046</u>		<u>66,170.18</u>

155,759,800

2013 Budget Requirement	\$ 66,169.00
2011 (Surplus)/Deficit	\$ -
Amount to be raised by taxes	\$ 66,169.00
Weighted Assessment	153,339,045.89
Tax Rate	0.000432
Taxes per 100,000 Residential Assessment	\$ 43.15

2012	\$54.49
2013	\$ 43.15
% inc	-20.81%
\$ inc	-\$11.34



**The Township of Cavan Monaghan
Capital Requests in 2013
Final Draft**

Capital Item Requested	Requested Purchases	Reserve Funding Available	Transfers to Specific Reserves	Transfers to GENERAL Reserve	2012 Roll Overs	Transfers to Asset Replacement Reserve	Adjusted Total
Finance (Asset Replacement Reserve - PSAB)							
Fire Department						\$105,000	\$105,000
Roads & Environmental Department						\$1,232,000	\$1,232,000
Economic & Community Development Department						\$169,600	\$169,600
Building Department						\$700	\$700
Total Asset Replacement Reserve	\$0	\$0	\$0	\$0	\$0	\$1,507,300	\$1,507,300
	<i>2012 Capital Request Adjusted Total (PSAB)</i>						<i>\$ 1,160,000</i>
General Reserve Transfer							
Total General Reserve	\$0	\$0	\$0	\$300,000	\$0	\$0	\$300,000
Fire Protection							
Unit 6-89 (PSAB 2009) - Reserve			\$50,000				\$50,000
Tanker 4-94 (PSAB 2014) - Reserve			\$100,000				\$100,000
Pump 1-96 (PSAB 2016) - Reserve			\$75,000				\$75,000
Bunker Gear	\$5,500	(\$5,500)	\$4,500				\$4,500
SCBA Untis - Reserve			\$10,000				\$10,000
Generator for Fire Halls - Reserves			\$3,000				\$3,000
Radio Equipment - Reserves			\$10,000				\$10,000
Total Protective Services	\$5,500	(\$5,500)	\$252,500	\$0	\$0	\$0	\$252,500
	<i>2012 Capital Request Adjusted Total (Fire)</i>						<i>\$300,000</i>
Roads and Environmental Services							
Railway Signals (12.5% share of cost)	\$20,000				(\$20,000)		\$0
Carveth Dr Reconstruction	\$236,700				(\$196,700)		\$40,000
Zion Line (County Road 10 to Carveth)	\$81,550						\$81,550
Pre-Engineering	\$22,963						\$22,963
Slurry Seal (extend road life 5 yrs)	\$80,000						\$80,000
Line Culverts (various locations)	\$10,587						\$10,587
Surface Treatment (various roads)	\$150,000						\$150,000
Moore Drive to be completed in phases	\$141,094						\$141,094
Sidewalks	\$10,000	(\$8,054)					\$1,946
Reserve: Boundary Road (Eagleson)	\$70,000						\$70,000
Stewart Line Road	\$67,445						\$67,445
Syer Line Reconstruction (County Road 10 West)	\$50,000						\$50,000
Federal Gas Tax (Roads Capital Projects)		(\$245,000)					(\$245,000)
Total Roads and Environmental	\$940,339	(\$253,054)	\$0	\$0	(\$216,700)	\$0	\$470,585
	<i>2012 Capital Request Adjusted Total (Roads & Environmental Services)</i>						<i>\$776,100</i>
Planning and Building							
Official Plan Review - Reserve			\$23,000				\$23,000
Zoning by-Law Update	\$100,000				(\$80,000)		\$20,000
Heritage-Millbrook Downtown Master Plan	\$55,120	(\$19,000)			(\$11,120)		\$25,000
Development Charge Study	\$5,000						\$5,000
Total Planning & Building	\$160,120	(\$19,000)	\$23,000	\$0	(\$91,120)	\$0	\$73,000
	<i>2012 Capital Request Adjusted Total (Planning & Building)</i>						<i>\$55,000</i>
Economic & Community Development							
Arena Ceiling Member (2013 Control Joints)	\$55,617				(\$55,617)		\$0
IT Assessment (Implementation) - Reserve	\$24,882				(\$24,882)		\$0
Software (Finance - Asset Management)	\$30,000				(\$30,000)		\$0
Playground Equipment	\$20,000						\$20,000
Maple Leaf Park Improvements & Lighting	\$724,412				(\$724,412)		\$0
Total Economic & Community Development	\$854,911	\$0	\$0	\$0	(\$834,911)	\$0	\$20,000
	<i>2012 Capital Request Adjusted Total (ECD)</i>						<i>\$869,324</i>
Total Cost: Purchases / Reserves / Transfers	\$1,960,870	(\$277,554)	\$275,500	\$300,000	(\$1,142,731)	\$1,507,300	
Total Percentage of 2013 Capital Expenditures	48%		7%	7%		37%	
	Total Capital Requests						\$4,043,670
	Less: 2012 Capital Roll Over						(\$1,142,731)
	Total 2013 Capital Expenditures						\$2,900,939
	Reserve Funding to Offset Capital						(\$277,554)
	Casino - Reserves for Asset Replacement Reserve						(\$1,507,300)
	Casino - Reserves to Offset Capital						(\$1,116,085)



**The Township of Cavan Monaghan
Capital Requests in 2013
Final Draft**

	<u>2013</u>	<u>2012</u>		
Total Capital Requests	\$4,043,670	\$3,966,728		
Less: Prior Year Capital Roll Overs	(\$1,142,731)	(\$323,344)		
Total Capital Expenditures	\$2,900,939	\$3,643,384	-20%	(\$742,445)
Reserve Funding to Offset Capital	(\$277,554)	(\$434,156)	-36%	(\$156,602)
Casino - Reserves for Asset Replacement Reserve	(\$1,507,300)	(\$1,160,000)	30%	\$347,300
Casino - Reserves to Offset Capital	(\$1,116,085)	(\$2,049,228)	-46%	(\$933,143)

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4920	Planning Administration	166,870.00	147,410.87	158,435.00	
01-4940	Heritage Committee	2,300.00	444.76		
01-4970	Plan of Subdivison Applications	0.00	-295.75		
01-4980	Site Plan Approval Applications	0.00	-4,304.23		
Total Revenues:		-21,200.00	-46,108.25	-28,100.00	
Total Expenses:		190,370.00	189,363.90	186,535.00	
Report Net:		169,170.00	143,255.65	158,435.00	

