

“Working” Draft (as of October 11, 2023)

Vision 2035 - Parks and Recreation Strategic Plan

Township of Cavan Monaghan

Please Note: This document is a “work-in-progress” **and not quite complete**. Changes will be made and more will be added leading up to the Community Forums and after. Input from the Community Forums will be welcomed and seriously considered as the Plan is finalized.

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October 11, 2023



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Letter of Transmittal

Will be prepared for the next draft.

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Executive Summary

Will be prepared after the Community Forum.

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Chapter One: Purpose and Process

1.1 Purpose, Scope and Deliverables

The purpose of this **Vision 2035 - Parks and Recreation Strategic Plan** is to create a plan with vision, foundation, action and flexibility that provides direction to municipal staff and Council for the immediate future, as well as to 2035. Some recommendations look out beyond 2035 to the currently defined full build-out of the Township (no defined date - approximately 18,000 population).

A strategic-style plan is different from plans that are referred to as “master plans”. The style of strategic plans allows them to be more easily modified and updated as conditions change, and new information becomes available. They are also structured differently.

Vision 2035 contains the following main components:

- A **Background Report** that contains the community profile, planning context, current demand for leisure services, leisure trends, and an assessment of leisure service delivery, the parks and open space system, culture and recreation facilities, and leisure programs. This report is a separate document that informed **Vision 2035**. The

planning context and a summary of the key findings and conclusions are reported in Chapter Two of this document.

- A **Belief Statement** about the value of parks, open space and leisure services (Chapter Three).
- **Guiding Principles** (Chapter Three).
- A **Long-Term Vision** of how parks, recreation and culture could evolve over the next twenty to thirty years in Cavan Monaghan (Chapter Four).
- The **Strategic Action Plan** (Strategic Directions, Objectives and Actions) (Chapter Five).
- **Supplemental Recommendations** (Chapter Six).

The Actions associated with each Objective identify who implements each action, who might assist/partner, and the recommended timing.

A map of **Municipal Parks and Other Publicly Available Open Space** was also prepared. It is available in large print format. An inventory of the lands contained in the map can be found in the **Background Report (Appendix C)**. In its digital format, the map can be easily updated.

1.2 Approach

The planning process was divided into two phases and the plan was completed over two years (2022 and 2023). A proposed third phase has been identified to complete the process in 2024.

Phase One included the research and analysis that comprises the Background Report. Although the first draft of this report was completed in 2022, it was continuously updated throughout Phase Two (2023).

The focus of **Phase Two** was the preparation of **Vision 2035 - Parks and Recreation Strategic Plan**. Additional community engagement was completed in 2023, some of which focused on gathering input on various options for the future of the Millbrook Arena.

After considerable research, facility analysis, and community/stakeholder engagement, Township Council agreed on June 5, 2023 to decommission the Millbrook Arena when one of the following takes place: a) an alternative facility becomes available to meet the needs of current users, b) the building becomes unsafe, or c) the structure requires major additional capital investment to remain as a viable public use facility.

If **Phase Three** is approved by Township Council for 2024, it will focus on a conceptual design for the downtown park and for the proposed expansion of the Cavan Monaghan Community Centre building and additional facilities to be located on the remaining lands at the CMCC. The design process will be informed by focused additional research on facility needs and a comprehensive community engagement program. An estimate of capital cost for both projects will be provided.

1.3 Report Structure

The structure and flow of this report is as follows:

Chapter One:	Purpose and Process
Chapter Two:	Planning Context, and Key Findings and Conclusions
Chapter Three:	The Belief Statement and Guiding Principles
Chapter Four:	Vision 2035:
Chapter Five:	The Strategic Action Plan
Chapter Six:	Supplemental Recommendations
Appendix A:	National and Provincial Policy Directions

Chapter Two: Planning Context, and Key Findings and Conclusions

2.1 Introduction

Included in this chapter is an overview of key characteristics of the community; future plans for the community; current and future demand for leisure; and an overview of the attributes, challenges and opportunities associated with the parks and recreation system within the Township.

Refer to the **Background Report** for much more detail on all of these subjects.

2.2 Regional Context

The Township of Cavan Monaghan is located in the southwest corner of Peterborough County, and immediately adjacent to the southwestern boundary of the City of Peterborough. Future growth of the township and its economy will be largely driven by its proximity to Peterborough and the Greater Toronto Area (GTA), the Peterborough Airport, and highways 115 and 407, as well as the possible high-frequency commuter train that would link the Peterborough area with the GTA – all of which will increase accessibility to employment in GTA communities.

2.3 Community Profile

The following are key characteristics of the Township population that influences demand for culture and recreation services.

- The 2021 census population of the Township was approximately 10,300, including the estimated 2.5% population undercount.
- Until recently, the Township's population has been growing slowly. However, in recent years, the growth rate has increased to an average of 2.7% per year.
- Although the Township's population is a bit younger than that of Peterborough and the surrounding area, and has been getting a bit younger lately, it's still older than the provincial average.
- Household income is considerably higher than the Ontario average, the City of Peterborough and the Peterborough Census Metropolitan Area (the city, the four surrounding townships and the two first nation communities).
- Educational attainment in the Township is similar to the Ontario average.
- From an ethnicity perspective, there is a strong connection to the United Kingdom and Europe. There is a very small visible minority population in the Township, and there is a strong affiliation with the English language. Over three quarters of the population is third generation, with 92%

identifying as non-immigrant and 98.9% identifying as a Canadian Citizen.

Looking ahead to 2051, it is proposed that:

- The township expects to capture approximately 40% of the population and jobs projected for Peterborough County.
- 94% of new residential development will be allocated to the Millbrook Settlement Area which is expected to be expanded in size, while the remaining 6% will be allocated to the seven hamlets.

Note that this planned growth continues to be influenced by changes in provincial policy.

The population is projected to increase by an average of 2.37%/year and grow to around 18,000 by 2051 or sooner (the current limit of servicing capacity).

The age profile of the Township is projected to age considerably over the next 30 years, with the age 75+ population expected to triple in size over this time period.

These and other changes in the population and economic conditions will strongly influence future demand for parks, recreation and culture services.

2.4 Demand Assessment

2.4.1 Current Demand

The demand assessment comprised the following:

- Analysis of facility utilization to understand how facilities are used and by whom.

- Application of local and national leisure trends - that will influence future demand.
- The household survey:
 - administered in the summer of 2022.
 - 319 responses @ 2.8 persons per household (representing approx. 900 residents or close to 10% of the population).
 - Correspondence with individuals, groups and organizations.
 - 21 detailed User Group-Specific Surveys.
 - Other groups and organizations that relate to parks and recreation (e.g., Old Millbrook School EarlyON Child and Family Centre, Compass Early Learning and Care, the Public Library, Millbrook Mountain Bike Group, Baxter Creek Watershed Alliance, Cavan Monaghan Citizens for Common Grounds, The Green Hills Arts Council).
- Relevant Committees of Council (e.g., Sustainability Advisory Committee, Municipal Revitalization and Heritage Committee, Millbrook Valley Trails Advisory Committee, and Millbrook Business Improvement Area Executive Committee).
- Meetings and workshops with some interest groups where more information was required (e.g., arts and culture, and sports groups).
- The first Community Forum (the focus of the first Community Forum was to discuss the future of the Millbrook Arena, as well as to hear more about culture and recreation needs and priorities).

2.4.2 Unmet and Growing Demand

The following facility and program needs, and predictions were identified from integrating the research and community engagement associated with the demand assessment and trend analysis.

For 63% of household survey respondents, only some of their leisure needs are being met within the Township.

2.7% of respondents reported that all of their household's needs are being met. For 91%, unavailable programs and facilities were the main reasons for going elsewhere.

90% of respondents would like to see parks and recreation services become a higher priority of the Municipality.

Through surveys and interviews and other correspondence, user groups reported about the facilities they use and their use patterns (Township facilities and others that they use), the positives and the challenges, as well as current and future demand. That information has been incorporated into the above overview of program and facility desires and predictions – with more detail available in the Background Report.

Market Gaps

The following age gaps in service delivery were identified, especially through the role of the Municipality:

- children (incl. pre-school),
- adults and
- older adults

Top Program and Facility Desires and Predictions

Many other leisure interests and types of facilities were identified through the research. The list below represents the highest priority programs and facilities. They and are in approximate priority order. Note that not all needs can be met by the Township.

- aquatic facilities and programs (e.g., indoor pool, aquatic programming, waterplay facility)
- pre-school and children's facilities and programming, including day camps (a growing need)
- more and better trails
- more nature-oriented parks
- more and better playgrounds
- enhanced farmers market
- outdoor skating rink
- youth recreation centre
- fitness/wellness facilities and programs
- more and better picnic areas/pavilions
- basketball/multipurpose sport courts
- older adult recreation centre and programming (a growing need)
- more and larger rectangular fields/soccer
- gymnasium/gym sports
- creative and performance arts facilities, programming and events
- better baseball/softball diamonds
- racquet sports (tennis, pickleball, gym/court sports - current and growing need)
- more indoor multipurpose program and meeting rooms (a growing need)

2.5 Assessment of the Parks and Recreation System

The assessment includes municipal parks; other public and publicly available open space, and municipal and other publicly available indoor and outdoor facilities; as well as how leisure services are delivered were assessed. The assessment began with creating an inventory of lands and facilities, mapping parks and open space, and researching the key public, non-profit and commercial providers and how they work together (or not) to provide programming, parks and open space, and culture and recreation facilities within the Township.

2.5.1 Positive Attributes

The following are the most positive attributes of the parks and recreation system and services as they currently exists. Future opportunities will be discussed later.

The Cavan Monaghan Community Centre (CMCC) – this new facility has expanded and greatly improved the quality of indoor facility offerings, although supporting a relatively narrow range of activities.

Enhanced leisure services delivery – the ability of the Municipality to deliver leisure services has improved recently with staff additions that are providing enhanced support to volunteers and introduction of a limited direct programming role to augment what community volunteers and others can provide.

The trail system is already extensive and will continue to expand within and between some of the new residential communities.

The large amount of natural heritage open space, with much more to be acquired through future subdivisions and development applications.

The large amount of Community-level parkland - although a good deal of it is 'natural heritage' in nature and therefore, not suitable for active recreation and facility development.

The positive trend in the development of new facilities and parkland, with all being high quality (e.g., CMCC, Highlands Park and the outdoor facilities located at the CMCC). They have 'raised the quality bar' for public spaces in the township.

2.5.2 Challenges

The following are the top challenges facing the delivery of parks and recreation services.

As the Township continues to transition from a small-population and largely rural municipality, expectations for quantity, quality and type of facilities, parks and programming will continue to increase, especially within the Millbrook Settlement Area - which is proposed to greatly expand and will become more 'urban' in nature.

There is a significant shortfall of Neighbourhood parkland (quantity, quality and distribution) – especially within Millbrook.

As is the case in most municipalities, new residential developments are not meeting widely accepted targets/benchmarks for quantity, location and sometimes the configuration of dedicated parkland.

This is partly because of the weakened Planning Act requirements for parkland acquisition and the quality of residential developments, and the declining degree of leverage that municipalities will have to influence parkland dedication and subdivision planning.

The ability of the Municipality to acquire sufficient quality neighbourhood parkland through development and redevelopment – and to finance parks and recreation services has been greatly diminished by changes to the Ontario Planning Act as a result of Bill 23.

There are a few policies and planning tools that the Township may want to either strengthen or adopt. Some will be provided via this Parks and Recreation Plan, and some should be in the new Official Plan.

There is already or will soon be a shortage of some types of existing facilities to meet current and future needs (e.g., rectangular fields, indoor multipurpose space, a suitable field house type facility, some adult-scale and older adult facilities).

Some types of facilities that are in high and growing demand are not available in the Township (e.g., aquatic facilities, gymnasium, fitness facility, various types of racquet sport courts, various adult and older adult facilities, creative and

performing arts venues). Not all can be provided by the Township.

Partnerships and shared use agreements should be considered to provide access to some types of facilities that are beyond the ability of the Municipality to provide, at least in the near term (e.g., indoor aquatic facility, major performance venue, pump bike track).

Except for Highlands, Cedar Valley and the developed portion of the CMCC property, other parks and most facilities would greatly benefit from improvement – to meet today’s accessibility standards and increasing expectations for quality and functionality.

Although there is a good deal of Community-level parkland, not enough of it is table land (the type, size and quality of parkland needed to accommodate current and future community-scale outdoor and indoor sport, recreation and other facilities).

Small population municipalities like Cavan Monaghan face a number of financial challenges, including:

- a lower tax base relative to the population - and less commercial and industrial development;
- the cost to provide services such as roads, protective services, and water/waste water;
- the increasing expectations for municipal services from new residents;
- the expressed desire for types of recreation facilities that only larger communities can afford to provide; and
- the ongoing challenge of identifying funding sources and other resources that will allow Vision 2035 to be realized.

2.5.3 Opportunities

On the positive side, the following opportunities have been identified to address some of the identified and other challenges.

There is potential to develop additional partnerships/strategic alliances with other providers around potential new facilities that can be used by Township residents and for municipal programs.

- school boards, and elementary and secondary school within the municipality (potential for joint venture planning, development and maintenance to provide park-like settings in school yards;
- Discussion has been initiated re: potential interest in indoor and outdoor regional culture and recreation facilities that would be shared by partner municipalities and other interested service providers; and
- the City of Peterborough – plans for a new competition swimming pool, new skateboard facility, indoor tennis facility, pickleball centre, more disc sport facilities, pump bike track, another destination waterplay facility, etc.

There may be potential for federal and provincial grants.

The potential of the remaining land at the Cavan Monaghan Community Centre.

There are opportunities to augment neighbourhood parkland in built-up and developing neighbourhoods through:

- partnerships with other landowners (e.g., school boards),
- conversion of undeveloped municipal properties into parkland (where appropriate), and
- conversion of some Community-level parkland into Neighbourhood parkland.

Because of the Natural Heritage System as outlined in the Township Official Plan which comprised numerous creek systems, significant wetlands and woodlands), the Township is blessed with considerable natural heritage open resources, some of which will become public open space within future residential and industrial areas. Those lands will provide the opportunity for additional protected natural heritage lands and corridors – supporting natural systems, trails, outdoor education, nature appreciation and picnic areas.

The potential of site of the Millbrook Arena, adjacent conservation authority lands and Needlers Lane to be transformed into a signature downtown park to complement historic downtown Millbrook, and to provide culture, recreation and heritage resources for residents and visitors. On June 5, 2023, Township Council passed the following resolution:

- That staff be directed to commence planning for the creation of a community park on the Millbrook Arena lands; and
- That the existing users of the Millbrook Arena be permitted to use the existing facility in its current state until the final plans for the community park are approved by Council, or that the facility becomes a health and safety concern; and
- That Council's direction be carried forward in Phase Two of the Parks and Recreation Plan – Vision 2035.

Chapter Three: Belief Statement and Guiding Principles

3.1 Introduction

Vision 2035 is founded on a fundamental belief statement about the value to the community of parks, recreation and culture – as well as twelve principles that are intended to provide guiding philosophy and policy direction for open space planning, leisure services provision, and decision-making for municipal parks, facilities and programming in the Township of Cavan Monaghan.

The belief statement and guiding principles are based on the evidence-based personal, social, economic and environmental benefits of parks, recreation and culture. They also reflect contemporary planning principles and best practices. They embody key messages from the **Framework for Recreation in Canada 2015** and **Pathways to Wellbeing** which provide a renewed generic definition of ‘recreation’, a ‘wellbeing-based’ vision for recreation in Canada, and goals and priorities to guide planning and decision-making (see below). Note that the renewed definition of recreation is inclusive of ‘social, intellectual, creative and spiritual’ pursuits. The Framework also speaks about the challenges and opportunities facing communities, as well as key benefits of culture, recreation and parks – all of which are applicable to the Township of Cavan Monaghan and surrounding area.

A Renewed Definition of Recreation in Canada (from the “Framework for Recreation in Canada/Pathways to Wellbeing”)

Recreation is the experience that results from freely chosen participation in physical, social, intellectual, creative and spiritual pursuits that enhance individual and community well-being.

A Wellness-based Vision for Recreation in Canada (from the “Framework for Recreation in Canada 2015/ Pathways to Wellbeing”)

“We envision a Canada in which everyone is engaged in meaningful, accessible recreation experiences that foster:

- individual wellbeing,
- community wellbeing and
- the wellbeing of our natural and built environments.”

The national **Framework** supports the following five **goals and priorities**:

- **Active Living:** Foster active living through physical recreation;
- **Inclusion and Access:** Increase inclusion and access to recreation for populations that face constraints to participation;
- **Connecting People and Nature:** Help people connect to nature through recreation;
- **Supportive Environments:** Ensure the provision of supportive physical and social environments that encourage participation in recreation and build strong, caring communities; and

- **Recreation Capacity:** Ensure the continued growth and sustainability of the recreation field.

The belief statement and guiding principles that are the foundation of **Vision 2035 – Strategic Plan for Parks and Recreation for Cavan Monaghan Township** also embody the 2009 **Charter for Recreation and Parks in Ontario** which, in part, states that “everyone in Ontario has a right to quality, accessible and inclusive recreation and parks services in their communities – services that are essential for the health of Ontarians, the quality of life in our communities, and the sustainability of our environment”.

The Charter further states that “every citizen in Ontario has the right and freedom to:

1. **Participation** – in safe, affordable and quality recreation programs that are in harmony with the diversity of the community.
2. **Active Living** – be physically active through participation in both organized and informal sport and recreation activities.
3. **Access to Nature and the Outdoors** – experience nature and access open spaces within their communities.
4. **Enriching Experiences** – experience the arts, cultural heritage, sport and recreation activities in their communities.
5. **A Welcoming and Inclusive Community** - be included in activities that build strong communities, engaged citizens and a healthy family life.
6. **Engagement** – be engaged in the planning of recreation and parks in their communities and to participate in volunteer activities.”

Recreation and parks can help us to overcome the significant challenges facing our communities today, including the high degree of physical inactivity of residents, the rising cost of health care, a rise in youth violence, protection of the environment, reduction of greenhouse gas emissions, sequestering carbon, and adapting communities to climate change.

Note: There are strong parallels between the Ontario Charter and the Framework for Recreation in Canada 2015. Both were developed from a sport, recreation and parks perspective.

Although they speak to it, they do not provide the same weight to arts and culture as is a goal of **Vision 2035**.

Also, the reference to ‘welcoming and inclusive community’ in the Charter for Recreation and Parks in Ontario does not speak directly to welcoming, including and reflecting ethno-cultural communities into culture and recreation activities – as is a goal of **Vision 2035**.

3.2 The Belief Statement

The Belief Statement speaks to “**the value to the community of parks, recreation and culture**”.

We believe that an investment in parks, recreation and culture in the Township of Cavan Monaghan is an investment in:

- the attractiveness and appeal of our community,
- the betterment of our citizens and our community,
- the growth of the economy,
- the protection of the environment, and
- the contribution to Climate change mitigation

The results of this investment will:

- Improve the **personal health and wellbeing for our citizens** – involvement in culture and recreation pursuits and active living lowers health care costs, improves quality of life and increases life expectancy.
- Promote greater **citizen engagement and increased respect for community** - involvement in community organizations and activities results in more civic engagement, increased civic pride, greater respect for the community - and ultimately a safer and more democratic community.
- Develop **proud and confident leaders** - involvement in culture and recreation pursuits builds important social skills and produces leaders that are better able to serve their community.
- Foster **strong neighbourhoods and a vibrant downtown** – investment in parks, recreation and culture is a catalyst for building and sustaining a strong and self-sufficient community, vibrant neighbourhoods, and a vibrant and rejuvenated downtown.
- **Reduce crime and lower costs for policing and justice** - increased opportunities for involvement in recreation, sports and arts reduces self-destructive and anti-social behaviour, alienation and racism.
- Create a **cleaner and healthier environment** – parks, trees and natural areas protect ecological integrity, sequester carbon, improve air quality, help to purify our water and encourage strong stewardship ethics.
- Stimulate **economic growth and prosperity** – investment in parks, recreation, sports and culture helps to create and sustain the economic and social environment necessary for business success – stimulating employment, increasing productivity and increasing our community’s attractiveness to existing and new residents and businesses – as well as tourists.
- **Build strong families** - families that play together, stay together. Involvement in culture and recreation activities supports and strengthens families.
- Improve **personal health and wellbeing - mind, body and spirit** - involvement in recreation, play, connection to nature, and sports and culture can help children, youth and adults develop their full physical, social, creative, intellectual and spiritual capacity.

- Preserve and celebrate our **cultural heritage and diversity** - helps us to better understand ourselves, our neighbours and newcomers to our community.

3.3 The Guiding Principles

As introduced earlier, the twelve Guiding Principles are intended to provide the guiding philosophy and policy direction for planning, service provision and decision-making for parks and open space, as well as culture and recreation programming, facilities and related services in the Township of Cavan Monaghan.

Principle 1: Ensure Financial Sustainability of Facilities, Programming, and Parks and Open Space.

Ensure that the capital and net operating costs associated with the provision and operation of public facilities are affordable in the short term and economically sustainable for the future. Ensure that programs, events and related services respond to the growing and changing needs and interests of residents - and are economically sustainable within the resources of our

community. Responsible stewardship of public assets and taxpayers' dollars is essential.

Principle 2: Maintain a Community Development Approach and Support Volunteering.

Historically, Cavan Monaghan has been most successful when a community development approach to service delivery has been utilized. Processes and resources must be in place to permit and encourage residents to be involved in determining priorities, developing plans, and implementing culture and recreation opportunities that reflect the needs, interests and desires of citizens. The Municipality should ensure consistent policy, and when feasible, increase human and financial support to community-based organizations that are able to provide culture and recreation programming and other related services.

The fundamental energy and drive that creates the majority of our culture and recreation opportunities comes from the many volunteers who, as part of their own leisure choices, create and sustain culture and recreation opportunities for the community. Their contribution must be celebrated and supported.

Principle 3: Support an Active, Healthy and Engaged Community.

For our community to be strong, healthy and vibrant, efforts and resources must be focused on engaging citizens both physically and socially. A high quality of life that is supported by opportunities for involvement in recreation, sports and cultural pursuits needs to be in place for all ages and abilities. Emphasis must be placed on creating awareness of the importance of a healthy lifestyle, as well as the availability of culture and recreation opportunities that support physical activity, mental health and social interaction.

Principle 4: Provide Accessible, Inclusive and Affordable Opportunities.

Facilities, events, goods, services, employment, information and transportation will be accessible to people of all abilities.

‘Accessibility’ means:

- equal access to indoor and outdoor facilities and parks.
- programs should support people of all abilities.
- employment opportunities for people with disabilities.
- residents have good options to travel to facilities on foot, and by active transportation and automobile.

The cost for programs, events and facility access must be affordable; and the programs and events need to reflect the diversity of our community.

Principle 5: Enhance Physical Connectedness Throughout the Community.

Enhance physical connectedness throughout the community by working toward extending the trail system and creating a complementary on-road cycling network throughout the Township - with strong connections to the regional network, as well as other culture and recreation resources. Also work toward connecting as many neighbourhoods as possible into the township-wide and regional trail and cycling network - via a combination of trails, pathways, sidewalks and on-road cycling routes.

Principle 6: Complement Rather than Compete.

Based on the philosophy of minimizing duplication and optimizing investment in services, the Township will complement rather than compete with what other providers can and are offering - and only provide similar facilities, programming and associated services when:

1. there are areas of under-service and/or growing demand that is not being met by others,
2. the quality of other services is substandard,
3. the price of other services is too high for less affluent members of the community – and the Municipality decides to offer a particular program at a more affordable price point,
4. distance to other services is deemed to be too far, and

5. the Municipality decides that it wants to become a principal service provider in a particular area (e.g., recreational skating, indoor roller blading, indoor in-line skating, waterplay facilities, etc.)

Principle 7: Continue to be Collaborative and Increasingly Integrated.

Continue to seek opportunities for the Municipality to collaborate with others to provide parkland; culture and recreation facilities; and associated programming and events - particularly with the school boards, Fleming College, Trent University, the conservation authorities, the Baxter Creek Watershed Alliance, The Green Hills Arts Council, 4th Line Theatre, Peterborough County, neighbouring townships, volunteer-based community groups, and the commercial sector. Continue to seek opportunities to increase the integration of services among the major providers in areas such as: research and planning; information and marketing; volunteer engagement; programming, service and facility provision; and scheduling of facilities, programming and events.

Principle 8: Optimize Facility Use.

Relative to the characteristics of each type of facility, ensure that use is maximized before additional facilities are provided.

Facilities at the Community-wide level of provision should always be programmed for the highest and best use in prime time.

Principle 9: Cluster High Level Outdoor and Indoor Facilities.

To increase efficiency, programmability and opportunities for sport and cultural tourism, encourage the clustering of compatible indoor and outdoor culture and recreation facilities in Community parks and associated open spaces such as secondary schools. Create clusters of high-level lit sports fields, tennis courts, pickleball courts, beach volleyball courts and other types of sport facilities in larger parks that are visible and accessible, and where lighting, parking and other support facilities and features can be provided without negatively impact adjacent neighbourhoods. Combine compatible indoor facilities into sizable complexes to create 'one-stop shopping' environments that co-locate culture and recreation facilities with libraries, art galleries and municipal administration, where desirable and feasible. Clustering of facilities should continue to be encouraged on lands owned by others, ideally in partnership with the Township of Cavan Monaghan, or through other strategic alliances.

Principle 10: Locate for Visibility, Prominence and Access.

Strive to locate major sports parks, as well as major culture and recreation complexes in locations that are highly visible and readily accessible to the community via major roads and trails. This will also promote and celebrate these facilities that are valuable community assets and sources of civic pride.

Principle 11: Be Environmentally Responsible.

Operate in a manner that protects the environment and reduces the carbon footprint of facilities. Essential components of environmental responsibility include:

- environmental commitment and awareness, especially to natural heritage,
- making a commitment to fully embrace environmental sustainability,
- adopting measurement and monitoring practices, and
- ensuring a net positive impact on the environment and society (including providing EV charging infrastructure in locations that are accessible to visitors, as well as residents who don't have the opportunity for home-based charging).

It means that a conscientious commitment has been made to strive for ongoing measurement and monitoring to continually reduce negative impacts on the environment by: reducing corporate and community greenhouse gas emissions; reducing

waste; reducing energy and water consumption; reducing air and water pollution; generating green energy via public buildings and properties; increasing employee, customer, and public environmental awareness and education; and an ongoing commitment to continuing to reduce environmental impacts into the future.

Principle 12: Support the Alignment and Hierarchy of Plans and Strategies.

Plan alignment and cross-departmental collaboration will ensure that the corporate vision is a driver for building prosperity, enabling partnerships, and recognizing efficiencies as we work toward a shared community vision. The Township of Cavan Monaghan is working on updating existing and adopting a number of important plans and strategies that will shape how the community will grow and prosper. Some of these plans include the Cavan Monaghan Official Plan and Zoning By-Law, Climate Action Plan, Corporate Strategic Plan, Trails Master Plan, and Master Fire Plan. Aligning those and other initiatives and plans is important for moving forward with a comprehensive 'big picture' approach to planning and service provision in Cavan Monaghan. There is a hierarchy or "nesting" of how these plans and strategies align - with the Official Plan and Corporate Strategic Plan being paramount to all other plans and strategies.

Chapter Four: Vision 2035

Most strategic plans are supported by a vision that describes where the organization or service would like to be at some point in the future. The vision looks out past the shorter-term time horizon of a strategic plan to provide a target to aim for and to provide context for many of the near-term recommendations. The vision is sometimes referred to as a 'big picture look ahead'. To provide sufficient flexibility and latitude, the messages and images in a long-term vision need to be general in description and not tied to specific dates and initiatives. The vision is sometimes written as if we are already in the future and looking back at accomplishments. No one expects that the future will unfold exactly as in the vision, and some things will come about that have not yet imagined.

The vision has been aligned with the Township's corporate Mission and Vision Statements.

So, imagine it's 2050 and we're looking back on **what's been accomplished over the past twenty-five years** in the area of parks, recreation and culture in Cavan Monaghan.

Since 2023, the township has grown by about 8,000 residents. Influenced by provincial policies and a desire for more compact communities, residential density has increased. The age profile is much older, with almost twice as many older adults as children and youth. That has greatly impacted culture and recreation services and access to parks and facilities. The community is more ethno-culturally diverse and has attracted and successfully integrated newcomers.

This long-range vision was founded on a Belief Statement and Guiding Principles that were established in 2023 and approved by Council. The Belief Statement spoke about the value to the community of parks, recreation and culture. The Guiding Principles provided the philosophy and policy direction for planning, service provision and decision-making.

Cavan Monaghan has benefitted from its location directly southwest of the City of Peterborough with direct highway access to the Greater Toronto Area (115 kilometres to downtown Toronto). The township is located in a beautiful part of southern Ontario amongst rolling hills, farmland and cherished and protected natural heritage resources. The community is in a region that is rich in cultural heritage including the Trent-Severn Waterway, the Oak Ridges Moraine and several First Nation communities. Over the years, Cavan Monaghan has been able to leverage all of those and other advantages.

The township has become well known for its local and regional partnerships and a high degree of service integration. That was influenced by a desire by major service providers to work together to plan for, build and operate, and share in the use of major indoor and outdoor culture and recreation facilities.

That culture of co-operation and partnership has extended to marketing, programming, community events, volunteer engagement, staff training and bulk purchasing. This has allowed community resources to be optimized and excellent facilities, programming and services to be realized.

Volunteer-based groups and organizations continue to be the essential backbone of community culture and recreation services in the township. Twenty years ago, a Volunteer Engagement Strategy was prepared to address many of the issues of the day. It was informed by the trends that were transitioning volunteering at that time. Over the years, specific initiatives such as “Volunteer Cavan Monaghan” and increased investment of human and financial resources to nurture and sustain volunteers has substantially grown the capacity and effectiveness of volunteers.

The marketing of culture and recreation services and facilities has become much more comprehensive and much better integrated. A single point of access to information has been developed that focuses on types of opportunities and specific market segments, rather than individual providers.

Culture and recreation facilities and services are now more accessible and inclusive. All facilities and parks are accessible for persons with disabilities and by older adults. Culture and recreation opportunities have become more affordable to a greater percentage of the population. Also, programs, events and facilities are much more reflective of and appealing to our growing ethno-cultural communities.

Great strides have been made to improve the quality, appeal and usability of the many parks throughout the Township. Over the first ten years of Vision 2035, all of the legacy parks were systematically rejuvenated to make them more appealing, accessible and functional. The redesign and rejuvenation work began with Old Millbrook School and Maple Leaf parks.

With the assistance of interested residents and stakeholders, plans were prepared in 2024 for a signature downtown park to replace the old Millbrook Arena that was decommissioned soon after Vision 2035 was approved by Council. This park has become home to many family-oriented activities and community events, is a key feature of the parks system, and is a great asset to the downtown Millbrook commercial area.

The undeveloped municipal lands to the south of Old Millbrook School Park were added to the park in 2024. Through redesign, the developable portion of the park has been substantially improved, with additional facilities to meet neighbourhood and community-wide needs. The link between the new downtown park and this park and the Public Library was also upgraded.

Most gaps in neighbourhood parkland have been eliminated, in part through the establishment of three new neighbourhood parks in the southern part of Millbrook.

Connectedness among parks and between parks and other compatible land uses has improved. Where feasible, creeks and their valleys, as well as other natural heritage lands have been incorporated into and protected by the linear parks and open space system. The Millbrook Valley Trail system has been doubled in length to connect the new residential areas and close most of the gaps that existed twenty-five years ago. Trail quality has been steadily improved, and the trails are more accessible for persons with disabilities and the growing older adult population.

A large sports-oriented park was acquired soon after Vision 2035 was adopted by Council. It is now home to a new ball diamond complex, additional rectangular fields, a facility to support athletes using the park, a signature picnic pavilion and trails. There is room to add more facilities if the community increases in population.

When the new ball facility was completed, the ball diamonds at Maple Leaf Park were replaced with a full-size lit adult-scale soccer pitch. The service building was enlarged to include change rooms, additional washrooms and a food service facility. An additional playground and a new picnic pavilion were established to support sports activities, especially tournaments - but also family and group social events.

The Cavan Monaghan Community Centre has become the hub of activity for the growing community. In 2024, a plan was developed to guide the expansion of the community centre and the development of the remaining lands. The expansion added a gymnasium, a fitness centre, an older adult centre and program rooms to complement the ice surface, walking track and original program rooms. Outdoor facilities included pickleball, tennis, beach volleyball and basketball courts, a waterplay facility, a picnic pavilion and walking paths.