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4910	Building Services Administration	-4,420.00	-2,314.01	-1,900.00	
01-4911	Ford Ranger Unit 4 - 11	4,420.00	2,314.01	1,900.00	
01-4913	Accessibiity Plan	3,500.00	0.00	2,625.00	
Total Revenues:		-93,330.00	-86,444.30	-84,155.00	
Total Expenses:		96,830.00	86,444.30	86,780.00	
Report Net:		3,500.00	0.00	2,625.00	

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4401	Fire Services Administration	357,463.49	387,563.16	311,000.00	
01-4404	Fire Services Communication	29,300.00	28,799.12	28,282.00	
01-4405	Fire Suppression	156,600.00	157,639.86	169,910.00	
01-4406	Fire Services Training	79,933.00	74,451.79	79,000.00	
01-4407	Fire Services Public Education	9,070.00	8,559.13	8,790.00	
01-4408	Fire Services Dry Hydrants & Tanker Shuttle	0.00	0.00		
01-4410	Fire Routes	12,900.00	435.10		
01-4411	Fire Prevention	3,460.00	1,129.47	2,650.00	
01-4412	Fire Hall #1 Maintenance	27,400.00	15,903.11	19,940.00	
01-4413	Fire Hall #2 Maintenance	19,200.00	17,729.08	16,760.00	
01-4414	Equipment Reserves	0.00	0.00	-46,000.00	
01-4415	Pumper 1 - 1996	9,075.00	4,738.86	6,800.00	
01-4416	Pumper 2 - Class A P2-09	5,750.00	3,029.30	4,300.00	
01-4417	Tanker 4 - 1994	2,200.00	4,718.03	3,000.00	
01-4418	Tanker 5 - 2000	6,250.00	4,319.47	5,200.00	
01-4419	Rescue Van - 2003	5,100.00	5,051.67	8,880.00	
01-4421	Unit 6 Half Ton Truck - 1988	1,200.00	1,057.83	1,100.00	
01-4422	Unit 7 Rapid Response Truck - 2000	5,200.00	5,037.63	5,000.00	
01-4423	Unit 8 Half Ton Truck - 2003	4,200.00	4,092.13	3,200.00	
01-4424	Unit 3-09 Ford Support Unit	6,340.00	4,763.83	5,500.00	
01-4425	Tanker 10 - 2011	3,000.00	965.51	3,000.00	
01-4450	Emergency Preparedness	7,325.00	6,774.16	7,950.00	
Total Revenues:		-19,000.00	-4,175.17	-65,344.00	
Total Expenses:		769,966.49	740,933.41	709,606.00	
Report Net:		750,966.49	736,758.24	644,262.00	

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4460	By-law Enforcement	29,190.00	19,963.16	21,437.00	
Total Revenues:		-500.00	-2,334.61	-1,000.00	
Total Expenses:		29,690.00	22,297.77	22,437.00	
Report Net:		29,190.00	19,963.16	21,437.00	

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4440	Non-Residential Well Protective Inspection/Control	17,500.00	3,907.96	13,500.00	
01-4500	Solar / Innovative Energy	0.00	0.00	10,000.00	
01-4600	Roads and Environmental Services Administration	343,081.72	379,468.54	417,260.00	
01-4606	Cavan Works Yard	49,126.12	43,588.78	32,200.00	
01-4610	Bridges and Culverts	16,276.16	15,111.53	11,100.00	
01-4611	Road-side Maintenance	198,914.08	193,800.09	140,550.00	
01-4612	Road Hard Top Maintenance	100,762.78	86,045.89	84,800.00	
01-4613	Road Loose Top Maintenance	279,690.33	185,917.06	199,750.00	
01-4614	Road Safety Devices and Signs	35,928.69	28,825.61	21,450.00	
01-4620	Winter Control	156,908.62	156,908.62	163,450.00	
01-4650	Street Lighting	51,000.00	59,317.98	54,700.00	
01-4655	Storm Water Management Ponds	2,000.00	4,845.17	6,200.00	
01-4661	Truck 205 Dodge 2-05	8,509.09	7,710.35	7,650.00	
01-4662	Dodge One-half Ton 4-01	72.08	72.08		
01-4663	Dodge One-half Ton 4-12	5,500.00	4,494.63	3,280.00	
01-4664	Int Dump (WATER TRUCK) 11-99	10,720.36	7,335.19	7,600.00	
01-4665	Int Dump Plow & Wing 14-05	19,786.59	19,941.75	17,250.00	
01-4666	Plow 15-03	21,120.62	20,283.04	19,950.00	
01-4667	Culvert Steamer	1,600.00	19.28	800.00	
01-4668	Float	85.68	85.68	150.00	
01-4669	Plow 17-03	17,565.69	16,818.71	14,700.00	
01-4672	Grader Champion 31-10	10,545.14	13,424.47	12,950.00	
01-4673	Loader John Deere 32-06	14,712.57	9,122.46	7,900.00	
01-4674	Backhoe Case 33-91	1,434.04	2,014.20	2,500.00	
01-4675	Bobcat 40-01	7,009.27	5,463.50	4,950.00	
01-4678	2012 Brush Chipper	1,500.00	1,032.68	1,200.00	
01-4679	Plow Truck 20-01	21,853.79	21,499.66	17,400.00	
01-4680	International (CALCIUM TRUCK) 12-98	25,804.62	25,595.76	10,700.00	
01-4681	Sweeper Attachment	0.00	0.00	2,000.00	
01-4682	International Tandem Plow 19-07	20,246.21	20,793.05	21,100.00	
01-4683	Ford 1.5 Ton Truck 10-08	11,210.63	12,710.34	13,100.00	
01-4684	Champion Grader 30-08	18,221.16	15,920.27	16,600.00	
01-4685	Dodge Pick Up 1-08	8,169.41	6,521.24	7,000.00	
01-4686	Int Dump Plow & Wing 16-13	258.84	2,156.26	21,100.00	
01-4687	Rubber Tire Excavator 34-08	14,500.00	18,419.74	17,000.00	
01-4690	Township Pit #1 (Larmer Line)	6,900.00	1,344.21	2,000.00	
01-4691	Wilson's Pit	14,000.00	9,975.82	7,000.00	
01-4692	Township Pit #2 (Millbrook)	900.00	1,064.65	1,000.00	
01-4693	Crossing Guards	11,170.00	9,636.79	11,580.00	
01-4834	Sysco Oper. Wastewater Agreement	0.00	2,056.84		
01-4835	Kawartha Downs Wastewater Agreement	0.00	0.00		
01-5000	Risk Management	0.00	0.00	4,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
Total Revenues:		-112,625.37	-141,533.89	-117,820.00	
Total Expenses:		1,637,209.66	1,554,783.77	1,525,240.00	
Report Net:		1,524,584.29	1,413,249.88	1,407,420.00	