In response to the desire by the Baby Boom generation and especially the aging Echo generation to be increasingly integrated into mainstream 'adult' programming, less emphasis is now being placed on dedicated older adult programming and

facilities. The dedicated older adult centre that was added to the Cavan Monaghan Community Centre was recently converted into general program space to meet the needs of all age groups and interests.

Festivals, themed community events, ethno-cultural celebrations and sport tournaments continue to be encouraged and supported. Twenty years ago, the link between tourism and community culture and recreation began to be better understood and leveraged. As new facilities were built, they were designed and sized to meet the needs of the community, and to support sport-, culture- and trail-based tourism. Emphasis was placed on clustering similar outdoor facilities in high profile parks to better support tournaments and everyday programming.

Soon after Vision 2035 was adopted by Council, a decision was made to formalize the parks and recreation operation by creating a Department of Culture and Recreation. As required, staffing has been increased and additional skill sets have been introduced, especially in the areas of direct programming, volunteer engagement, special events, marketing, and research and planning.

What has been most rewarding is the way that service providers and the community have worked together to determine needs; optimize human, capital and land resources; integrate services; partner to get things done; promote what is available; and share in the results.

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Chapter Five: The Strategic Action Plan

5.1 Introduction

Supported and informed by the Belief Statement, the Guiding Principles and the Long-Term Vision is the fourth element of the Strategic Plan – the **Strategic Action Plan**. It comprises four strategic directions. Each strategic direction is comprised of objectives, and for each objective, there are specific actions.

Vision 2035 comprises the following four **Strategic Directions** which are like goals.

1. **Provide an Increasingly Collaborative and Integrated Recreation and Culture Delivery System, and Role.**
2. **Provide an Increasingly Enhanced and Well-Connected Parks and Open Space System.**
3. **Provide Quality Recreation and Culture Facilities to Meet Growing and Changing Needs.**
4. **Provide Quality Recreation, Sport and Culture Programming and Community Events (including Tournaments).**

The **Objectives** identify broad initiatives and policies to support each Strategic Direction.

The **Actions** identify specific initiatives and strategies to implement each Objective, as well as identifying who takes

responsibility to implement each action, who assists, and the recommended timeline. Some of the actions are ‘ongoing’ in nature, and therefore extend through all of the time periods.

Timing/Priorities

The Strategic Plan comprises the following three time periods:

- **Short-term** timing represents the first five years of the Strategic Plan (2024-2028).
- **Medium-term** timing covers the 2029-2035 period.
- **Long-term** timing represents the post-2035 period.

Chapter Six comprises **Supplemental Recommendations** that either support more than one Strategic Directions, are too detailed to include within the Strategic Action Plan structure, or do not fit well into that structure. An example is **Provision Guidelines for Selected Culture and Recreation Facilities** and the **Capital Plan** that are connected to more than one Strategic Direction and are best presented in table format.

It is recommended that Township Council adopt **Vision 2035 – Strategic Plan for Parks and Recreation** ‘in principle’ and approve the **Belief Statement** and **Guiding Principles** in order for them to inform policies and priorities.

Many of the recommendations in the **Strategic Action Plan** will inform the 10-year capital forecast and will be brought forward for consideration via the annual budget process.

5.2 Shifts in Priority Reflected in Vision 2035

Vision 2035 recommends that **increased priority** be placed on the following over the next decade and beyond:

- accessibility to and inclusiveness of recreation, sport and culture opportunities throughout the Township;
- marketing of recreation, sport and culture opportunities;
- integration of services among the major providers of recreation, sport, culture and parks/open space;
- community development and support for and fostering of volunteering and volunteer-based groups;
- clustering of higher level indoor and outdoor recreation, sport and culture facilities – and the need for one or two large sites that can accommodate this initiative (e.g., municipal parkland, education land, provincial recreation lands, and ‘recreation areas’ associated with conservation authorities);
- trails and cycling network - and the linear park and open space system required to support much of this infrastructure and related activities;
- fitness/wellness programming and facilities for all ages and abilities;
- arts and culture programming, events and facilities (public, non-profit and commercial);
- programming, events and facilities to support children, adults and older adults;
- rejuvenation of existing neighbourhood and community parks;
- quality new parks and associated facilities and features;
- protection and enhancement of natural heritage resources; and
- sport-, culture- and trail-based tourism.

These shifts in priority are reflected in the Belief Statement, the Guiding Principles and the Long-term Vision, as well as the Strategic Action Plan that is presented below. The objectives and actions associated with the four Strategic Priorities are not listed in priority order. However, a general sense of priority is indicated by the recommended timing for each action and the broad sense of priority implied by the above list of proposed shifting priorities.



5.3 The Strategic Action Plan

The following tables comprise the **Strategic Action Plan**, with each table containing one of the four **Strategic Directions**.

Table Legend

Twp.	Township
City of Ptbo.	City of Peterborough
KPRSB	Kawartha Pine Ridge District School Board
PVNCCDSB	Peterborough, Victoria, Northumberland and Clarington Catholic District School Board
ORCA	Otonabee Regional Conservation Authority
GRCA	Ganaraska Region Conservation Authority
Public Health	Peterborough Public Health
Full Build-Out	Population estimated at 17,600 and to likely occur by or prior to 2051.

Strategic Direction One: Provide an Increasingly Collaborative and Integrated Recreation and Culture Delivery System and Role.

Objective 1:1: As the Township Grows and Evolves, Continue to Broaden and Strengthen the Municipal Parks and Recreation Service, and Role.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
1.1.1	<p>Within the next five years, create a Department of Parks, Recreation and Culture or Leisure Services with a full-time Director.</p> <p>Over time, the key areas of responsibility/roles embodied in this department should include:</p> <ol style="list-style-type: none"> Maintenance and development of parks and facilities (existing) Community development (engaging community volunteers in the provision of programming and other related services) Promotion of leisure services (parks, facilities, programs, events – existing and planned) Leisure programming (gradually increase the amount of direct programming organized and offered by the Township) Special events (tournaments, community celebrations, exhibitions, art and music shows, etc.) Research and planning (future parkland in new communities, program research and planning, monitoring facility utilization and program registration, research and planning for facility improvements and additions, etc.) 	Twp.	Municipal Council	*			*

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
1.1.2	Broaden the mandate of the proposed Parks, Recreation and Culture Department to better incorporate arts, culture and natural heritage.	Twp.	Municipal Council	*			*
1.1.3	To support an increasing community/volunteer development role, add a 'Community Development Coordinator' to the proposed Parks, Recreation and Culture Department (a position requiring a Certificate in Volunteer Management from an accredited college program).	Twp.	Municipal Council	*			*
	Prepare tools and assist with training to assist community groups in the development of governance structures, fiscal management, market research, program promotion, volunteer recruitment and retention, applying for grants, strategic planning, etc.	Twp.		*			*
	Annually host a 'Volunteer Recognition' night to celebrate and acknowledge the contributions that volunteers make to the community.	Twp.	Community groups	*			*
	Collaborate with local schools to encourage students to 'volunteer' in the leisure sector to fulfill the 40 hours of volunteerism required by secondary school students in Ontario.	Twp.	Schools	*			*
	Prepare a Volunteer Engagement Strategy to inform and support this enhanced municipal role.	Twp.	Specialist	*	*		
1.1.4	As parks and facilities are added and improved, increase the maintenance staff as required within the proposed Parks, Recreation and Culture Department.	Twp.	Municipal Council	*			*

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
1.1.5	As the community grows and changes in composition, it may be beneficial to consider some sort of Committee of Council to advise and support staff re: demand assessment, and with planning and decision making for parks, recreation and culture. The Committee's name could be 'Parks, Recreation and Culture Advisory Committee', 'Leisure Services Advisory Committee', or 'Culture and Recreation Advisory Committee'.	Twp.	Township Council	*			*
1.1.6	Continually update the inventory and mapping of parkland and associated public and publicly available open space, as well as culture and recreation facilities.	Twp.	All service providers	*			*
1.1.7	Annually collect data from all program registration (municipal, volunteer groups and commercial entities who rent municipal facilities). Track trends in participation in each leisure activity to assist with program, facility and park planning.	Twp.	User groups All service providers	*			*
1.1.8	To reduce potential overlaps and timing conflicts, and to work toward filling service gaps, continually collaborate with others who provide leisure programming, events and tournaments in the Township re: program planning, offerings and scheduling. Also, share participation and demand data to build a comprehensive picture about participation trends, and current and predicted future demand across all sectors.	Twp.	All service providers	*			*
1.1.9	To assist with short and medium-term program and facility planning, annually host a Community Forum for culture, recreation and heritage user/community/advisory groups; leisure service providers; and interested citizen to discuss service adequacy, participation trends, unmet demand, and future demand indicators.	Twp.	Community groups Service providers	*			*

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
1.1.10	<p>Promote and facilitate increased participation in leisure programming and facility use by persons with diverse backgrounds and low income by:</p> <p>i) Continuing to implement the Township’s Accessibility Plan and Accessibility Standards for Customer Service.</p> <p>ii) Collaborating with culture, recreation, sport and community groups to find ways to reduce the financial burden to participate in leisure services for low-income residents.</p>	Twp.	<p>Community groups</p> <p>User groups</p> <p>Service providers</p>	*			*
1.1.11	<p>Promote the benefits of leisure to the community by:</p> <p>i) Publicizing the key messages via print, the annual semi-annual leisure services program guide (see Action 1.3.1), the Township website, social media and other means.</p> <p>ii) Recognize and celebrate Recreation and Parks month in June utilizing tools provided by Parks and Recreation Ontario.</p> <p>iii) Through available means of communication and programming, promote and encourage increased levels of physical activity among citizens.</p>	Twp.	<p>Community groups</p> <p>Service providers</p>	*			*

Objective 1.2: Continue to Increase the Level of Collaboration with Other Service Providers within the Township and Throughout the Wider Region.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
1.2.1	Continue to interact and collaborate with parks, recreation and culture staff in the other communities within Peterborough City and County, as well as the City of Kawartha Lakes.	Twp.	Other providers	*			*
1.2.2	Continue to interact and collaborate with other public entities within the Township and beyond. Examples include the Public Library, the KPRD School Board, Otonabee Region Conservation Authority, Ganaraska Region Conservation Authority, Kawartha Conservation Authority, the Ontario Ministry of Natural Resources and Forestry, and the County of Peterborough.	Twp.	Other providers	*			*
1.2.3	Continue to interact and collaboration with community-based non-profit groups who provide culture and recreation programming and facilities, service clubs, churches, relevant Committees of Council, established interest groups such as the Baxter Creek Watershed Alliance, and groups such as the Green Hills Arts Council. See many of the Actions recommended in Objective 1.1 .	Twp.	Other providers Committees Councils	*			*

Objective 1:3: Gradually Increase the Level, Comprehensiveness and Quality of Marketing of Leisure Resources, Programming and Events.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
1.3.1	As the amount, range and quality of programming increases, and the population increases and changes, there will soon be a need for a twice-annually program guide that lists all scheduled programs and events, parks, facilities, service providers, and any other information that the Municipality decides to include in the catalogue (digital and paper versions).	Twp.	Other providers	*			*
1.3.2	Other means of promotion will be required and should include at least the following: <ul style="list-style-type: none"> ▪ advertising on the screens at the CMCC, ▪ the Municipal web site, ▪ the Millbrook Times newspaper, and ▪ the various social media platforms that the Municipality employs. 	Twp.	Other providers	*			*

Strategic Direction Two: Provide an Increasingly Enhanced and Well-Connected Parks and Open Space System.

Objective 2.1: Establish a Hierarchy of Municipal Parkland and Public Open Space

Actions	Implementation		Timing/Phasing			
	Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
<p>2.1.1 Recommended Hierarchy of Parks and Open Space The following three-tiered hierarchy of municipal parkland and public open space is recommended. It was introduced in the Background Report and was used to assess existing parkland and public open space. The hierarchy is briefly described below. For more detail, refer to the “Park/Open Space Classification System and Associated Planning Guidelines” (Chapter 6). It is recommended that this hierarchy be incorporated into the new Cavan Monaghan Official Plan.</p> <p>Community Parkland These are larger parks that can be either ‘active’ or ‘passive’ in their purpose and use – or a combination of both. With their community-wide draw, they are intended to accommodate large scale indoor and outdoor culture and recreation facilities, but they can also include natural heritage features. Examples include Peace Park, Maple Leaf Park, and Old Millbrook School Park.</p> <p>Neighbourhood Parkland These are smaller parks, with lower scale facilities, intended to be both ‘active’ and ‘passive’ in purpose. Although they are more focused on serving the needs of younger age groups, they should also be appealing to adults as a place of relaxation and social interaction. The principal draw of this type of park is the surrounding neighbourhood in which they are located. Examples include Highlands Park, Edgewood Park and Cedar Valley Park.</p>	Twp.		*			*

<p>Natural Heritage Open Space Through the development process, the Township has acquired and will continue to acquire open space lands that comprises wetlands, significant woodlands, hazard lands (e.g., steep slopes, flood prone areas), sources of drinking water, and watercourses. Because there will be a significant amount of this type of public open space and many of the acquired properties will be entirely or mostly sensitive/fragile in nature, it is recommended that a separate category of public open space be established. Although some of these lands will be too sensitive to support any public use (other than scientific research), some will be able to accommodate low impact uses such as walking, hiking, bicycling and cross-country skiing on trails; geocaching; picnicking in designated areas; and nature appreciation.</p>						
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Objective 2:2: Work Toward Alleviating the Deficiency of Neighbourhood Parkland - Particularly in the Millbrook Settlement Area.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.2.1	<p>Strategy to Alleviate the Neighbourhood Park Deficiency The following are some of the strategies that can be employed to help mitigate Neighbourhood parkland gaps and shortfalls. In some instances, one or more approaches can be used in combination. Neighbourhood parkland deficiency was discussed in detail in the Background Report and was noted in Chapter Two.</p> <ul style="list-style-type: none"> As opportunities arise, purchase land to create a new Neighbourhood park, enlarge a particularly small park or enlarge a school site to create sufficient space to incorporate typical neighbourhood park functions. 	Twp.	School boards Conservation authorities Service clubs Other landowners Community fundraising	*			*

	<ul style="list-style-type: none"> ▪ Improve the usability and appeal of a poor quality Neighbourhood park through redevelopment/rejuvenation - and if possible and required, through enlargement. ▪ Designate appropriate undeveloped Township-owned, open space as parkland and develop those properties into Neighbourhood parks. ▪ Partner with a school board to enhance a portion of a school property to provide the functions of a Neighbourhood park. ▪ Where feasible, partner with a Conservation Authority to create a Neighbourhood park on appropriate Conservation Authority land. ▪ Where there is interest, partner with other landowners (e.g., a church or service club) to create a publicly available Neighbourhood park. An example is Harvest Community Park located at Millbrook Christian Assembly church. ▪ Where feasible, develop a portion of a Community park to provide Neighbourhood park functions (creating an imbedded Neighbourhood park). Examples include Peace Park and Old Millbrook School Park. ▪ Since access to parkland is greatly reduced when children have to cross a busy street, utilize signalized crosswalks and intersections to reduce the barrier effect created by major roads. 						
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Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.2.2	<p>Establish a New Neighbourhood Park in the Millbrook Settlement Area Consider acquiring the undeveloped property that abuts Millbrook South Cavan ES on the west and fronts onto Brookside Street. This neighbourhood has no Neighbourhood parkland. The only recreational/open space asset is the school and physical access to the school is limited from the west.</p> <p>The identified property has ample street frontage. A tributary of Baxter Creek abuts the property along its southwest edge. The property is relatively level and would make an excellent Neighbourhood park. Strong pedestrian access through the park to the school can be achieved.</p> <p>If the property is acquired, prepare a park plan to guide its development.</p>	Twp.		*			
		Twp.	Specialists	*			
2.2.3	<p>Millbrook South Cavan Elementary School Regardless of the ability to acquire and develop the property noted in 2.2.2 into a Neighbourhood park, it would be advantageous to the community and to Millbrook South Cavan Elementary School to improve the facilities in the school yard. Therefore, if the school board agrees, it is recommended that the school yard be designed and redeveloped to optimize and improve outdoor facilities for school use, and to create a more park-like setting with increased community access to the property to help alleviate the deficiency of Neighbourhood parkland in this part of Millbrook.</p> <p>The school's small rectangular field is regularly used by Maple Leaf Cavan FC for practice. If the field was improved and well maintained, it could serve a higher purpose within the Club's successful soccer program. The outfield of the small ball</p>	Twp.	KPRDSB	*	*		

	diamond is currently too small to be programmed by the Cavan Youth Softball Association. However, with a redesign of the school yard, the outfield could be enlarged to support community softball or T-Ball for younger age groups.						
2.2.4	<p>Establish a New Neighbourhood Park in the Millbrook Settlement Area</p> <p>Establish a Neighbourhood park on the 1.14 ha. Township-owned property adjacent to the Fairground on the east side. This neighbourhood does not have a Neighbourhood park.</p> <p>It is recommended that a design be prepared for this park and the park be fully developed in the near term. The current informal access road to the Fairground from Frederick Street will have to be shifted to the west onto the Fairground lands to allow this property to be developed into a Neighbourhood park.</p>	Twp.	Specialists	*			
2.2.5	<p>Establish a New Neighbourhood Park in the Millbrook Settlement Area</p> <p>Two small contiguous properties in the vicinity of the Water Treatment Plant have been dedicated to the Township as parkland. Combined, they total 0.87 ha/2.14 ac. They will make and excellent Neighbourhood park in a part of the community that is deficient in Neighbourhood parkland.</p> <p>The properties have a narrow point of access off Centennial Lane that might be able to be widened if a small portion of the adjacent land to the east that is associated with the water treatment plant is added to the proposed park – providing increased physical and visual access to the park.</p> <p>Preparing a design for this park and developing it in the near future should be a priority.</p>	Twp.	Specialists	*			

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.2.6	<p>Create a Combination Neighbourhood/Community Park within the Remaining Lands at the Cavan Monaghan Community Centre (CMCC)</p> <p>Since the CMCC is a signature facility serving the entire Township, the outdoor facilities located there should be scaled to have community-wide appeal. However, because the developing residential community to the west (Towerhill North) does not have any neighbourhood parkland within the southern half of the development, it is recommended that the outdoor space at the CMCC double as both a Neighbourhood and Community park.</p> <p>Fortunately, some of the facilities that are typical of a Neighbourhood park have been provided as part of the community centre development (a playground, a small-scale outdoor fitness gym, a sitting areas and a display garden).</p> <p>It is recommended that the remaining area north and northwest of the community centre building be designated for other recreation facilities to meet both neighbourhood and Township-wide needs.</p> <p>It is recommended the following types of additional facilities should be located in this area:</p> <ul style="list-style-type: none"> ▪ a signature waterplay facility ▪ 4 pickleball courts with room set aside to expand to 8 as demand warrants ▪ a basketball/multi-sport court ▪ a tennis court (with room to add another later and light) ▪ 4 beach volleyball courts (phased 2+2) ▪ a gazebo/shade structure/picnic pavilion 	Twp.	Specialists	*	*	*	

	<ul style="list-style-type: none"> ▪ pathways that connect the facilities (compacted limestone screening or paved) ▪ benches located strategically along the pathways, each bench with a shade tree ▪ other shade trees where appropriate <p>Pedestrian Link - It will be essential to provide a lit, hard-surface pedestrian/bicycle link from all of the facilities at the CMCC to the residential community of approximately 2,000 people that is planned for the area directly adjacent to the community centre on the west (Towerhill North).</p> <p>Detailed planning and preparation of a conceptual design for the remaining lands at the CMCC is one of the objectives of Phase Three of this planning process. Upon approval of Township Council, those tasks have been identified for completion in 2024.</p>	Twp.	Township Council Specialists	*			
2.2.7	<p>Partnership in the Development and Maintenance of the Future School within the Towerhill North Community</p> <p>A future elementary school has been identified within the southwestern portion of the Towerhill North development. Since there will be no Neighbourhood parkland in the southern half of this community, it will be prudent for the Township to partner with whichever school board options this property to incorporate Neighbourhood park facilities and features into the school yard. The partnership should comprise a capital investment by the Township to allow the school property to be enhanced. The partnership should also comprise an ongoing shared maintenance agreement to ensure that the outdoor facilities are maintained to park-like standards to support community and school programs. If a community association is formed, it may also be able to join the partnership to assist with fundraising and ongoing stewardship of the property.</p>	Twp.	School board Potential community association Specialists	*	*		*

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.2.8	<p>Establish Two New Neighbourhood Parks within the Towerhill North Community Two Neighbourhood parks will be located in the northwest corner of this community. The most northerly park is 0.295 ha and the one in the central north is 0.264 ha.</p> <p>It is recommended that the Township work with the developer to grade and seed the park properties, and prepare a development plan for each that is informed by Vision 2035 and with input from Municipal staff. The purpose of the park and the selected facilities should align with what is intended for Neighbourhood parks.</p>	Twp.	Developer	*	*		
2.2.9	<p>Establish a New Neighbourhood Park in Mount Pleasant The Mount Pleasant County Estates plan of subdivision identifies 0.26 ha Neighbourhood park to be located at the end of “B” Street, with an acceptable amount of frontage on that street. This will be the first park to be located in Mount Pleasant, and because of that, it should be high priority to develop.</p> <p>It is recommended that the Township work with the developer to grade and seed the park property, and prepare a development plan that is informed by Vision 2035 and with input from Municipal staff. The purpose of the park and the selected facilities should align with what is intended for Neighbourhood parks.</p>	Twp.	Developer	*			

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.2.10	<p>Harvest Community Park Millbrook Christian Assembly church has developed this high-quality Neighbourhood park on their property within a part of Millbrook that is Neighbourhood park-deficient. It is recommended that the Township collaborate with the church as required to maintain this important recreation resource for the neighbourhood and the church communities.</p>	Twp.	Christian Assembly Church				*
2.2.11	<p>Old Millbrook School Park Although Old Millbrook School Park is classified as a Community Park, it should be considered a dual-purpose park (Neighbourhood and Community). This is because there are no Neighbourhood parks within this part of the township, and this park already functions as a Neighbourhood park.</p> <p>Refer to Action 2.5.4 for specific recommendations to guide the expansion and enhancement of this park.</p>	Twp.	EarlyON	*	*		
		Twp.	Specialists				
2.2.12	<p>Peace Park Although Peace Park is classified as a Community Park, it should be considered a dual-purpose park (Neighbourhood and Community). This is because there are no Neighbourhood parks within this part of the Township.</p> <p>Refer to Action 2.5.3 for specific recommendations to guide the enhancement of this park.</p>	Twp.			*		
		Twp.	Public Library Specialists				

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.2.13	<p>Establish Two Neighbourhood Parks within the Future CSU Community (west of Towerhill South)</p> <p>The Plan of Subdivision for this community the parkland dedication to a strip of land that roughly incorporates the old railway bed that traverses this subdivision in a north-south orientation along its eastern edge.</p> <p>It should be possible to create two Neighbourhood parks associated with the linear park where it widens at Fallis Line and “B” Street and at the southern end of “A” Street. The trail that will be routed along the linear park should be incorporated into the Neighbourhood parks.</p> <p>There are two stormwater management properties located within this development. One is located directly to the east of the linear park and proposed Neighbourhood parks at Fallis Line. The other is located at the southern end of the residential area, with a physical link to the linear park and proposed Neighbourhood park noted above. It is recommended that the stormwater management properties be engineered and landscaped to complement the adjacent parkland at both ends of the linear park.</p> <p>It is recommended that the Township work with the developer to grade and seed the park properties to become Neighbourhood parks, and prepare a development plan for each that is informed by Vision 2035 and with input from Municipal staff. The purpose of the park and the selected facilities should align with what is intended for Neighbourhood parks.</p>	Twp.	Developer	*			

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.2.14	<p>Establish a Neighbourhood Park within the Future Residential Community Located Southeast of the Intersection of County Road 10 and Fallis Line (Vargas)</p> <p>A (0.29 ha) Neighbourhood park is identified in the plan of subdivision. It is located in the center of the residential area and abuts a large area of natural heritage open space (14.54 ha) comprising much of the eastern half of the development lands.</p> <p>It is recommended that the Township work with the developer to grade and seed the park property, and prepare a development plan that is informed by Vision 2035 and with input from Municipal staff. The purpose of the park and the selected facilities should align with what is intended for Neighbourhood parks.</p>	Twp.	Developer	*			

Objective 2.3: Acquire, Protect and Enhance Natural Heritage Open Space

Actions	Implementation		Timing/Phasing			
	Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
<p>2.3.1 Natural Heritage Open Space Adjacent to the Fairground to the South and East</p> <p>The 4.13 ha. Township-owned open space south and east of the Fairground is considered natural heritage land and contains Baxter Creek and other sensitive features.</p> <p>It is recommended that this property be officially designated as municipal parkland within the Natural Heritage Open Space category as introduced in Action 2.1.1.</p> <p>This new Natural Heritage parkland will complement the proposed new Neighbourhood park that is recommended in Action 2.2.4. Access to this Natural Heritage Open Space property for low impact recreation uses can be established from the proposed new Neighbourhood park and the unopened road allowance that parallels the property on the east (Anne Street). Another point of access can be achieved from the unopened road allowance at the foot of Main Street. A section of the Millbrook Valley Trails (Baxter Creek Trail) traverses through this property, with an access point at the southern end of Main Street.</p>	Twp.		*			
<p>2.3.2 Natural Heritage Open Space Adjacent to the Water Treatment Plant</p> <p>This 2.91 ha/7.2 ac Township-owned undeveloped property has been dedicated as natural heritage lands. It abuts the new Neighbourhood park that was recommended in Action 2.2.5.</p> <p>It is recommended that this property be officially designated as municipal parkland within the Natural Heritage Open Space category as introduced in Action 2.1.1.</p>	Twp. Twp.		*			

Actions	Implementation		Timing/Phasing			
	Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
<p>2.3.3 Natural Heritage Open Space in Mount Pleasant The Mount Pleasant County Estates plan of subdivision identifies 11.36 ha of Natural Heritage Open Space that will be dedicated to the Municipality and is located within the southern half of the development area with access from “A” Street. The western two-thirds (approx.) of the property is Provincially Significant Wetland. The environmentally sensitive area known as the “Cavan Swamp”, which is owned by ORCA, abuts this property to the south and east. A storm water management area that will be located at the foot of “A” Street, will provide additional access to and views of the Natural Heritage Open Space.</p> <p>It may be possible to create a loop trail system within the portion of this property that is <u>not within the Provincially Significant Wetland</u>. Trail access should be possible from “A” Street through the stormwater management property. A viewing and rest station with an interpretive panel that describes the natural features, history and significance of the Cavan Swamp should be located on the trail. The trail should be planned and developed in association with ORCA and the Millbrook Valley Trails Advisory Committee.</p> <p>Investigate if the eastern portion of this natural heritage area can support a trail and low impact public uses.</p>	Twp.		*			
	Twp.	Millbrook Valley Trails Advisory Committee ORCA	*			
	Twp.	ORCA	*			

Objective 2.4: Acquire a Large Park for Sports/Active Recreation and/or Participate in the Provision of Shared Regional Facilities.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.4.1	<p>Two scenarios are emerging regarding a future sports park. One or both of which could meet the current and future indoor and outdoor culture and recreation facilities needs of the Township. It may be that the best solution is a hybrid of both scenarios.</p> <p>Scenario One Establish a second sports/active recreation park to accommodate major indoor and outdoor recreation facilities to meet current and future needs.</p> <p>Utilize the following criteria to identify and evaluate candidate properties.</p> <ul style="list-style-type: none"> ▪ The property should contain at least 20 ha of table land to support required facilities. ▪ The property should be highly visible and easily accessible. ▪ A location near the Millbrook Settlement Area is preferred. ▪ The property can be larger than 20 ha and contain other features that support active and passive, as well as nature-oriented leisure pursuits. <p>Scenario Two As will be discussed further in Action 3.1.1, there may be an opportunity for a number of municipalities and other service providers to collaborate to purchase land and build, operate and program one or more large regional culture and recreation facilities/complexes that would comprise both outdoor and indoor facilities, some of which are beyond the ability of any one municipality or other service provider to build and operate</p>	Twp.	Specialists	*	*	*	

<p>on their own. Of note is the fact that a joint venture such as this is typically an important criterion of federal and provincial grant programs.</p> <p>One or more of these potential regional facilities may be located west of the City of Peterborough and therefore be easily accessible to Cavan Monaghan residents.</p> <p>Examples of types of facilities that could be included in one or more of the regional complexes are:</p> <ul style="list-style-type: none"> ▪ an indoor swimming pool, ▪ multiple ice surfaces, ▪ a large field house that could accommodate several soccer pitches, ▪ an indoor tennis centre, ▪ an indoor pickleball centre, ▪ a fitness/wellness centre, ▪ a large gymnasium, ▪ a seniors social/recreation/wellness centre, ▪ clusters of high-quality lit ball diamonds and rectangular fields, ▪ a running track, ▪ a large waterplay facility, ▪ a large outdoor event space, and ▪ a regional arts centre. 						
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Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.4.2	<p>If Scenario One is pursued, the following is recommended: Based on the above criteria, and as soon as possible, search for and evaluate candidate sites for a Township sports park. Select and acquire the preferred property.</p> <p>Prepare a conceptual design for the park, based on site characteristics and identified facilities. Develop the park over time as demand warrants and financial resources are available.</p>	Twp.	Specialists	*	*	*	
2.4.3	<p>Scenario Two: It is recommended that the Municipality continue to engage in discussions with all interested parties to explore the potential for regional indoor and outdoor culture and recreation facilities/complexes that meet the objectives of the Township and are achievable and sustainable.</p> <p>If this becomes the preferred scenario, consider partnering with other providers to invest in, build and operate facilities that are of interest to the Township to meet current and future needs.</p> <p>Hybrid Scenario It may be that a hybrid of both scenarios is pursued with some of the needs of the Municipality met by each.</p>	Twp.	Specialists	*	*	*	

Objective 2.5: Systematically Rejuvenate Existing Municipal Parks.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.5.1	<p>Maple Leaf Park</p> <p>Maple Leaf Park is a large sports park with two soccer fields and two ball diamonds and a large natural heritage area comprising woodland and wetlands. It has good visibility and vehicular access off County Road 10. Near the entrance to the park is a newer building with washrooms and a shaded picnic area adjacent to a junior/senior play structure. A main pathway of compacted limestone screenings links the four main sports fields and terminates at the most easterly soccer field. Given the extent, importance and restrictions associated with the natural heritage portion of the park, there is limited remaining space for additional facilities.</p> <p>Design and Management Recommendations:</p> <ul style="list-style-type: none"> ▪ Maintain and upgrade 2005 play equipment to ensure they conform to current CSA safety standards. ▪ Remove existing play surface and replace with 'Fibar mulch' to a depth suitable for the fall height of the play equipment. ▪ Consider adding an additional play area at the far east end of the existing main pathway to broaden the play experience and allow better parental observation from the easterly sports fields. ▪ To meet accessibility standards, provide a 2m wide pathway that connects the picnic pavilion and surrounds the play equipment area. The path should be constructed with either compacted limestone screenings (least accessible) or a paved surface of asphalt or concrete (most accessible). Benches on concrete pads should be placed along the edge of the pathway with enough adjacent rest space to accommodate a wheelchair. 	Twp.	CMLFC	*	*		

<ul style="list-style-type: none"> ▪ For sun protection, add shade trees in key locations along paths of travel and around the playground(s). ▪ When the proposed sports park is acquired, create a ball facility in that park to meet the current needs of the community. ▪ When the new ball facility is constructed, replace the two ball diamonds at Maple Leaf Park with a full-size (adult) lit natural turf soccer field. If the new field is located directly west of the other two fields, existing lighting could be shared with the soccer field to the east. ▪ Additional parking, spectator stands, and/or smaller recreational facilities could be located to the west of the proposed new field. ▪ To reduce persistent wet conditions on the south side of the main pathway within Maple Leaf Park, consider grading and drainage improvements along the slope from the railway line down into the park. <p>Based on the above and other input that may emerge, prepare a conceptual plan to guide rejuvenation of this park.</p>	Twp.	Specialists	*			
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Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.5.2	<p>Cavan Monaghan Community Centre The following is the recommended development strategy for the remaining lands at the Cavan Monaghan Community Centre (CMCC).</p> <p>Refer also to Chapter Six, Section 6.5 for recommendations for the entire community centre building expansion (outdoor and indoor facilities). A high-level General Site Plan for this property is included in Section 6.5 which is intended to guide more detailed planning proposed for 2024.</p> <p>Outdoor Spaces The portion of the park directly north of the building comprises a playground, an outdoor fitness gym and a display garden.</p> <p>The following additional facilities are recommended (subject to completion of a feasibility analysis, community engagement program and the conceptual design process that is proposed for 2024 – see below):</p> <ul style="list-style-type: none"> ▪ a signature waterplay facility, ▪ 4 lit pickleball courts (expand to 6 and possibly 8 if demand warrants) ▪ a double lit tennis court to be provided one court at a time to complement the two courts proposed to be refurbished at Crestwood SS ▪ 2 beach volleyball courts (leaving space to expand to 4 courts in future), ▪ 1 basketball/multi-sport court, ▪ a gazebo/shade structure/picnic pavilion, ▪ pathways that connect the facilities (compacted limestone screening or paved), 			*	*	*	