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
Fund: 01 General					
4870 Environmental Services - Cavan Ward					
Revenue					
01-4870-8900	Contribution from Operating	0.00	51,501.70		
01-4870-9110	WEEE Recycling Program Revenue	0.00	0.00	-4,000.00	
01-4870-9184	Sale of Scrap Materials / Metals	-9,000.00	-17,300.71	-12,000.00	
01-4870-9199	Disposal of Material Fees	-25,000.00	-23,465.94	-25,000.00	
01-4870-9300	Contribution Environmental Levy	-104,762.00	-104,762.00	-74,060.00	
Total Revenue		-138,762.00	-94,026.95	-115,060.00	
Expense					
01-4870-1055	Gross Wages – part time	98,750.00	84,833.82	65,000.00	
01-4870-1090	Gross Wages – Vacation Pay	4,000.00	4,794.22	4,550.00	
01-4870-1105	Benefits – OMERS	2,250.00	2,058.66	2,300.00	
01-4870-1110	Benefits – EI Premium	2,200.00	2,762.04	1,500.00	
01-4870-1120	Benefits – CPP	4,000.00	3,592.07	2,700.00	
01-4870-1130	Benefits – EHT	2,000.00	1,699.46	1,300.00	
01-4870-1140	Benefits – WSIB	2,200.00	1,899.26	1,500.00	
01-4870-1180	Other Benefits	130.00	0.00	190.00	
01-4870-3065	mileage/travel expenses	600.00	486.65	200.00	
01-4870-3080	Uniforms/Clothing	3,000.00	2,393.37	2,000.00	
01-4870-3217	Equipment Rental	250.00	0.00	250.00	
01-4870-3220	Equipment Maintenance	500.00	353.20	500.00	
01-4870-3225	Mechanical Repairs and Maintenan	3,000.00	721.36	3,000.00	
01-4870-3435	Materials And Supplies	2,500.00	2,081.20	2,500.00	
01-4870-3500	Land Telephone	1,200.00	1,055.01	1,200.00	
01-4870-3730	Advertising	2,000.00	1,591.37	2,000.00	
01-4870-3748	Bag Tag Design/Printing/Distribution	0.00	0.00	6,000.00	
01-4870-3775	Application fees	500.00	0.00	500.00	
01-4870-3790	Hydro	1,600.00	1,460.30	2,000.00	
01-4870-3792	WEEE Recycling Program Expense	0.00	0.00	4,000.00	
01-4870-4100	Contracted Services	13,000.00	11,745.67	10,000.00	
01-4870-4400	Garbage Disposal - Haulage	60,000.00	44,541.34	55,000.00	
01-4870-4401	Garden Waste Disposal - Curbside	9,200.00	3,206.70	4,000.00	
01-4870-5000	Property taxes	1,800.00	2,164.37	2,200.00	
01-4870-5765	Interdepartmental Recovery	-75,918.00	-75,788.00	-59,330.00	
Total Expense		138,762.00	97,652.07	115,060.00	
Total 4870 Environmental Services - Cavan Ward		0.00	3,625.12		
4880 Environmental Services - North Monaghan Ward					
Revenue					
01-4880-8900	Contribution from Operating	0.00	0.00		
01-4880-9300	Contribution Environmental Levy	-62,320.00	-62,320.00	-54,061.00	
Total Revenue		-62,320.00	-62,320.00	-54,061.00	
Expense					

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4880-3730	Advertising	300.00	0.00	300.00	_____
01-4880-4100	Contracted Services	750.00	0.00	500.00	_____
01-4880-4400	Garbage Disposal - Curbside NM	18,000.00	16,065.63	18,000.00	_____
01-4880-4401	Garden Waste Disposal - Curbside	1,900.00	2,238.72	2,800.00	_____
01-4880-5610	Interdepartmental Expenses/charges	41,370.00	41,370.00	32,461.00	_____
Total Expense		62,320.00	59,674.35	54,061.00	_____
Total 4880 Environmental Services - North Monaghan Ward		0.00	-2,645.65		
4890 Environmental Services - Millbrook Ward					
Revenue					
01-4890-8900	Contribution from Operating	0.00	0.00		_____
01-4890-9025	Transfer to/from Reserve	-20,000.00	-20,000.00	-10,000.00	_____
01-4890-9300	Contribution Environmental Levy	-81,968.00	-81,968.00	-66,169.00	_____
Total Revenue		-101,968.00	-101,968.00	-76,169.00	_____
Expense					
01-4890-1097	Allocated Salaries	0.00	0.00		_____
01-4890-1197	Allocated Benefits	0.00	0.00		_____
01-4890-3730	Advertising	300.00	0.00	300.00	_____
01-4890-4100	Contracted Services	1,000.00	0.00	500.00	_____
01-4890-4400	Garbage Disposal - Curbside Millbro	32,000.00	27,190.74	32,000.00	_____
01-4890-4401	Garden Waste Disposal - Curbside	3,050.00	1,681.98	3,000.00	_____
01-4890-5000	Property taxes	1,200.00	1,415.94	1,500.00	_____
01-4890-5610	Interdepartmental Expenses/charges	34,418.00	34,418.00	26,869.00	_____
01-4890-5615	Landfill Monitoring Expense	30,000.00	36,281.87	12,000.00	_____
Total Expense		101,968.00	100,988.53	76,169.00	_____
Total 4890 Environmental Services - Millbrook Ward		0.00	-979.47		

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4870	Environmental Services - Cavan Ward	0.00	3,625.12		
01-4880	Environmental Services - North Monaghan Ward	0.00	-2,645.65		
01-4890	Environmental Services - Millbrook Ward	0.00	-979.47		
Total Revenues:		-303,050.00	-258,314.95	-245,290.00	
Total Expenses:		303,050.00	258,314.95	245,290.00	
Report Net:		0.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4070	Information Technology/Telecommunication	100,970.00	70,931.38	72,750.00	
01-4235	Health and Safety	9,900.00	1,894.95	4,700.00	
01-4299	Municipal Building Facility	74,805.00	71,725.34	55,465.00	
01-4607	ECD/Roads Depot - Moore Drive	35,750.00	1,899.28		
01-4710	Millbrook Arena/Community Centre	0.00	0.00		
01-4711	Maple Leaf Park	95,760.00	79,469.49	43,085.00	
01-4712	Medd's Mountain	950.00	512.53		
01-4713	Millbrook Valley Trails	3,000.00	3,124.32	3,200.00	
01-4714	Parks and Property	84,962.00	52,583.68	118,390.00	
01-4715	Youth Initiatives	0.00	0.00		
01-4716	Whitfield Landing	2,800.00	787.31	1,500.00	
01-4717	1999 Dodge 1/2 ton	0.00	0.00		
01-4718	2004 Ford Ranger	4,230.00	4,525.31	4,300.00	
01-4719	2009 Chev Sliverado	6,500.00	5,812.04	5,900.00	
01-4720	1256 Syer Line	1,700.00	491.01	500.00	
01-4721	Millbrook Yard	8,700.00	7,806.12	7,625.00	
01-4722	Bruce Johnston Library	7,275.00	3,426.05	4,350.00	
01-4723	Old Millbrook School	49,535.00	33,552.15	36,310.00	
01-4724	Lions Den	4,200.00	2,250.14	3,015.00	
01-4725	Massey 23GL Tractor	3,000.00	1,854.30	1,150.00	
01-4731	Millbrook Arena	136,380.00	86,366.98	145,015.00	
01-4732	Olympia Resurfacer	5,200.00	4,409.01	3,500.00	
01-4780	Economic Development Administration	215,612.00	199,929.73	213,190.00	
Total Revenues:		-165,880.00	-181,632.32	-146,490.00	
Total Expenses:		1,017,109.00	814,983.44	870,435.00	
Report Net:		851,229.00	633,351.12	723,945.00	

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4190	Administrative Expense Other	63,000.00	20,155.51	41,500.00	
01-4195	Administrative Expense - Miscellaneous Revenue	-40,500.00	-83,476.68	-50,500.00	
01-4210	Office of the CAO	182,800.00	176,547.46	220,525.00	
01-4215	Human Resources	58,080.00	8,114.38		
Total Revenues:		-40,500.00	-83,767.09	-50,500.00	
Total Expenses:		303,880.00	205,107.76	262,025.00	
Report Net:		263,380.00	121,340.67	211,525.00	

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4220	Office of the Clerk - Secretariat	260,355.00	248,380.67	227,810.00	
01-4222	Freedom of Information (FOI)	0.00	-6,281.41		
01-4225	Elections	10,000.00	10,000.00	10,000.00	
01-4230	Dog Control	16,195.00	11,359.26	12,820.00	
01-4240	Livestock Loss	1,500.00	842.46	1,300.00	
Total Revenues:		-6,800.00	-35,412.62	-10,200.00	
Total Expenses:		294,850.00	299,713.60	262,130.00	
Report Net:		288,050.00	264,300.98	251,930.00	

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
Fund: 01 General					
4010 Council - Mayor					
Expense					
01-4010-1000	Council Wages	36,369.00	36,369.00	36,660.00	_____
01-4010-1120	Benefits – CPP	1,050.00	1,035.96	1,055.00	_____
01-4010-1130	Benefits – EHT	475.00	476.34	485.00	_____
01-4010-1155	Manulife Group Benefits	2,800.00	1,899.37	3,200.00	_____
01-4010-1180	Benefits - Other	40.00	33.93	50.00	_____
01-4010-3000	Allocated Expenses	4,545.00	0.00	3,255.00	_____
01-4010-3050	Council Accomod/Travel/Meals/Per c	0.00	227.92		_____
01-4010-3065	Council Mileage - Reeve	0.00	115.74		_____
01-4010-3075	Council Seminars & Conferences - F	0.00	978.15		_____
01-4010-3435	Materials and Supplies	0.00	0.00		_____
01-4010-3440	Council Exp. - Public./Subscriptions	111.00	50.37	111.00	_____
01-4010-3510	Cell Phone Service	650.00	635.45	650.00	_____
Total Expense		46,040.00	41,822.23	45,466.00	_____
Total 4010 Council - Mayor		46,040.00	41,822.23	45,466.00	_____
4011 Council - Deputy Mayor					
Expense					
01-4011-1000	Council Wages	24,228.00	24,227.40	24,422.00	_____
01-4011-1120	Benefits – CPP	650.00	626.26	645.00	_____
01-4011-1130	Benefits – EHT	347.00	315.00	325.00	_____
01-4011-1155	Manulife Group Benefits	0.00	0.00		_____
01-4011-1180	Benefits - Other	40.00	0.00	50.00	_____
01-4011-3000	Allocated Expenses	4,265.00	0.00	3,475.00	_____
01-4011-3050	Council Accomod/Travel/Meals/Per c	0.00	1,570.80		_____
01-4011-3065	Council Mileage - Deputy Reeve	0.00	456.12		_____
01-4011-3075	Council Seminars & Conferences - C	0.00	828.32		_____
01-4011-3435	Materials and Supplies	0.00	0.00		_____
01-4011-3440	Council Exp. - Public./Subscriptions	0.00	0.00		_____
01-4011-3510	Cellular Service	510.00	510.00	510.00	_____
Total Expense		30,040.00	28,533.90	29,427.00	_____
Total 4011 Council - Deputy Mayor		30,040.00	28,533.90	29,427.00	_____
4012 Council - Cavan Ward					
Expense					
01-4012-1000	Council Wages	18,213.00	18,212.88	18,359.00	_____
01-4012-1120	Benefits – CPP	0.00	0.00		_____
01-4012-1130	Benefits – EHT	267.00	236.76	245.00	_____
01-4012-1155	Manulife Group Benefits	1,960.00	1,957.05	420.00	_____
01-4012-1180	Benefits - Other	40.00	33.93	50.00	_____
01-4012-3000	Allocated Expenses	5,550.00	0.00	5,913.00	_____
01-4012-3050	Council Accomod/Travel/Meals/Per c	0.00	3,038.13		_____
01-4012-3065	Council Mileage - Cavan Ward	0.00	468.79		_____
01-4012-3075	Council Seminars & Conferences - C	0.00	1,643.43		_____
01-4012-3435	Materials and Supplies	0.00	153.24		_____
01-4012-3440	Council Exp. - Public./Subscriptions	0.00	0.00		_____