	<ul style="list-style-type: none"> ▪ benches located strategically along the pathways, each bench with a shade tree, ▪ other shade trees where appropriate, and ▪ a hard-surfaced lit pathway that provides pedestrian and bicycle access from this recreation area to the developing community to the west. ▪ A retaining wall will be required in the northwest corner of this part of the park to create sufficient flat land to accommodate the recommended facilities. ▪ Additional parking will be required to support the use of the proposed outdoor and indoor facilities, especially since many of the facility users will arrive by personal vehicle from the wider community. Parking requirements will be determined when the conceptual design is prepared (proposed for 2024). 	Twp.	Specialists	*			
	<ul style="list-style-type: none"> ▪ Based on the above and other input that may emerge, prepare a conceptual plan for the remaining lands at the Cavan Monaghan Community Centre. As noted above, this task is proposed for 2024 and subject to Council approval. 	Twp.	Specialists	*			

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.5.3	<p>Peace Park</p> <p>The following is recommended with park users and the Public Library program in mind.</p> <ul style="list-style-type: none"> ▪ Maintain and upgrade the play equipment to ensure they conform to current CSA safety standards. ▪ To meet accessibility standards, provide a 2m wide pathway that connects the shade structure, picnic table and surrounds the play equipment area. The path should be constructed with either compacted limestone screenings (least accessible) or a paved surface of asphalt or concrete (most accessible). Benches on concrete pads should be placed along the edge of the pathway with enough adjacent rest space to accommodate a wheelchair. ▪ Plant shade trees in key locations along paths of travel and the playground. ▪ Provide a large shade structure suitable for outdoor classes, story telling, picnics and general shade protection (the structure could have an electrical supply and be suitable for rental bookings). ▪ Create a story telling area. ▪ Create a pollinator garden. ▪ Add a 'natural play' space. ▪ Add a basketball/multi-sport court. <p>Based on the above and other input that may emerge, prepare a conceptual plan for and rejuvenate Peace Park.</p>	Twp.	Specialists	*	*		

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.5.4	<p>Old Millbrook School Park</p> <p>Because of the large playground that was located behind the school building and the EarlyON Child and Family Centre that is accommodated in the old school, this large Community park provides some Neighbourhood park functions. This is important because this part of the Township is deficient in Neighbourhood parkland. Much of the park is lightly developed, comprising considerable turfed open space and a large parking lot.</p> <p>There is a 3.89 ha/9.62 ac parcel of undeveloped Township-owned open space adjacent to this park on the south (between the park and ORCA lands). A tributary of Baxter Creek flows north and west through this property to the mill pond. In addition, two unopened road allowances comprising 0.83 ha frame the park on the south and west sides. Also, a 0.2 ha/2.04 ac block of Township-owned, non-parkland open space lies within the park. Along with the 21.9 ha/54.15 ac ORCA lands called “Millbrook Conservation Area”, these properties are known as Medd’s Mountain.</p> <p>Because of the significance of these lands, it is recommended that all of this township-owned open space be officially designated as parkland and added to Old Millbrook School Park. That would create a 6.78 ha/16.75 ac park that would be largely natural heritage open space. The southern portion of the park would complement the adjacent Millbrook Conservation Area.</p>	Twp.		*			

	<p>To enhance the park’s role as a Community park with an imbedded Neighbourhood park, the following improvements are recommended:</p> <ul style="list-style-type: none"> ▪ Install a shade structure in the vicinity of the playground to support the EarlyON Child and Family Centre program and community use of the playground and the park. ▪ Enlarge the playground to meet the needs of the community and the EarlyON Child and Family Centre. ▪ Add an outdoor fitness gym. Investigate the existing concrete slab as a location for this facility. ▪ Add a modest skateboard facility. ▪ Consider this park as a future location of a second waterplay facility (when recreation demand and/or public health needs warrant). ▪ Via a stronger open space link, better integrate this park with the proposed downtown park. <p>Informed by Vision 2035 and community engagement. complete a conceptual design for this park (including the large natural heritage component). As the design takes shape, consider if all of the park will be required. It may be that a small portion of the park is identified as unnecessary and offered for sale, with the proceeds used to purchase additional parkland in an underserved area.</p> <p>When the design is completed, begin to add to and rejuvenate the park.</p>	Twp.	Specialists	*			
		Twp.		*	*		

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.5.5	<p>Whitfield Landing</p> <p>The following is recommended.</p> <ul style="list-style-type: none"> ▪ Maintain and update as needed the current dock and launch ramp. Consider a cellular containment system to hold the ramp material (gravel) in place to provide a smooth trailer transition into the river. ▪ If demand warrants, consider widening the launch ramp to accommodate the simultaneous launch of two watercraft. ▪ When the plan is being prepared for the park, look for a suitable location for a picnic pavilion. It will have to be located out of the seasonal flood zone, but in a setting that is sufficiently attractive to potential users. <p>Based on the above and other input that may emerge, prepare a conceptual plan for and rejuvenate Whitfield Landing.</p>						
		Twp.	Specialists	*	*		

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.5.6	<p>Station Park</p> <p>Station Park is a small Community park that is located at the southern end of the Station Trail that connects King Street to the sidewalk that runs along the west side of County Road 10 just about half way between King Street and Fallis Line. A 0.33 ha triangular property that contains a well (and source of drinking water) was recently purchased by the Township. The is new property has frontage on Turner and King streets. This new property enlarges Station Park to 0.92 ha.</p> <p>The park serves four purposes: i) a trail head for Station Trail, ii) a small picnic shelter, iii) a vehicular access point for the municipal works/parks yard to the north, and iv) community mailboxes (with direct vehicular access through the park).</p> <p>Between the north and south entry points of the trail there are at least two locations with informal beaten pathways that appear to connect to the trail. They provide access from McGuire Drive and Brookside Street where the streets are near the trail.</p> <p>Design and Management Recommendations:</p> <ul style="list-style-type: none"> ▪ Integrate the recent property addition to this park into the concept for its future. ▪ Consider designing “Station Park Trail” entrance features that are visible from both the King Street and County Road 10 trail entrances. Signage, control gates, benches and some planting would help the trail heads to function better and highlight and coordinate the two main entry points. ▪ Pave the gravel driveway to the mailboxes at the King Street entry to control dust and better define the trail entry from the municipal service entry. 						

<ul style="list-style-type: none"> ▪ Consider a paint colour change to the pavilion at the King Street entrance. Select colours that are consistent with the existing downtown streetscape report and reflective of the architectural heritage of the downtown. ▪ Consider formalizing the informal community entry points from McGuire Drive and Brookside Street to improve safety and community connectivity to the trail. To a minor extent, the newly defined access points could carry through some of the design elements of the north and south trail heads. ▪ Ensure the surface treatment along the full extent of the trail meets accessibility standards in width, surface treatment and bench resting locations. <p>Based on the above and other input that may emerge, prepare a conceptual plan for and rejuvenate Station Park.</p>	Twp.	Specialists	*	*		
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Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.5.7	<p>Downtown Signature Park</p> <p>On June 5, 2023, Township Council passed the following resolution:</p> <ul style="list-style-type: none"> That staff be directed to commence planning for the creation of a community park on the Millbrook Arena lands; and That the existing users of the Millbrook Arena be permitted to use the existing facility in its current state until the final plans for the community park are approved by Council or that the facility becomes a health and safety concern; and That Council’s direction be carried forward in Phase Two of the Parks and Recreation Plan – Vision 2035. <p>It is recommended that a conceptual plan be prepared for a signature downtown park to be located on the site of the Millbrook Arena and adjacent lands, including Needlers Lane and possibly some ORCA lands (to be determined by the Conservation Authority).</p> <p>In Strategic Direction #3, specific types of facilities will be identified as ‘candidates’ to be considered for this park. The emerging list of possible facilities and features will need to be more fully evaluated in Phase Three of this planning process.</p> <p>The 2013 Millbrook Revitalization Study also provided some general directions for the nature of this park.</p> <p>An analysis of the site will identify opportunities and constraints that will have to be considered when deciding about facilities and designing the park.</p>	Twp.	<p>Specialists</p> <p>Residents, ORCA, First Nations, & Interest groups</p>	*	*		

<p>As the plan is being conceived, it will be critical to engage the community, and to consult all stakeholders, including ORCA , First Nations, and all individuals and groups with an interest in the park and downtown Millbrook.</p> <p>The demand and facility assessments, conceptual design, estimate of capital costing, and other deliverables are proposed for 2024 (Phase Three).</p> <p>When the design is approved, remove the arena, rehabilitate the site, and begin construction of the park.</p> <p>Refer to Chapter Six, Section 6.4 for additional commentary on the proposed downtown park.</p>						
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Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.5.8	<p>Cedar Valley Park Cedar Valley Park is a small rural park fronting on Cedar Valley Road. The park is inconspicuous from the road and has a quaint rural character suitable to the rural residential properties along the road. Access to the park is from Cedar Valley Road and over a lawn area. There is good shade cover from existing mature trees and the play features include a climber, swing set and multi-use/basketball half court.</p> <p>Design and Management Recommendations:</p> <ul style="list-style-type: none"> ▪ To meet accessibility standards, provide a 1.5-2m wide looped pathway that connects and surrounds the play equipment area and links to the multi-use/basketball half court. The pathway should also link to the road to facilitate accessibility between the road and the park. The path should be constructed of either compacted limestone screenings (least accessible) or a paved surface of asphalt or concrete (most accessible). Benches on concrete pads should be placed along the edge of the pathway with enough adjacent rest space to accommodate a wheelchair. Ensure that the pathway around play equipment does not interfere with the resilient safety surface and safety zones around the equipment. ▪ Remove the existing sand play surface and replace with 'Fibar mulch' to a depth suitable for the fall height of the play equipment. ▪ Maintain and upgrade play equipment to ensure they conform to current CSA safety standards. <p>Based on the above and other input that may emerge, prepare a conceptual plan for and rejuvenate Cedar Park.</p>	T wp.	Specialists	*	*		

Actions	Implementation		Timing/Phasing			
	Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
<p>2.5.9 Edgewood Park Design and Management recommendations:</p> <ul style="list-style-type: none"> ▪ Maintain and upgrade the play equipment to ensure they conform to current CSA safety standards. ▪ Remove the sand play surface and replace with ‘Fibar mulch’ to a depth suitable for the fall height of the play equipment. ▪ To meet accessibility standards, provide a 2m wide pathway that connects the shade structure, and surrounds the play equipment area. The path should be constructed with either compacted limestone screenings (least accessible) or a paved surface of asphalt or concrete (most accessible). Benches on concrete pads should be placed along the edge of the pathway with enough adjacent rest space to accommodate a wheelchair. ▪ Plant shade trees in key locations along paths of travel and around the playground. Some shade tree planting has recently been completed along the laneway. ▪ Install a pollinator garden along the laneway. ▪ Add a basketball/multi-sport court. ▪ Add a ‘natural play’ space. ▪ Enlarge the shade structure to create a small picnic pavilion that would accommodate at least two picnic tables. ▪ At the vehicular entrance to the park, construct controlled access gates or bollards that restrict vehicles but allow and welcome pedestrian access. ▪ The large open lawn area that comprises most of the park could serve one of two purposes, <ul style="list-style-type: none"> ▪ as a sports facility with appropriate grading changes and buffer tree planting around the perimeter, or ▪ a naturalization plan to establish a walking trail around the perimeter of the open area with tree plantings and 						

<p>naturalization areas to reduce the costs of labour and fuel associated with the large mown lawn. The walking trail could include another shade structure and rest area along the new pathway.</p> <ul style="list-style-type: none"> Consider a design workshop with members of the Edgewood Park community in order to determine the most locally appropriate design changes to consider. <p>Based on the above and other input that may emerge, prepare a conceptual plan for and rejuvenate Edgewood Park.</p>	Twp.	Specialists	*	*		
	Twp.	Specialists	*	*		

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.5.10	<p>Highlands Park</p> <p>Highlands Park is a new Neighbourhood park within a new residential development. The park is a good size, is relatively centrally located within the neighbourhood and has good street frontage exposure. Facilities and features in the park are well organized and suitable for a Neighbourhood park.</p> <p>Design and Management Recommendations:</p> <ul style="list-style-type: none"> There are no design recommendations or upgrades for this new park. It is recommended that the Municipality monitor the park over the next few years to determine success factors and any lessons learned that can be applied to future parks. Ensure that the new trees on site successfully establish themselves through a watering program until they have viable and self-sustaining root development. Shade for park users and carbon off-setting will be the most valued attribute of all parks in the future. Good canopy cover increases the value of adjacent real-estate. 	Twp.		*			*

Objective 2:6: Design and Develop New Municipal Parks.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.6.1	As each new Neighbourhood and Community park is acquired - and based on the planning and design standards recommended in this Plan, as well as any specific objectives for each park, determine the facilities and features that each should contain. Prepare a sufficiently detailed design to guide the development of each park.	Twp.	Specialists	*	*	*	
2.6.2	As each new park is acquired within a plan of subdivision, ensure that the developer grades and seeds the developable area to align with the conceptual plan for the park.	Twp.	Developer	*	*	*	
2.6.3	After each new park is designed, and based on available resources and potential joint venture opportunities, develop each park - based on the approved design.	Twp.		*	*	*	

Objective 2:7: Design and Engineer Stormwater Management Properties as Community Amenities.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.7.1	Strive to design and engineer existing and new stormwater management properties to be attractive open spaces and to provide community amenities such as naturalized ponds and wetlands, on-site walkways, linkages to the trail network and adjacent parkland, sitting areas/benches, natural landscape viewing areas, unstructured open space, native plants and trees, etc.	Twp.	Developer Specialists	*	*	*	

Objective 2:8: Disposal of Parkland

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.8.1	<p>Brewda Park This 1.45 ha property is an undeveloped park that was dedicated to the Township as part of a residential subdivision that did not proceed past the planning stage. The property is accessed from County Road 10 via a narrow ROW.</p> <p>Unless another residential development is planned around this property, it is recommended that it be offered for sale with the proceeds invested in the purchase and/or development of parkland in underserviced areas.</p>	Twp.	Council	*			
2.8.2	<p>Old Millbrook School Park When this park is being planned and designed, determine the amount of land required to accommodate desired facilities and park features. If it is determined that a small portion of the park with street frontage is not required, consider offering that portion of the park for sale, with the proceeds invested in the purchase and/or development of parkland in underserviced areas.</p>	Twp.	Council	*			

Objective 2:9: Park and Open Space Policies

Actions	Implementation		Timing/Phasing			
	Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
<p>2.9.1 Park Acquisition and Development By-law This by-law would speak to what the Municipality expects from the development industry regarding the quality, characteristics, size and location/distribution of parkland to be dedicated at the time of development or cash-in-lieu of parkland. It would also define the role of the developer in preparing dedicated parkland for transfer to the Municipality (e.g., grading, seeding and any other expectations). This information would be integrated into the pre-application and Formal Application Submission processes.</p> <p>The Park/Open Space Classification System and Associated Planning Guidelines included in Chapter Six of this document will provide content for this by-law. Refer to Section 6.2.</p> <p>It is recommended that such a by-law be drafted, reviewed and passed by Municipal Council.</p>	Twp.	Council	*			
<p>2.9.2 Park/Open Space Classification System and Associated Planning Guidelines This document is contained in Chapter Six, Section 6.3. The planning guidelines are intended to guide the implementation of Vision 2035 and inform parkland/open space policy in the new Township Official Plan.</p> <p>It is recommended that Township Council adopt the Park/Open Space Classification System and Associated Planning Guidelines.</p>	Twp.	Council	*			

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
2.9.3	<p>Provision Guidelines for Culture and Recreation Facilities This document is contained in Chapter Six, Section 6.3. Provision Guidelines have been recommended for all types of culture and recreation facilities. The guidelines help to assess the current adequacy. They are also used to project future facility requirements in line with the growing and changing population of the township. If demand and/or the population profile changes substantially, some of the provision guidelines will have to be adjusted.</p> <p>It is recommended that Township Council adopt the Provision Guidelines for Culture and Recreation Facilities.</p>	Twp.	Council	*			

Strategic Direction Three: Provide Quality Recreation and Culture Facilities to Meet Growing and Changing Needs.