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4012-3510	Cellular Service	510.00	246.41	510.00	_____
Total Expense		26,540.00	25,990.62	25,497.00	_____
Total 4012 Council - Cavan Ward		26,540.00	25,990.62	25,497.00	_____
4013 Council - North Monaghan Ward					
Expense					
01-4013-1000	Council Wages	18,213.00	18,212.88	18,359.00	_____
01-4013-1120	Benefits – CPP	450.00	432.29	440.00	_____
01-4013-1130	Benefits – EHT	267.00	236.76	245.00	_____
01-4013-1155	Manulife Group Benefits	2,100.00	2,126.56	2,440.00	_____
01-4013-1180	Benefits - Other	40.00	33.92	50.00	_____
01-4013-3000	Allocated Expenses	4,960.00	0.00	3,822.00	_____
01-4013-3050	Council Accomod/Travel/Meals/Per c	0.00	2,102.01	_____	_____
01-4013-3065	Council Mileage - North Monaghan V	0.00	566.03	_____	_____
01-4013-3075	Council Seminars & Conferences - N	0.00	1,175.33	_____	_____
01-4013-3435	Materials and Supplies	0.00	89.60	_____	_____
01-4013-3440	Council Exp. - Public./Subscriptions	0.00	0.00	_____	_____
01-4013-3510	Cell Phone Expense Reimbursemen	510.00	510.00	510.00	_____
Total Expense		26,540.00	25,485.38	25,866.00	_____
Total 4013 Council - North Monaghan Ward		26,540.00	25,485.38	25,866.00	_____
4014 Council - Millbrook Ward					
Expense					
01-4014-1000	Council Wages	18,213.00	18,212.88	18,359.00	_____
01-4014-1120	Benefits – CPP	450.00	432.29	440.00	_____
01-4014-1130	Benefits – EHT	267.00	238.58	245.00	_____
01-4014-1155	Manulife Group Benefits	4,000.00	4,212.53	4,830.00	_____
01-4014-1180	Benefits - Other	40.00	33.89	50.00	_____
01-4014-3000	Allocated Expenses	3,060.00	0.00	1,791.00	_____
01-4014-3050	Council Accomod/Travel/Meals/Per c	0.00	776.48	_____	_____
01-4014-3065	Council Mileage - Millbrook Ward	0.00	0.00	_____	_____
01-4014-3075	Council Seminars & Conferences - M	0.00	324.61	_____	_____
01-4014-3435	Materials and Supplies	0.00	86.50	_____	_____
01-4014-3440	Council Exp. - Public./Subscrip - Mill	0.00	0.00	_____	_____
01-4014-3510	Cellular Service	510.00	510.00	510.00	_____
Total Expense		26,540.00	24,827.76	26,225.00	_____
Total 4014 Council - Millbrook Ward		26,540.00	24,827.76	26,225.00	_____

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4010	Council - Mayor	46,040.00	41,822.23	45,466.00	
01-4011	Council - Deputy Mayor	30,040.00	28,533.90	29,427.00	
01-4012	Council - Cavan Ward	26,540.00	25,990.62	25,497.00	
01-4013	Council - North Monaghan Ward	26,540.00	25,485.38	25,866.00	
01-4014	Council - Millbrook Ward	26,540.00	24,827.76	26,225.00	
Total Revenues:		0.00	0.00		
Total Expenses:		155,700.00	146,659.89	152,481.00	
Report Net:		155,700.00	146,659.89	152,481.00	

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4120	CMNM Library Board Requisition	260,064.00	267,618.00	236,578.00	
01-4130	Ganaraska Conservation Authority Requisition	3,396.88	3,396.88	3,481.80	
01-4131	Kawartha Conservation Authority Requisition	5,235.00	5,232.00	5,206.00	
01-4132	Otonabee Region Conservation Authority Requisition	66,730.00	66,730.00	66,752.00	
Total Revenues:		-8,400.00	-8,400.00	-8,904.00	
Total Expenses:		343,825.88	351,376.88	320,921.80	
Report Net:		335,425.88	342,976.88	312,017.80	

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4110	Community Grants	95,000.00	94,985.00	80,750.00	
Total Revenues:		20,000.00	20,000.00	20,000.00	
Total Expenses:		75,000.00	74,985.00	60,750.00	
Report Net:		95,000.00	94,985.00	80,750.00	

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4112	Low Income Disabled Refund	1,000.00	13.33	1,000.00	
01-4140	Millbrook Business Improvement Area	0.00	0.05		
01-4150	Working Capital Interest	11,500.00	8,534.79	10,000.00	
01-4170	Corporate Insurance	0.00	0.00		
01-4171	CMNM Self Insurance	10,000.00	5,936.40	10,000.00	
01-4180	Administrative Expense Corporate Memberships	2,500.00	2,461.61	2,600.00	
01-4250	Finance	356,190.00	306,265.23	331,845.00	
01-4255	Tax Collection & allowance for Doubtful Accounts	0.00	-494.93		
01-8000	Cavan Monaghan Own Taxation	-164,000.00	-125,086.66	-168,000.00	
01-8010	Cavan Monaghan Own Taxation Supp/Omit	0.00	-8,080.08		
01-8020	Cavan Monaghan Own Taxation Write-Off	5,000.00	0.00		
Total Revenues:		-215,345.00	-177,650.86	-206,000.00	
Total Expenses:		437,535.00	367,200.60	393,445.00	
Report Net:		222,190.00	189,549.74	187,445.00	

General Ledger

Revenue and Expense Working Current Budget Report

Fiscal Year 2013 To Period 12 by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
01-4300	Police Services Board	5,200.00	2,278.66	4,600.00	
01-4310	Police Services Contract	1,456,033.00	1,406,185.00	1,444,323.00	
01-4320	Community Policing/Ride Grant	-1,500.00	-5,341.31	-2,250.00	
Total Revenues:		-12,500.00	-15,005.95	-12,500.00	
Total Expenses:		1,472,233.00	1,418,128.30	1,459,173.00	
Report Net:		1,459,733.00	1,403,122.35	1,446,673.00	



The Township of Cavan Monaghan
Water & Wastewater
Capital Requests in 2013
 Final Draft

Capital Item Requested		Requested Purchases	2012 Roll Overs	Transfer to/from W & WW Reserve
Water Distribution System				
Valve Maintenance	04-8010-4100	5,000		-5,000
Distribution Sampling Taps	04-8010-4100	7,500		-7,500
Stand Pipe Inspection Requirements	04-8010-4100	7,500		-7,500
Total Water Distribution		\$20,000	\$0	\$0 (\$20,000)
Water Treatment/Supply				
Well Inspections	04-4831-4100	5,500		-5,500
Total Water Treatment Supply		\$5,500	\$0	\$0 (\$5,500)
Millbrook Water - Distribution System				
OCWA Provision for Capital (Plant and Storage)	04-4830-4100	50,000		-50,000
Hydrants Provision	04-4830-4100	23,900		-23,900
King Street (w/ County of Peterborough)	01-4830-4100	25,000	-25,000	
Total Water Treatment Supply		98,900	-25,000	0 -73,900
Total Water Capital		\$124,400	(\$25,000)	\$0 (\$99,400)
Wastewater Collection System				
Annual Rehabilitation to Collection System	04-8110-3911	40,000		-40,000
King Street (w/ County of Peterborough)	04-4811-4100	25,000	-25,000	
Wastewater Collection System		\$65,000	(\$25,000)	\$0 (\$40,000)
Wastewater Treatment Plant				
Gearbox Rebuild (Fire Air Bubbler)	04-4810-3911	40,000	-40,000	
OCWA Provision	04-4810-3911	10,000	-10,000	
Wastewater Treatment Plant		\$50,000	(\$50,000)	\$0 \$0
Total Wastewater Capital		\$115,000	(\$75,000)	\$0 (\$40,000)
Total Water and Wastewater Capital		\$239,400	(\$100,000)	\$0 (\$139,400)