Objective 3.1: Explore the Potential for Regional Culture and Recreation Facilities.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.1.1	<p>Initial interest is being shown by a number of significant parties in the potential for the development and sharing of regional culture and recreation facilities. In late 2023, meetings were held with service providers (parks, recreation, sport governing entities, education, arts) and the second with municipal decision makers. The geographic 'region' encompassed the County and City of Peterborough.</p> <p>The purpose of the discussions was to explore interest in the possibility of joint ventures to provide indoor and outdoor culture and recreation facilities where two or more municipalities and/or other service providers would share in the construction, operation, programming and scheduling of facilities, many of which would be beyond the ability of most municipalities and other service providers to build and operate on their own.</p> <p>Another reason for exploring this opportunity is to secure one or more large sites to accommodate facilities that are required today and into the future.</p> <p>A third reason for considering regional facilities is to increase the potential for provincial and federal grants, as well as fundraising and sponsoring.</p>	Twp.	<p>Municipalities with the 'region'</p> <p>Educational institutions</p> <p>Sport governing/organizing entities</p> <p>Arts entities</p> <p>Political decision makers</p>	*			*

	<p>It is recommended that the Township of Cavan Monaghan continue to pursue this opportunity that may provide township residents with access to facilities like an indoor swimming pool, multiple ice surfaces, a large field house, an indoor tennis centre, an indoor pickleball centre, a fitness/wellness centre, a large gymnasium, a seniors social/recreation/wellness centre, clusters of high quality lit ball diamonds and rectangular fields, a running track, a large outdoor event space, a regional arts centre, etc.</p>						
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Objective 3.2: Provide and Maintain Ball Diamonds to Meet the Recommended Provision Guideline.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.2.1	<p>Recommended provision guideline for ball diamonds: 1 Level A lit diamond per 10,000 population 1 Level B unlit diamond per 10,000 population 1 Level C unlit diamond per 5,000 population</p> <p>Annually monitor registration statistics and facility bookings for each level of ball diamond. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guidelines need to be adjusted, recalculate future facility requirements and timing.</p> <p>Based on the recommended provision guideline, the following ball diamonds will be required by full build-out and an estimated population of 18,000.</p> <ul style="list-style-type: none"> ▪ 1.8 Level A diamonds (1 additional diamond) ▪ 1.8 Level B diamonds (1 additional diamond) ▪ 3.6 Level C diamonds (3.6 additional diamonds – including rejuvenation of existing park and school facilities) 	Twp.					*
3.2.2	<p>Each year, when groups apply to book ball diamonds, request detailed information about final registration numbers by age group and program (regular season and tournaments).</p> <p>Annually track registration statistics and observe the trends to provide indicators about current and future demand.</p>	Twp.		*			*
		Twp.		*			*

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.2.3	<p>Provide a lit Level A softball diamond at the proposed new Cavan Monaghan sports park or in one of the potential regional sports parks.</p> <p>A Level A softball ball diamond is lit, sized for all ages, and has an outfield fence, bleachers, a scoreboard, and changeroom/washroom facilities.</p>	Twp.	Cavan Youth Softball Association	*	*		
3.2.4	<p>Provide an unlit Level B softball diamond at the proposed new Cavan Monaghan sports park or in one of the potential regional sports parks.</p> <p>A Level B softball diamond is unlit, is sized for children and youth, and does not necessarily have an outfield fence.</p>	Twp.	Cavan Youth Softball Association	*	*		
3.2.5	When the new Level A and Level B softball diamonds are ready for use, remove the two Level B ball diamonds from Maple Leaf Park.	Twp.		*	*		
3.2.6	<p>In partnership with the KPRD school board, refurbish, enlarge slightly and maintain the Level C softball ball diamond at Millbrook South Cavan ES.</p> <p>A Level C softball diamond is unlit, is sized principally for children, and does not have an outfield fence. Sometimes, this level of diamond is called a T-Ball diamond.</p>	Twp.	KPRDSB	*			
3.2.7	In partnership with the KPRD school board, upgrade the scrub diamond at North Cavan ES to a Level C facility.	Twp.	KPRDSB	*			
3.2.8	When the elementary school is planned and developed in the Towerhill North community, partner with whichever school board options that location to provide and maintain a Level C softball diamond.	Twp.	KPRDSB or PVNCCDSB	*	*		

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.2.9	In the 2029-2035 time period, construct an unlit Level B softball diamond at the proposed new Cavan Monaghan sports park or in one of the potential regional sports parks.	Twp.			*		
3.2.10	Maintain each level of ball diamond to the standard established for each. If community groups regularly use school ball diamonds, it will be necessary to assist school boards to properly maintain those facilities.	Twp.	School boards				*

Objective 3.3: Provide and Maintain Rectangular Fields to Meet the Recommended Provision Guideline.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.3.1	<p>Recommended provision guideline for rectangular fields: 1 Level A lit field per 5,000 population 1 Level B unlit field per 5,000 population 1 Level C unlit field per 5,000 population</p> <p>Regularly monitor registration statistics and facility bookings for each level of rectangular field. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guidelines need to be adjusted, recalculate future facility requirements and timing.</p> <p>Based on the recommended provision guideline, the following rectangular fields will be required by full build-out and an estimated population of 18,000.</p> <ul style="list-style-type: none"> ▪ 3.6 Level A fields (0.6 additional field) - full size adult fields – 11v11 (91-119 x 46-91 metres) ▪ 3.6 Level B fields (no additional Township fields will be needed if school and other facilities are available and upgraded – otherwise, some new Township fields may be required) – 9v9 & 7v7 (32-50 x 50-75 metres) ▪ 3.6 Level C fields (3.6 useable additional Township fields will be required if school and other facilities are no useable – otherwise 3-4 Township fields will be required) – 5v5 & 4v4 (21-37 x 14-39 metres) ▪ Note: Smaller fields can be set up across larger fields for younger age groups to reduce the need for as many smaller fields. 	Twp.		*			*

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.3.2	<p>Each year, when groups apply to book rectangular fields, request detailed information about final registration numbers by age group and program (regular season and tournaments).</p> <p>Annually track registration statistics and observe the trends to provide indicators about current and future demand.</p>	Twp.		*			*
3.3.3	<p>When the two ball diamonds at Maple Leak Park are relocated, build a Level A rectangular field in that space. Timing will depend on how quickly a new location can be found for ball diamonds, and they are constructed.</p> <p>A Level A field is a lit full/adult-size pitch. Support facilities include a score board, bleachers, change rooms and washrooms.</p>	Twp.		*	*		
3.3.4	In partnership with the KPRD school board, refurbish and maintain the Level C rectangular field at Millbrook South Cavan ES.	Twp.	KPRDSB	*			*
3.3.5	In partnership with the KPRD school board, refurbish and maintain the Level C rectangular field at North Cavan ES.	Twp.	KPRDSB	*			*
3.3.6	Locate one or more Level C fields (if required here) at the proposed new Cavan Monaghan sports park <u>or</u> in one of the potential regional sports parks.	Twp.	Regional partners			*	

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.3.7	<p>Maple Leaf Cavan FC should continue to use the two rectangular fields at the Playground East property and the small field at Millbrook South Cavan ES for practices, and Crestwood SS fields, as well as fields within the City of Peterborough for games (to supplement the facilities in Maple Leaf Park).</p> <p>Within the next decade, the main field at Crestwood SS could be upgraded along with the fields located in the property north of James Strath ES (adjacent to Crestwood SS).</p>	Twp.	Playground East KPRDSB PTBO.				*
3.3.8	Maintain each rectangular field to the standard established for each level. It may be necessary to partner with the school boards to properly maintain the fields in school yards that are regularly scheduled for community use.	Twp.	School boards				*

Objective 3.4: Provide and Maintain Outdoor Tennis Courts to Meet the Recommended Provision Guideline.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.4.1	<p>Recommended provision guideline for outdoor lit tennis courts: 1 lit tennis court per 5,000 population</p> <p>Regularly monitor the use of the tennis courts. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p>	Twp.		*			*
3.4.2	<p>Support the City of Peterborough and the KPRD School Board in the planned near-term refurbishing of the two lit tennis courts at Crestwood SS. Even though those courts will be shared with City of Peterborough residents, they should meet current near-term needs. There are plans to upgrade other tennis courts in the City of Peterborough which will distribute use across multiple facilities.</p>	Twp.	City of Ptbo. KPRDSB	*			
3.4.3	<p>As the population increases toward 15,000 and if demand warrants, provide two lit tennis courts at the Cavan Monaghan Community Centre in phases. Begin with one unlit court and add a second court when demand warrants. Light the facility when the second court is added.</p>	Twp.	Tennis Club or Association		*	*	
3.4.4	<p>If tennis gains sufficiently in popularity in the Township, encourage the establishment of a Tennis Association or Club that can handle court booking, offer programming, apply for grants, and accept donations as a non-profit entity.</p>	Twp.	Tennis enthusiasts		*		*

Objective 3.5: Provide and Maintain Pickleball Courts to Meet the Recommended Provision Guideline.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.5.1	<p>Recommended provision guideline for outdoor lit pickleball courts: 1 lit outdoor pickleball court per 3,000 population</p> <p>Regularly monitor the use of the pickleball courts. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p>	Twp.		*			*
3.5.2	<p>To meet anticipated current and near future demand, provide four lit outdoor pickleball courts at the Cavan Monaghan Community Centre.</p> <p>Leave room to enlarge the facility to six and possibly eight lit courts as the population and demand increases to full build-out.</p> <p>Locate the courts as far away from the future residential area as possible.</p> <p>A wind and sound barrier may be required on the west and north sides of the court fencing.</p>	Twp.	Pickleball enthusiasts	*	*	*	

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.5.3	<p>Continue to support the provision of indoor pickleball via the six courts that have been painted on the arena floor at the CMCC for spring use.</p> <p>Once the outdoor courts are available, interest in the indoor courts may wane somewhat in the summer months. However, the indoor facility will likely be used on rainy and cool days, as well as on days when the temperature is too hot for outdoor activity.</p>	Twp.	Pickleball enthusiasts	*			*
3.5.4	If the proposed gymnatorium is added to the CMCC, establish a winter pickleball program. Such a program is an excellent way to utilize non-prime time in the gym, especially on weekdays.	Twp.	Pickleball enthusiasts		*	*	
3.5.5	As pickleball gains in popularity in the Township, encourage the establishment of a Pickleball Association that can handle court booking, offer programming, apply for grants, and accept donations as a non-profit entity.	Twp.	Pickleball enthusiasts	*			*

Objective 3.6: Provide and Maintain Outdoor Basketball/Multi-Sport Courts to Meet the Recommended Provision Guideline.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.6.1	<p>Recommended provision guideline for outdoor basketball/multi-sport courts: 1 basketball/multi-sport court per 3,000 population</p> <p>Regularly monitor the use of the basketball/multi-sport courts. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>There is an adequate supply of basketball courts for the current population.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p>	Twp.		*			*
3.6.2	<p>To support additional uses (e.g., basketball practice, three-on-three or five-on-five streetball, ball hockey, etc.), install a 3-4 foot fence at the ends of existing and future courts, and install 2-4 backboards and hoops along the sides of the courts.</p>	Twp.		*	*	*	

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.6.3	<p>To meet future needs as the population increases toward full build-out, three additional basketball/multi-sport courts will be required.</p> <p>The following are candidate locations for future facilities. Only three location will be required to meet the recommended provision guideline.</p> <ul style="list-style-type: none"> ▪ At the CMCC. ▪ Old Millbrook School Park. ▪ Peace Park. ▪ Edgewood Park. ▪ The proposed Neighbourhood park beside the Fairground. ▪ The proposed Neighbourhood park near the water treatment plant. ▪ The southern-most Neighbourhood park proposed in the community to be located west of the Towerhill South community (CSU). ▪ The Neighbourhood park identified in the future community to be located southeast of the intersection of Fallis Line and County Road 10 (Vargas). ▪ The future elementary school in the Towerhill North community. ▪ One of the Neighbourhood parks identified in the northern part of the Towerhill North community. ▪ The future Neighbourhood park planned for Mount Pleasant (Mount Pleasant Country Estates). 	Twp.		*	*	*	
		Twp.	Bd of Ed.				

Objective 3.7: Provide and Maintain Beach Volleyball Courts to Meet the Recommended Provision Guideline.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.7.1	<p>Recommended provision guideline for beach volleyball courts: 1 beach volleyball court per 5,000 population</p> <p>Regularly monitor the use of the beach volleyball courts. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p>	Twp.		*			*
3.7.2	<p>To meet the current population, two beach volleyball courts will be required.</p> <p>The following location is recommended for two beach volleyball courts.</p> <ul style="list-style-type: none"> ▪ The area being developed for recreation facilities at the CMCC. 	Twp.		*			
3.7.3	<p>To meet future needs as the population increases toward full build-out, at least two additional beach volleyball courts will be required.</p> <p>It is recommended that two additional courts be located beside the courts that are recommended for the CMCC site (see Action 3.7.2). Therefore, when the area north of the CMCC is planned, a footprint for the additional courts should be protected.</p>	Twp.			*	*	

Objective 3.8: Provide and Maintain Outdoor Fitness Gyms to Meet the Recommended Provision Guideline.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.8.1	<p>Recommended provision guideline for outdoor fitness gyms: 1 outdoor fitness gym per 5,000 population</p> <p>Regularly monitor the use of outdoor fitness gyms. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p>	Twp.		*			*
3.8.2	<p>Given that there are three outdoor fitness gyms already located in parks and at Harvest Park (Millbrook Christian Assembly Church) within the Millbrook Settlement Area, only one more facility will be required to meet the needs of the full build-out population.</p> <p>To create good spatial distribution, it is recommended the fourth outdoor fitness gym be located in Old Millbrook School Park. When this park is redesigned, consider installing the fitness gym on the existing concrete pad.</p>	Twp.				*	

Objective 3.9: Provide and Maintain Picnic Pavilions to Meet the Recommended Provision Guideline.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.9.1	<p>Recommended provision guideline for formal picnic facilities: 1 picnic pavilion per 3,000 population</p> <p>Regularly monitor the use of formal picnic areas. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p> <p>The recommended provision guideline determines that there should be 3.4 formal picnic facilities to support a population of 10,300.</p> <p>Although there are informal places for picnicking and social gatherings throughout the Township, there are only two facilities that are designed to attractively support picnics and small group gatherings:</p> <ol style="list-style-type: none"> 1. Maple Leaf Park (facility specifically designed to be a facility to support picnics), and 2. Lion’s (County) Park in Millbrook. <p>The Edgewood Park shade structure is too small to support picnics. The Station Street Park gazebo is located in a busy place, the park is very vehicle oriented and it fronts onto King Street which creates a setting that is not very attractive for a picnic.</p>	Twp.		*			*

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.9.2	<p>Two additional picnic pavilions are required to meet current needs. Two more are projected to be required by full build-out (18,000 population).</p> <p>There are half a dozen opportunities throughout the Township to locate picnic pavilions to support family and other gatherings. Other formal and informal opportunities may become available as new parkland is acquired by the Municipality. See below for candidate locations.</p> <ol style="list-style-type: none"> Old Millbrook School Park: Adjacent to the playground, provide a shade structure/picnic pavilion that is of suitable size to support the outdoor play program and family picnics. Cavan Monaghan Community Centre: Incorporate a small gazebo-style shade structure/picnic pavilion to support existing and proposed new uses in this location. Proposed Downtown Millbrook Park: Provide an attractive pavilion structure that will be the signature picnic and small event space in the Township. Peace Park: Provide a large shade structure suitable for outdoor classes, story telling, picnics and general shade protection. Edgewood Park: Enlarge or replace the shade structure to create a picnic shelter that can accommodate at least two picnic tables. Whitfield Landing: If a sufficiently attractive setting can be found outside of the flood zone, provide a shade shelter attached to a concrete pad that can accommodate a minimum of two picnic tables. 	Twp.	EarlyON Child and Family Centre	*			
				*			
				*			
					*		
					*		
					*		