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 12 Accounts: 03-????-???? by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
Fund: 03 Water /Wastewater Operating					
4800 Water Wastewater Administration					
Revenue					
03-4800-9140	Miscellaneous Revenue - Sysco	-8,000.00	-5,355.00	-6,000.00	_____
03-4800-9143	Rent Revenue	-8,400.00	-8,400.00	-8,400.00	_____
03-4800-9154	Water & Wastewater Allocation Appl	0.00	-100.00		_____
03-4800-9184	Meter Installation Revenue	0.00	0.00	-1,000.00	_____
03-4800-9305	Local Improvements - Water/Sewer I	-24,962.00	-24,962.59	-24,962.00	_____
Total Revenue		-41,362.00	-38,817.59	-40,362.00	
Expense					
03-4800-1050	Gross Wages - Full Time	47,605.00	36,903.60	60,380.00	_____
03-4800-1055	Gross Wages – part time	0.00	690.12	2,000.00	_____
03-4800-1090	Gross Wages - Vacation	0.00	0.00	80.00	_____
03-4800-1105	Benefits – OMERS	3,190.00	3,760.80	4,590.00	_____
03-4800-1110	Benefits – EI Premium	0.00	5.70		_____
03-4800-1115	Benefits – EI Reduced Premium	815.00	488.99	1,120.00	_____
03-4800-1120	Benefits – CPP	1,640.00	1,124.28	2,380.00	_____
03-4800-1130	Benefits – EHT	740.00	743.31	1,000.00	_____
03-4800-1140	Benefits – WCB	830.00	780.85	1,130.00	_____
03-4800-1155	Manulife Group Benefits	5,690.00	1,869.66	4,910.00	_____
03-4800-1180	Benefits - Other	20.00	17.91	35.00	_____
03-4800-3055	Meal Allocwance	50.00	22.56	200.00	_____
03-4800-3065	Mileage Reimbursement / Travel	2,000.00	221.55		_____
03-4800-3070	Staff Training & Development	1,000.00	250.52	1,000.00	_____
03-4800-3075	Seminars And Conferences	2,000.00	0.00	1,000.00	_____
03-4800-3080	Uniforms / Clothing	400.00	88.75	100.00	_____
03-4800-3100	Legal Expense	0.00	183.17	1,500.00	_____
03-4800-3140	Memberships	400.00	290.02	400.00	_____
03-4800-3205	Software support (sensus)	1,400.00	0.00	1,400.00	_____
03-4800-3223	Water Meters	3,000.00	2,813.14	5,000.00	_____
03-4800-3310	Furniture	500.00	0.00		_____
03-4800-3420	Office Supplies	1,000.00	761.62	1,000.00	_____
03-4800-3500	Allocated Land Telephone	1,000.00	407.18	220.00	_____
03-4800-3510	Allocated Cellular Phone Service	0.00	0.00	300.00	_____
03-4800-3730	Advertising	350.00	534.29	500.00	_____
03-4800-3745	Postage/Courier	3,000.00	5.49	3,000.00	_____
03-4800-3910	Purchase of Equipment	500.00	728.98	300.00	_____
03-4800-4100	Contracted Services	13,000.00	12,567.14	13,000.00	_____
03-4800-4101	Engineering	0.00	0.00		_____
03-4800-4199	Allocated Vehicle Costs	0.00	0.00	1,670.00	_____
03-4800-5000	Property taxes	3,600.00	3,907.33	3,800.00	_____
03-4800-5210	Write off Uncollective Accounts	500.00	0.00	500.00	_____
03-4800-5740	Recovery from Department- Commu	0.00	0.00		_____
03-4800-5900	Depreciation: Water & WasteWater	0.00	174,321.60		_____
Total Expense		94,230.00	243,488.56	112,515.00	
Total 4800 Water Wastewater Administration		52,868.00	204,670.97	72,153.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 12 Accounts: 03-????-???? by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
4809 Pumping Station					
Expense					
03-4809-3225	Mechanical Repairs & Maintenance	5,000.00	3,828.10	4,000.00	_____
03-4809-4100	Contracted Services	6,000.00	4,619.25	5,000.00	_____
Total Expense		11,000.00	8,447.35	9,000.00	_____
Total 4809 Pumping Station		11,000.00	8,447.35	9,000.00	_____
4810 Millbrook Wastewater Plant					
Expense					
03-4810-3222	Biosolid management - Over OCWA	6,000.00	5,872.95	13,000.00	_____
03-4810-3225	Repairs and Maintenance	25,000.00	6,776.69	25,000.00	_____
03-4810-3229	OCWA Contracted Services	255,000.00	261,312.12	265,000.00	_____
03-4810-3330	Mechanical & Electrical Equipment	0.00	0.00	_____	_____
03-4810-3340	Special Equipment	6,000.00	0.00	6,000.00	_____
03-4810-3790	Hydro - Over OCWA Cap.	15,000.00	14,290.42	17,000.00	_____
03-4810-4100	Contracted Services	4,500.00	2,470.68	3,000.00	_____
Total Expense		311,500.00	290,722.86	329,000.00	_____
Total 4810 Millbrook Wastewater Plant		311,500.00	290,722.86	329,000.00	_____
4811 Wastewater Collection System					
Expense					
03-4811-3221	Cleaning Wetwell	3,500.00	0.00	3,500.00	_____
03-4811-3225	Repairs and Maintenance	35,000.00	5,541.21	35,000.00	_____
03-4811-4100	Contracted Services	2,000.00	1,402.32	1,000.00	_____
Total Expense		40,500.00	6,943.53	39,500.00	_____
Total 4811 Wastewater Collection System		40,500.00	6,943.53	39,500.00	_____
4812 OCWA Wastewater Contracted Services					
Expense					
03-4812-4100	Contracted Services	0.00	0.00	_____	_____
Total Expense		0.00	0.00	_____	_____
Total 4812 OCWA Wastewater Contracted Services		0.00	0.00	_____	_____
4813 Contribution to/from Water Reserve					
Expense					
03-4813-8900	Contribution to/from Water Reserve	116,685.00	0.00	_____	_____
Total Expense		116,685.00	0.00	_____	_____
Total 4813 Contribution to/from Water Reserve		116,685.00	0.00	_____	_____

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 12 Accounts: 03-????-???? by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
4815 Contribution to/from Wastewater Reserve					
Revenue					
03-4815-8900	Contribution to/from Water & WW R	10,761.00	61,925.49	63,197.00	_____
Total Revenue		10,761.00	61,925.49	63,197.00	_____
Total 4815 Contribution to/from Wastewater Reserve		10,761.00	61,925.49	63,197.00	_____
4818 Wastewater Revenue					
Revenue					
03-4818-9169	Other Sewer Charges - Penalty of La	0.00	-48.69		_____
03-4818-9190	Sewer (bimonthly billing) Volume Ch	-118,025.16	-115,183.35	-115,000.00	_____
03-4818-9191	Sewer Rates Fixed Charge	-279,768.84	-283,807.50	-280,000.00	_____
03-4818-9192	Sewer Connection/Other Sewer Cha	0.00	0.00		_____
03-4818-9193	Sewer Miscellaneous Charges	0.00	0.00		_____
03-4818-9194	Sewer (bimonthly Volume Charge	0.00	0.00		_____
Total Revenue		-397,794.00	-399,039.54	-395,000.00	_____
Total 4818 Wastewater Revenue		-397,794.00	-399,039.54	-395,000.00	_____
4819 Water Revenue					
Revenue					
03-4819-9169	Water Other Charges - Penalty of La	0.00	-636.18		_____
03-4819-9194	Water (bimonthly) Volume Charge	-100,989.58	-148,162.07	-140,000.00	_____
03-4819-9195	Water Fixed Charge	-137,786.88	-140,483.78	-140,000.00	_____
03-4819-9196	Water Connection /Other Charge	0.00	-325.00		_____
03-4819-9197	Water Miscellaneous Charges	0.00	-700.00		_____
Total Revenue		-238,776.46	-290,307.03	-280,000.00	_____
Total 4819 Water Revenue		-238,776.46	-290,307.03	-280,000.00	_____
4820 Water & Wastewater Penalty/Interest Income					
Revenue					
03-4820-9140	Miscellaneous Revenue	0.00	0.00		_____
03-4820-9192	Water & Sewer Ownership Change F	-2,200.00	-2,880.00	-2,200.00	_____
03-4820-9996	Penalty and Interest Income - Water	-11,300.00	-10,774.18	-10,800.00	_____
Total Revenue		-13,500.00	-13,654.18	-13,000.00	_____
Total 4820 Water & Wastewater Penalty/Interest Income		-13,500.00	-13,654.18	-13,000.00	_____
4830 Millbrook Water - Distribution System					
Revenue					
03-4830-9815	Conditional Grant	-40,233.00	0.00		_____
Total Revenue		-40,233.00	0.00		_____
Expense					
03-4830-1097	Allocated Salaries	133.00	132.90		_____

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 12 Accounts: 03-????-???? by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
03-4830-1197	Allocated Benefits	26.00	26.25		
03-4830-3225	Repairs and Maintenance	20,000.00	22,227.59	20,000.00	
03-4830-3226	Leak Detection	3,000.00	0.00	3,000.00	
03-4830-3227	Hydrant Maintenance	20,000.00	7,037.52	20,000.00	
03-4830-3435	Materials and Supplies	1,000.00	315.14	500.00	
03-4830-4100	Contracted Services	8,000.00	7,552.33	8,000.00	
03-4830-4120	Lead Testing	2,000.00	0.00	2,000.00	
Total Expense		54,159.00	37,291.73	53,500.00	
Total 4830 Millbrook Water - Distribution System		13,926.00	37,291.73	53,500.00	
4831 Millbrook Water - Treatment & Supply Expense					
03-4831-3225	Repairs & Maintenance	10,000.00	5,100.68	10,000.00	
03-4831-3228	Chemical Pump Maintenance	1,500.00	0.00	1,500.00	
03-4831-3229	OCWA Contracted Services	110,950.00	108,166.78	112,000.00	
03-4831-3340	Special Equipment	4,000.00	0.00	2,000.00	
03-4831-3790	Hydro - Over OCWA Cap.	50.00	0.00	200.00	
03-4831-4100	Contracted Services	4,500.00	835.36	2,250.00	
Total Expense		131,000.00	114,102.82	127,950.00	
Total 4831 Millbrook Water - Treatment & Supply		131,000.00	114,102.82	127,950.00	
4832 OCWA Water Contracted Services Expense					
03-4832-4100	Contracted Services	0.00	0.00		
Total Expense		0.00	0.00		
Total 4832 OCWA Water Contracted Services		0.00	0.00		
4833 Millbrook Water - Standpipe Tower Expense					
03-4833-3225	Mechanical Repairs & Maintenance	4,000.00	0.00	4,000.00	
03-4833-4100	Contracted Services	5,500.00	0.00	5,500.00	
Total Expense		9,500.00	0.00	9,500.00	
Total 4833 Millbrook Water - Standpipe Tower		9,500.00	0.00	9,500.00	
5000 Risk Management Expense					
03-5000-3065	Mileage Reimbursement / Travel	0.00	0.00		
03-5000-3070	Training & Development	0.00	0.00		
03-5000-4100	Contracted Services	0.00	0.00	4,000.00	
Total Expense		0.00	0.00	4,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 12 Accounts: 03-????-???? by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
Total 5000 Risk Management		0.00	0.00	4,000.00	
8001 Bulk Water Sale					
Revenue					
03-8001-9189	Other Revenue - Miscellaneous	-74,869.54	-79,029.50	-78,000.00	
Total Revenue		-74,869.54	-79,029.50	-78,000.00	
Expense					
03-8001-3435	Material and Supplies	1,200.00	880.01	1,200.00	
03-8001-4100	Contracted Services	4,000.00	3,832.09	4,000.00	
03-8001-5600	Interdepartmental Charge - Water ar	22,000.00	53,213.40	53,000.00	
Total Expense		27,200.00	57,925.50	58,200.00	
Total 8001 Bulk Water Sale		-47,669.54	-21,104.00	-19,800.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 12 Accounts: 03-????-???? by Department