Objective 3.10: Provide and Maintain Children’s Playgrounds to Meet the Recommended Provision Guideline.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.10.1	<p>Recommended provision guideline for children’s playgrounds: 1 playground per 1,000 population</p> <p>Regularly monitor the use of playgrounds. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p>	Twp.		*			*
3.10.2	<p>Maintain and upgrade (as necessary) the playground equipment in all municipal parks to ensure they conform to current CSA safety standards and are accessible.</p> <p>To meet accessibility standards, it is recommended that a 2m wide pathway that surrounds the play equipment area and provides access to it from the park entrance and from all other facilities within the park be provided in existing parks. The pathway should be constructed with either compacted limestone screenings (least accessible) or a paved surface of asphalt or concrete (most accessible). Benches on concrete pads should be placed along the edge of the pathway with enough adjacent rest space to accommodate a wheelchair.</p>	Twp.		*	*	*	*

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.10.3	Wherever this has not been completed, remove the sand surface in all applicable playgrounds and replace with 'Fibar mulch' to a depth suitable for the fall height of the play equipment.	Twp.		*			
3.10.4	<p>As new Neighbourhood parks are acquired, designed and developed, include a children's play structure, unless the park is too small to accommodate one.</p> <p>To meet accessibility standards, provide a 2m wide pathway that surrounds the play equipment area and provides access to it from the park entrance and from all other facilities within the park. The pathway should be constructed with either compacted limestone screenings (least accessible) or a paved surface of asphalt or concrete (most accessible). Benches on concrete pads should be placed along the edge of the pathway with enough adjacent rest space to accommodate a wheelchair.</p>	Twp.		*	*	*	

Objective 3.11: Provide and Maintain Recreation Trails to Meet Growing and Changing Requirements.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.11.1	<p>As new municipal open space lands are acquired, including Natural Heritage Open Space that can support low impact recreation activities, extend the multi-use trail network associated with the Millbrook Valley Trails.</p> <p>For example: extend the Millbrook Valley Trail north from Station Trail at Station Park through Natural Heritage Open Space lands that will be acquired by the Township and into and through the future community that lies west of Towerhill South (CSU) and Towerhill North. That new north-south trail will be routed through parkland to be acquired by the Municipality in both subdivisions. A new trailhead should be established at County Road 10 north of the Municipal office and new fire hall.</p> <p>Other linkages and secondary trails can likely be established from the Towerhill South community and the future community to the west (CSU) through future Natural Heritage Open space lands to Station Trail and the Natural Heritage Open Space that contains a branch of the Baxter Creek in the vicinity of Brookside Street and McGuire Drive. That secondary trail would connect to a new trailhead at County Road 10 south of Millbrook South Cavan ES.</p>	Twp.	Millbrook Valley Trail Advisory Committee	*	*		

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.11.2	Wherever possible, connect parks, schools and other publicly available open spaces to the Millbrook Valley Trail network (core and secondary). Connections can be made via sidewalks, informal pathways, and paved or compacted limestone screening-surfaced pathways.	Twp.	Millbrook Valley Trail Advisory Committee	*	*	*	
3.11.3	As new multi-use trails are constructed, whenever possible, design and construct them to meet at least the minimum accessibility standards as per the Accessibility for Ontarians with Disabilities Act, 2005. That would include trail width, surfaces and bridge width.	Twp.	Millbrook Valley Trail Advisory Committee	*	*	*	

Objective 3.12: Provide and Maintain Waterplay Facilities to Meet the Recommended Provision Guideline.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.12.1	<p>Recommended provision guideline for a waterplay facility: 1 waterplay facility per 10,000 population</p> <p>Regularly monitor the use of the first waterplay facility. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>Special Note: It is anticipated that the value of waterplay facilities will increase as the average summer temperature rises. The demand for such facilities will be driven by health requirements and recreation demand.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p>	Twp.		*			*
3.12.2	In the near term, provide the first waterplay facility at the CMCC. It should be scaled to be a 'signature' facility.	Twp.	Public Health	*			
3.12.3	As the population nears full build-out, locate a second waterplay facility at Old Millbrook School Park.	Twp.	Public Health			*	

Objective 3.13: Provide and Maintain a Skateboard Facility.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.13.1	<p>Recommended provision guideline for a waterplay facility: 1 skateboard facility per community.</p> <p>A service/provision level of 400 ft² of skateboard facility per 1,000 population is an unofficial standard that is often used by facility planners.</p> <p>Regularly monitor the use of the proposed skateboard facility. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p>	Twp.		*			*
3.13.2	Provide a 4,000 - 5,000 ft² skateboard facility to meet current needs. Locate the facility at Old Millbrook School Park.	Twp.			*		
3.13.3	As the community grows toward 18,000, expand and upgrade the skateboard facility to 7,000 - 8,000 ft².	Twp.				*	

Objective 3.14: Provide and Maintain Community, Display and Pollinator Gardens.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.14.1	There is no recommended provision guideline for community, display and pollinator gardens. Gardens can be established in any park, with the scale of the garden matching the scale and prominence of the park.	Twp.					*
3.14.2	Maintain the community garden that is located in Old Millbrook School Park, along with the labyrinth.	Twp.					*
3.14.3	Provide at least one display and/or pollinator garden in the proposed downtown park.	Twp.		*			
3.14.4	Small display gardens can be established as part of the main (or only) entrance feature in any park. An example would be the main entrance to Highlands Park on both sides of the pathway leading into the park. At these entrances, the park sign should be integrated into the garden feature.	Twp.		*	*	*	*

Objective 3.15: Provide and Maintain Public Outdoor Performance Venues.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.15.1	<p>Recommended provision guideline for outdoor performance venues: One ‘principal’ public outdoor performance venue per community</p> <p>The term ‘principal’ is used to indicate the ‘main’ stage for outdoor community performances. This does not preclude a small gazebo or picnic pavilion becoming an occasional venue for a performance.</p> <p>This provision guideline is for ‘public’ outdoor performance facilities and recognizes the existence of the 4th Line Theatre (professional/specialized).</p> <p>Regularly monitor the use of the ‘principal’ public outdoor performance venue. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p>	Twp.		*			*
3.15.2	<p>Provide the ‘principal’ outdoor performance venue in the proposed new downtown park. Due to the small size of this new park, the audience apron of the performance venue should be designed and constructed so it can also be used for public gatherings, the farmers market and other community events that require a sizable, level and relatively hard-surfaced area. Facility location, features, design theme and audience capacity will be determined when the park is designed in 2024.</p>	Twp.		*	*		

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.15.3	Where appropriate, locate small gazebos and similar structures in most parks to provide shade and venues for picnics and small to medium-size gatherings. Where appropriate and desired, these facilities may also be used as venues for small musical performances.	Twp.		*	*	*	

Objective 3.16: Provide and Maintain a Public Boat Launch Facility.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.16.1	<p>Recommended provision guideline for boat launch facilities: 1 facility per community</p> <p>Given that there is only one park with frontage on the Otonabee River, there is currently only one opportunity for a boat launch facility within the Township.</p> <p>Regularly monitor the use of the boat launch facility.</p>	Twp.		*			*
3.16.1	<p>The recommendations for upgrade and maintenance of the Whitfield Landing Park and boat launch facility are repeated below (Refer also to Action 2.5.5).</p> <ul style="list-style-type: none"> ▪ Maintain and update as needed the current dock and launch ramp. Consider a cellular containment system to hold the ramp material (gravel) in place to provide a smooth trailer transition into the river. ▪ If demand warrants, consider widening the launch ramp to accommodate the simultaneous launch of two watercraft. 	Twp.		*	*		

Objective 3.17: Provide and Maintain Public Arenas to Meet the Recommended Provision Guideline.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.17.1	<p>Recommended provision guideline for public arenas: 1 ice surface per 12,000 population</p> <p>Regularly monitor the use of the ice surface in the CMCC. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p>	Twp.		*			*
3.17.2	<p>As the population of the Township approaches full build-out (18,000), estimate the amount of unmet local demand for a second ice surface. Also examine what is known about unmet demand for ice surfaces within the region. Research the plans of other communities within the region for any anticipated expansion of their ice surface supply.</p> <p>Determine if there is sufficient local demand for a second ice surface for a population approaching 18,000. If so, this facility may be located in the proposed future Cavan Monaghan sports park.</p> <p>However, there may be another opportunity to meet community needs for ice time via potential regional facilities. In that scenario, Township user groups would schedule ice time within a regional multi-surface arena complex. See Action 3.1.1.</p>	Twp.				*	

Objective 3.18: Provide and Maintain a Multi-Sport Field House.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.18.1	<p>Recommended provision guideline for a field house: 1 facility per community</p> <p>Regularly monitor the use of the field house. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p>	Twp.		*			*
3.18.2	<p>Note: A field house with an artificial turf field is not typically provided by small-population municipalities. The Township of Cavan Monaghan has set a precedent by allowing the Millbrook Arena to be used for indoor soccer and box lacrosse in the winter season.</p> <p>If the Township decides that a field house is a facility that should be provided at some time after the Millbrook Arena is decommissioned, there are at least three options to provide such a facility.</p> <p>Option One: The Township provides and maintains a field house which at a minimum would accommodate a 100' x 200' artificial playing surface as well as change rooms and other support components. If larger, this facility could also accommodate indoor tennis, pickleball, volleyball, etc. It would also be ideal for Ultimate Frisbee, sport training, day camps and other turf-based activities throughout the year. This facility would have to be the proposed Cavan Monaghan sports park. Ideally, the field house would be part of a larger facility that</p>	Twp.					

	<p>provides washrooms, changerooms, a meeting room, administration space, storage, a picnic facility, etc. for all groups who are using outdoor facilities (e.g., some combination of ball diamonds, rectangular fields and possibly other outdoor facilities as recommended in this Strategic Action Plan).</p> <p>Option Two: The Township invests in a joint venture to share a larger regional field house that would contain multiple 100' x 200' artificial turf playing surfaces. Time availability in the facility throughout the year would be based on the capital investment made by each municipality.</p> <p>Option Three: Allow indoor soccer practice in the double gymnasium proposed for the CMCC. Note: Given the number of competing programs, events and other uses of this facility, the hours per week available for the indoor program would be limited.</p>	Twp.	Regional partners Maple Leaf Cavan FC	*	*		
		Twp.	Maple Leaf Cavan FC	*	*		

Objective 3.19: Provide and Maintain an Older Adult Social/Recreation/Wellness Space.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.19.1	<p>Recommended provision guideline for older adult social/recreation/wellness centres: 1 facility per community</p> <p>Regularly monitor the use of the ice surface in the CMCC. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p>	Twp.		*			*
3.19.2	<p>In the near term, explore interest in establishing a volunteer-based older adult club or association. This would not be a formal advisory committee of Council, although that could be one of its functions. The main purpose would be to organize and promote programming and events of specific interest to older adults and their range of abilities.</p>	Twp.		*			

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.19.3	<p>Although older adults will utilize all components of the CMCC for a wide variety of programs and events, especially if the facility is expanded to include additional types of facilities (based on individual interests and abilities), a dedicated quiet, social 'home base' is typically required - especially for older seniors who are more interested in social interaction, wellness-related services and programs, as well as a meal program.</p> <p>Therefore, it is recommended that a suitable dedicated older adult space be integrated into the proposed expansion of the CMCC. This is not an immediate need and should not be initiated until an older adult club or association is well established in the community (see Action 3.19.2 and Chapter Six, Section 6.5.2). That group and a sample of older adults from across the Township should be engaged in determining the size and nature of the older adult component of the CMCC.</p> <p>This location is recommended because older adult programming will be enriched via a location within an expanded and more diverse CMCC.</p>	Twp.	Older Adult Club or Association		*	*	

Objective 3.20: Provide and Maintain a Suitable Venue(s) for the Creative Arts.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
3.20.1	<p>Recommended provision guideline for a creative arts centre: 1 facility per community</p> <p>Regularly monitor the use of the creative arts centre. Adjust the recommended provision guideline to meet any changes in demand and facility requirements.</p> <p>If the provision guideline needs to be adjusted, recalculate future facility requirements and timing.</p>	Twp.		*			*
3.20.2	<p>Work with the newly formed Green Hills Arts Council and individual artists to promote and provide an increasingly wide variety ‘introductory’ and ‘intermediate’ visual art programming and events.</p>	Twp.	<p>Green Hills Arts Council</p> <p>Individual artists</p>	*			*
3.20.3	<p>As current contracts for space expire, transform all but the Public Library and the Early ON Child and Family Centre at the Old Millbrook School building into a visual arts centre. Enlist the Green Hills Arts Council to assist with the transformation.</p>	Twp.	Green Hills Arts Council	*	*	*	

Strategic Direction Four: Provide Quality Recreation and Culture Programming and Community Events (including Tournaments).

Objective 4.1: As Demand Warrants, Gradually Increase the Quantity and Diversity of Culture and Recreation Programming

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
4.1.1	Continue to work with individuals, community-based groups and commercial service providers to utilize all of the facilities in municipal parks and buildings to offer culture and recreation programming that is in demand.	Twp.	Other providers	*			*
4.1.2	Gradually increase the number of programs and events that the Municipality directly provides, especially where demand is high and no other provider has come forward to offer the program – or where the quality and/or cost of a program provided by a third party does not meet the standards and/or expectations of the Municipality and/or the community.	Twp.	Other providers	*			*
4.1.3	Through direct and indirect means, gradually provide more programming for children, adults and older adults.	Twp.	Other providers	*			*
4.1.4	Through direct and indirect means, gradually provide more programming for the creative and the performing arts.	Twp.	Other providers	*			*

Objective 4.2: As Facilities Improve, Support More Sport Tournaments.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
4.2.1	As sports facilities improve, the ability to support winter and summer tournaments in the Township will increase. These tournaments will be organized by local sports groups and by groups from other communities who will rent Township facilities to host their tournaments. In both cases, there will be a positive economic impact on the Township from visiting teams.	Twp.	Other providers	*			*

Objective 4.3: As Facilities and Organization of the Arts Improve, Expand Cultural Tourism.

Actions		Implementation		Timing/Phasing			
		Lead	Support	2024-2028	2029-2035	Full Build-Out	Ongoing
4.3.1	As the ‘arts and culture’ role of the Municipality becomes more prominent, the local and regional arts community becomes more active and facilities improve, the opportunity for cultural tourism to flourish will increase. Types of programs and events include art in the park, a music series in the proposed downtown park, studio tours, art shows at the CMCC and Old Millbrook School, a partnership with 4 th Line Theatre to offer smaller-scale productions in downtown Millbrook, etc.	Twp.	Other providers	*			*

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Chapter Six: Supplemental Recommendations

6.1 Introduction

Chapter Six contains a number of documents/recommendations that are supplemental to the **Strategic Action Plan**. By their nature, their structure does not fit within the strategic plan structure. The supplemental recommendations comprise the following:

- Park/Open Space Classification System and Associated Planning Guidelines,
- Planning and Provision Guidelines for Culture and Recreation Facilities,
- Strategic Direction for the Future of the Millbrook Arena and Associated Lands,
- Strategic Direction for the Future of the Cavan Monaghan Community Centre and Associated Lands,
- Strategic Direction for Maple Leaf Park,
- Phased Capital Cost Estimate, and
- Funding and Financing Strategy.

6.2 Park/Open Space Classification System and Associated Planning Guidelines

The planning guidelines are intended to guide the implementation of Vision 2035 and inform parkland/open space policy in the new Township Official Plan. **Figure 6-1** contains the Park/Open Space Classification System and Associated Planning Guidelines.

It is recommended that Township Council adopt the Park/Open Space Classification System and Associated Planning Guidelines.

6.3 Provision Guidelines for Culture and Recreation Facilities

Provision Guidelines are recommended for all types of culture and recreation facilities. These guidelines have helped to assess the current adequacy of each type of facility. In fact, the degree of adequacy or inadequacy of current supply helped to shape the recommended provision guidelines. They were also used to project future facility needs in response to a growing and changing population. If demand changes substantially over time, some of the provision guidelines will have to be adjusted. Refer to **Figure 6-2**.

It is recommended that Township Council adopt the Provision Guidelines for Culture and Recreation Facilities.