Account	Description	2012 Total Budget	2012 Actual	Proposed Budget	Final Budget
03-4800	Water Wastewater Administration	52,868.00	204,670.97	72,153.00	
03-4809	Pumping Station	11,000.00	8,447.35	9,000.00	
03-4810	Millbrook Wastewater Plant	311,500.00	290,722.86	329,000.00	
03-4811	Wastewater Collection System	40,500.00	6,943.53	39,500.00	
03-4812	OCWA Wastewater Contracted Services	0.00	0.00		
03-4813	Contribution to/from Water Reserve	116,685.00	0.00		
03-4815	Contribution to/from Wastewater Reserve	10,761.00	61,925.49	63,197.00	
03-4818	Wastewater Revenue	-397,794.00	-399,039.54	-395,000.00	
03-4819	Water Revenue	-238,776.46	-290,307.03	-280,000.00	
03-4820	Water & Wastewater Penalty/Interest Income	-13,500.00	-13,654.18	-13,000.00	
03-4830	Millbrook Water - Distribution System	13,926.00	37,291.73	53,500.00	
03-4831	Millbrook Water - Treatment & Supply	131,000.00	114,102.82	127,950.00	
03-4832	OCWA Water Contracted Services	0.00	0.00		
03-4833	Millbrook Water - Standpipe Tower	9,500.00	0.00	9,500.00	
03-5000	Risk Management	0.00	0.00	4,000.00	
03-8001	Bulk Water Sale	-47,669.54	-21,104.00	-19,800.00	
Total Revenues:		-795,774.00	-758,922.35	-743,165.00	
Total Expenses:		795,774.00	758,922.35	743,165.00	
Report Net:		0.00	0.00		



**The Township of Cavan Monaghan
Millbrook Expansion Project (BCF)
Capital Requests in 2013
Final Draft**

Capital Item Requested		Requested Purchases	2012 Roll Overs	Transfer to/from BCF Funding
Pumping Station				
Engineering	09-4809-4101	30,000	0	-30,000
Total Pumping Station		\$30,000	\$0	\$0 (\$30,000)
Millbrook Wastewater Treatment Plan				
Aeration System Replacement	09-4810-4101	29,000	0	-29,000
Wastewater Treatment Plant Expansion & Engineering	09-4810-4101/3900	765,000	0	-765,000
Legal & Contracted Services	09-4810-3100/4100	10,000	0	-10,000
Total Millbrook Wastewater Treatment Plan		\$804,000	\$0	\$0 (\$804,000)
Wastewater Collection System				
Engineering	09-4811-4101	40,000	0	-40,000
Total Wastewater Collection System		\$40,000	\$0	\$0 (\$40,000)
Millbrook Water - Distribution System				
Engineering	09-4830-4101	25,000	0	-25,000
Total Millbrook Water - Distribution System		\$25,000	\$0	\$0 (\$25,000)
Millbrook Water - Standpipe Tower				
Engineering	09-4833-4101	72,000	0	-72,000
Total Millbrook Water - Standpipe Tower		\$72,000	\$0	\$0 (\$72,000)
Total Millbrook Expansion Project Capital		\$971,000	\$0	\$0 (\$971,000)

The Township of Cavan Monaghan
Summary of Use of Reserve and Reserve Funds
2013 Estimated Year End Balance

		<u>Closing</u> <u>31-Dec-12</u>	<u>2013</u>		<u>Estimated</u> <u>31-Dec-13</u>
			<u>Additions</u>	<u>Withdrawals</u>	
Reserves					
<u>Committed Reserves</u>					
Building Services Reserve	(Building Code Act, 1992)	59,774		(\$10,030)	49,744
Donation Reserve Account	(Canada Revenue Agency)	0			0
Parkland Reserve Fund	(City of Peterborough)	69,075			69,075
Water & Wastewater Reserve	(SWSSA, 2002)	952,015	63,197	(\$239,400)	775,812
<u>Designated Reserves</u>					
General Working Fund	General	1,741,239	300,000	(\$30,000)	2,011,239
Asset Replacement Reserve	General	3,587,681	1,507,300	(\$8,054)	5,086,927
Capital Equipment Reserve	General	27,000			27,000
Community Funding Reserve	General	20,000	20,000		40,000
Community Wind Concerns	General	300			300
Contingency Reserve	General	143,986			143,986
Election Reserve	General	17,000	10,000		27,000
Land Acquisition	General	5,144			5,144
Lottery Funds Reserve	General	356,554	3,200,000	(\$2,623,385)	933,169
Police Stabilization Reserve	General	124,816			124,816
ComputerSoftware (IT)	ECD	30,000			30,000
Parks and Recreation	ECD	26,170			26,170
Emergency Equipment	Fire	241,484	27,500	(\$5,500)	263,484
Fire Dept Capital	Fire	92,635	225,000	(\$10,000)	307,635
Fire Dept HWY Funds	Fire	62,930			62,930
Fire Ground Hours	Fire	11,906			11,906
Fire Training Reserve (Special Rescue)	Fire	7,779		(\$6,244)	1,535
Superior Tank Shuttle Res - Fire	Fire	32,995		(\$13,100)	19,895
Bruce Johnston Library Reserve	Library	2,452			2,452
Library Reserve Expansion	Library	5,728			5,728
Millbrook Master Plan Reserve	Planning	19,000		(\$19,000)	0
Official Plan	Planning	137,626	23,000		160,626
Millbrook Landfill	Roads	105,000		(\$10,000)	95,000
Pits & Quarries	Roads	34,783			34,783
Winter Control	Roads	76,814			76,814
Source Water Protection	W&WW	10,000			10,000
Total Reserves		\$8,001,887	\$5,375,997	(\$2,974,713)	10,403,171

The Township of Cavan Monaghan
Summary of Use of Reserve and Reserve Funds
2013 Estimated Year End Balance

		Closing	2013		Estimated
		31-Dec-12	Additions	Withdrawals	31-Dec-13
Development Charges					
Development Charges - CMNM By-Law 99-52					
Parks / Recreation	ECD	54,334			54,334
Fire Protection	Fire	114			114
Library	Library	14,972			14,972
Roads / Bridges	Roads	(\$68)			(\$68)
Water / Sewer	W&WW	58,729			58,729
Development Charges - Cavan Monaghan By-Law 2010-31					
DCRF - Administration (Studies)	General	76,044			76,044
DCRF - Police Services	General	729			729
DCRF - Parks Reserve Fund	ECD	145,841			145,841
DCRF - Recreation	ECD	63,862			63,862
DCRF - Fire Protection Services	Fire	14,655			14,655
DCRF - Library	Library	54,582			54,582
DCRF - Roads and Related	Roads	(\$185,927)			(\$185,927)
DCRF - Stormwater Management	W&WW	2,819			2,819
DCRF - Wastewater Services	W&WW	34,962			34,962
DCRF - Water Services	W&WW	431			431
Total DC Reserves		\$336,079	\$0	\$0	336,079
Parkland	ECD	69,360			69,360
Federal Gas Tax	Roads	68,183	270,799	(\$245,000)	93,982
Estimated TOTAL Reserves & DC Reserves		\$8,475,509	\$5,646,796	(\$3,219,713)	10,902,592