Cedar Valley Park

Figure 6-1:

Park/Open Space Classification System and Associated Planning Guidelines, Township of Cavan Monaghan, 2023

Park/Open Space Classification	Preferred Size	Functional Requirements and Characteristics (Planning Guidelines)
<p>Community Parks</p> <p>Current Level of Provision: 5.91 ha/14.61 ac per 1,000 population</p> <p>Recommended Provision Guideline: 4.0 ha/9.88 ac per 1,000 population</p> <p>Note: The provision guideline is higher than typical because of the large amount of natural heritage land within the township, some of which will be incorporated into Community-level parkland.</p>	<p>This level of park can be any size but are typically larger than Neighbourhood parks and are large enough to accommodate multiple sports fields.</p>	<ul style="list-style-type: none"> ▪ The scale, size and appeal of the parks and other open spaces, as well as associated facilities in this category are intended to attract most visitors from across the Township and beyond. ▪ This category includes municipal parks, secondary schools, post-secondary education lands, conservation areas that can support low-impact public use, provincial open space lands (e.g., MNDF), golf courses and other similar types of open space. ▪ A secondary school or elementary school (or both) are sometimes located adjacent to a Community park – and ideally, the sites are developed into a joint open space campus where facilities are shared between the school and the community. ▪ Generally, this category of park/open space should incorporate outdoor and indoor facilities that are classified as ‘intermediate’ and higher in scale and quality such as: lit Level A diamonds, multiple lit tennis courts, lit Level A soccer pitches, a community centre, a picnic pavilion, a major waterplay facility, a service building (washrooms, change facilities, food concession), a display garden(s), a community garden, an outdoor fitness gym, a disc golf facility, pathways/trails, parking, and other suitable facilities and amenities. ▪ To create a community hub, it is appropriate to incorporate other municipal functions either on-site or in the immediate vicinity (e.g., public library, municipal office, early childhood centre, etc.). ▪ Typically, this level of park attracts day-use activities. ▪ Community parks should be predominantly table land. However, all or part of a Community park can have include natural heritage features (e.g., a wooded area, a watercourse, a wetland, a stormwater management pond, valley lands, and steeply sloped lands that are suitable for nature appreciation/study and tobogganing, as well as to provide visual and topographic relief. ▪ Generally, Community parks/open spaces should be large sites, but can include smaller sites such as a civic square, a small downtown park, a cenotaph, a small waterfront site, etc. ▪ Whenever possible, Community parks/open spaces should be linked to the municipal and regional trail/greenway system. ▪ If not an historic-based entity, the location should be influenced by criteria such as good roads, high visibility and adequate spatial distribution. ▪ Sports facilities within the park (especially lit facilities) should not directly abut residences. ▪ Ensure that playgrounds, sitting/viewing areas and picnic areas are well shaded. ▪ Development or rejuvenation of a Community park should be supported by a park master plan.
<p>Neighbourhood Parks</p>	<p>0.25 – 1.25 ha./0.62 – 3.1 ac.</p>	<ul style="list-style-type: none"> ▪ Neighbourhood parks are intended to serve the close-to-home recreation needs of a neighbourhood or part of a neighbourhood. ▪ The scale, size and appeal of the parks and facilities within this category are intended to attract <i>mostly</i> nearby residences (within five-minute walking distance or 600-800 metres), predominantly for less organized, passive leisure activities. Children should not have to cross a busy street to access a Neighbourhood park.

Park/Open Space Classification	Preferred Size	Functional Requirements and Characteristics (Planning Guidelines)
<p>Current Level of Provision: 0.2 ha/0.5 ac per 1,000 population</p> <p>Recommended Provision Guideline: 0.5 ha/1.24 ac per 1,000 population</p>		<ul style="list-style-type: none"> ▪ Associated open spaces include elementary schools, church sites with turfed and usable open space, and associated open space linkages and walkways. ▪ Neighbourhood parks should incorporate outdoor facilities that suit the scale and role of Neighbourhood parks (e.g., a play structure, a drinking fountain, internal pathways, a sitting area/gazebo/sun shelter, a basketball court/multi-sport pad, a natural skating rink, a community or sensory garden, sitting areas, etc.). ▪ For the type and scale of recommended facilities and uses, parking is typically not required in a Neighbourhood park. ▪ Ensure that playgrounds, sitting/viewing areas and picnic areas are well shaded. ▪ Whenever possible, Neighbourhood parks should be linked into the trail system. ▪ Ensure that a <i>minimum</i> of 25% of the perimeter of the site of the park fronts onto a street, and most of the park is visible from the street(s). ▪ Unless required for safety, the street perimeter should not be fenced, although some form of border treatment could be incorporated into the street edge to define the park boundary. ▪ Most or all of the site should be table land quality. However, a Neighbourhood park can contain treed areas and other natural heritage features. ▪ Development of Neighbourhood parks should be supported by a park master plan.
<p>Natural Heritage Open Space</p> <p>Current Level of Provision: 2.67 ha/6.6 ac per 1,000 population</p> <p>No recommended provision guideline.</p>	No size parameters	<ol style="list-style-type: none"> 1. Since the Township has acquired a good deal of this type of land through the development process and additional natural heritage lands will be acquired via future developments, a separate category of public parkland/open space has been created. 2. Although they are a separate category of public open space, natural heritage lands can be found in some Community-level parkland (e.g., Peach Park, Maple Leaf Park). When the lands adjacent to Old Millbrook School Park are designated as ‘parkland’ and added to that park, it will also contain a large amount of natural heritage features. 3. A good deal of the lands that are classified as Natural Heritage are entirely or mostly sensitive/fragile in nature – and will only be able to support scientific research. However, some of these lands are not quite as sensitive and will be able to accommodate low impact uses such as walking, hiking, bicycling and cross-country skiing on trails; geocaching; picnicking in designated areas; and nature appreciation.

Figure 6-2: Provision Guidelines for Culture and Recreation Facilities, Township of Cavan Monaghan, 2023

Facility Category and Supply (parks, schools & other providers)	Current Level of Provision (based on est. 2023 pop. of 10,300)	Recommended Provision Guideline	Current (2023) Shortfall (-) or Surplus (+)	Additional Facilities Required for Projected Full Build-out Pop. of 18,000
Rectangular Fields/Soccer Pitches 3 Level A fields (parks & schools) 4 Level B fields (schools – fair quality) 5 Level C fields (schools – unusable)	1 Level A field:3,433 pop. 1 Level B field:2,575 pop. No useable Level C fields	1 Level A field:5,000 pop. 1 Level B field:5,000 pop. 1 Level C field:5,000 pop.	+ 1 Level A fields + 2 Level B fields + 2 Level C fields	+ 0.6 Level A fields (parks & schools) No additional Level B fields + 3.6 Level C fields (parks & schools)
Ball Diamonds 0 Level diamonds A 2 Level B diamonds (park) 1 Level C diamond (school – under-sized)	No Level A diamonds 1 Level B diamond: 5,150 pop. 1 Level C diamond:10,300 pop.	1 Level A diamond: 10,000 pop. 1 Level B diamond: 10,000 pop. 1 Level C diamond: 5,000 pop.	- 1 Level A diamond + 1 Level B diamond - 1 Level C diamond	+ 1.8 Level A diamonds (parks) no additional facilities + 1 Level C diamond (parks & schools)
Waterplay Facilities No waterplay facilities	No waterplay facilities	1 waterplay facility:10,000 pop.	- 1 waterplay facility	+ 1.8 waterplay facilities
Arenas 1 ice surface (CMCC)	1 ice surface:10,300 pop.	1 ice surface:12,000 pop.	Adequate supply	+ 0.5 ice surfaces
Tennis Courts 2 lit (school) (poor quality)	1 lit tennis court:5,150 pop.	1 lit tennis court:5,000 pop.	Adequate supply	+ 1.6 lit tennis courts (parks & schools)
Pickleball Courts No outdoor courts	No pickleball courts	1 lit pickleball court:3,000 pop.	+ 3.4 lit pickleball courts	+ 6 lit pickleball courts (park)
Basketball/Multi-Sport Courts 3 full courts (parks & schools) 1 half court (park)	1 full basketball court:2,943 pop. (assumes 3.5 existing courts)	1 full basketball court:3,000 pop.	Adequate supply	+ 3 basketball courts (parks & schools)
Beach Volleyball Courts No beach volleyball courts	No beach volleyball courts	1 beach volleyball court:5,000 pop.	- 2 Beach volleyball cts.	+ 3.6 beach volleyball courts (park)
Skateboard Facilities No skateboard facility	No skateboard facility	1 skateboard facility:community	-1 skateboard facility	+ 1 skateboard facility (park)
Outdoor Fitness Gym 3 (parks & church)	1 outdoor fitness gym:3,433 pop.	1 outdoor fitness gym:5,000 pop.	+ 1 Outdoor fitness gym	+ 0.6 outdoor fitness gyms
Playgrounds 10 (parks, schools, church)	1 playground:1,050 pop.	1 playground: 1,000 pop.	Adequate supply	+ 8 playgrounds (parks, schools, other)
Picnic Pavilions 2 Picnic Pavilions	1 picnic pavilion:5,150 pop.	1 picnic pavilion:3,000 pop.	- 1 picnic pavilion	+ 4 picnic pavilions
Boat Lunch Facilities 1 boat launch (park)	1 boat launch:10,300 pop.	1 boat launch per community	Adequate supply	No additional facilities

Outdoor Performance Venues No public outdoor performance venues	No public facilities	1 principal public venue:community	- 1 public venue	+ 1 public outdoor performance venue
Indoor Performance Venues No public indoor performance venues	No public facilities	1 public venue:community	- 1 public venue	+ 1 public indoor performance venue
Creative Art Venues No public creative art venues	No public creative art venues	1 public venue:community	- 1 public venue	+1 public creative art venue
Gymnasia No gymnasia	No gymnasium	1 gymnasium:community	- 1 gymnasium	+ 1 gymnasium
Fitness Centres No fitness centre	No fitness centre	1 fitness centre:community	- 1 fitness centre	+ 1 fitness centre
Multipurpose/Program Rooms 4 public & 5 commercial facilities	1 public facility:2,575 pop.	1 multipurpose room:2,500 pop.	Adequate supply	+ 3.2 multipurpose/program rooms
Indoor Walking Tracks 1 indoor walking track (CMCC)	1 indoor walking track:10,300 pop.	1 indoor walking track:community	Adequate supply	
Older Adult Centre No older adult centres	No older adult centres	1 older adult centre:community	- 1 older adult centre	+ 1 older adult centre
Field House 1 temporary facility (Millbrook Arena)	1 temporary facility:10,300 pop.	1 field house:community	Temporarily adequate	+ 1 field house
Outdoor Running Track 1 outdoor running track (school – poor quality)	1 outdoor running track:10,300 pop.	1 outdoor running track: community	Adequate supply	No additional facilities

6.4 Strategic Direction for the Future of the Millbrook Arena and Associated Lands

As noted earlier, as part of this Plan and through separate studies, an in-depth assessment of the structural, electrical, mechanical aspects of the building, a designated substance survey, and a functionality assessment of the 50+ year old Millbrook Arena were completed between 2019 and 2023. The results of these studies are included in the Background Report and under separate cover.

Considerable community engagement associated with this Plan (household survey, user group surveys, a Community Forum and second survey, and follow-up discussions with user groups) concluded that the preferred option of about 75% of those engaged in the process favoured decommissioning the arena and replacing it with a signature downtown park in the near future. An important caveat for many is the an appropriate opportunity to accommodate existing uses of the arena be found before the building is decommissioned.

On June 5, 2023, Cavan Monaghan Council passed the following resolution:

- That staff be directed to commence planning for the creation of a community park on the Millbrook Arena lands; and
- That the existing users of the Millbrook Arena be permitted to use the existing facility in its current state until the final plans for the community park are approved by Council or that the facility becomes a health and safety concern; and

- That Council's direction be carried forward in Phase Two of the Parks and Recreation Plan – Vision 2035.
5. In Strategic Direction #3: Provide Quality Recreation and Culture Facilities to Meet Growing and Changing Needs, various types of facilities were identified as potential candidates to be considered for this park. That emerging list of facilities and features will need to be fully evaluated in Phase Three of this planning process. It was decided not to list candidate facilities here so as not to overly influence the upcoming community engagement and planning process in 2024.

The 2013 Millbrook Revitalization Study also provided some general directions regarding the nature of this park. See **Figure 6-3** on the next page for the broad concept for this park that was contained in that study. The graphic illustrates the potential lands that may be associated with the park. The design concept was left intentionally vague to allow for further demand assessment and community engagement regarding its purpose and composition.

An analysis of the site and adjacent lands will identify the exact extent of the park. Opportunities and constraints will have to be researched before deciding about potential facilities and designing the park. The demand research conducted for Vision 2035 should also inform the content and design of the park.



Figure 6-3: From the Millbrook Downtown and Streetscape Revitalization, 2013

6.5 Strategic Direction for the Cavan Monaghan Community Centre and Associated Lands

6.5.1 Introduction

The community engagement, demand research and preliminary site and facility analysis recommends the following strategic direction for the Cavan Monaghan Community Centre (CMCC) and associated undeveloped lands.

This initial list of indoor and outdoor facilities and features will be further evaluated through additional community engagement, and facility and site analysis as part of proposed Phase Three of this planning project.

The main deliverable will include at least the following:

- Rationale for the recommended facilities (including the results of the focused community engagement process, any other demand research, and a more in-depth facility and site analysis);
- A conceptual design for an enlarged community centre and a conceptual site plan for the remaining portion of the property associated with the CMCC;
- Suggestions for phasing;
- Broad financing strategy; and
- An estimate of capital cost.

6.5.2 Potential Building Expansion

As demand warrants over the next ten years and beyond, expand the Cavan Monaghan Community Centre. It may be necessary to phase the expansion - with one or the other main components proceeding first. Regardless of which anchor

facility is provided first, changerooms and some of the other common elements will be required in Phase One.

At this time, the following components are the most likely candidates to expand the CMCC. Although a second ice surface was indicated in the initial design of the CMCC and there will likely be sufficient demand for a second ice surface by full build-out, current community opinion suggests that other types of facilities will provide more value to a wider segment of the community in the medium term. Therefore, other facilities have priority over a second ice pad. Opportunities for additional indoor ice may become available within the region, likely through a partnership(s). See **Action 3.1.1**.

Candidate Indoor Facility Components to be Considered:

- **Single or double gymnasium** – modified to also be a public assembly space and occasional performance facility. To support the performance facility, improved acoustics, a portable stage, enhanced/specialized lighting and sound, a 'green room', and other features to be determined will be required).
- **Fitness/wellness centre** (size and features TBD in Phase Three)
- **Changerooms** to support use of the existing aerobic/dance studio, and the proposed gymnasium and the strength and conditioning gym.
- **Flexible, multi-purpose spaces** to support culture and recreation activities and meetings (contiguous/dividable – number and size TBD in Phase Three).
- **A dedicated space for older adults** (who will also use all of the other components of the CMCC). See **Action 3.19.3**.

- **Additional office space** (administration, program and maintenance staff).
- **Storage** to support the original building and all new facilities and their uses.
- **Additional parking** will be required to support existing and new uses.

6.5.3 Candidate Outdoor Facilities

Since the CMCC is a signature facility serving the entire Township, the outdoor facilities located there should be scaled accordingly and have community-wide appeal. However, because the developing residential community to the west (Towerhill North) does not have any neighbourhood parkland within the southern half of the development area, the area north of the community centre building will have to double as a Neighbourhood and a Community park. Therefore, facilities typical of a Neighbourhood park and a Community park should be included.

Fortunately, some of the facilities typical of a Neighbourhood park have been provided as part of the community centre development to date:

- playground,
- small-scale outdoor fitness gym,
- sitting areas, and
- display garden.

It is recommended that the remaining area north, northwest and west of the proposed expanded community centre building be designated for additional recreation facilities to meet both neighbourhood and Township-wide needs.

To create sufficient level land in the area directly south of the water tower, it is recommended that a retaining wall be installed along the northwestern edge/corner of the park property.

The following types of **additional** facilities should be located in this area (if the eventual building footprint permits):

- a signature waterplay facility
- 4 pickleball courts with room set aside to expand to 6 and then 8 if demand warrants
- a basketball/multi-sport court
- a tennis court (with room to add another later and light)
- 4 beach volleyball courts (phased 2+2)
- a gazebo/shade structure/picnic pavilion
- pathways that connect the facilities (limestone screenings or paved)
- benches located strategically along the pathways, each bench with a shade tree
- other shade trees

Pedestrian Link - It will be essential to provide a lit, hard-surface pedestrian/bicycle link from all of the facilities at the CMCC to the residential community of approximately 2,000 people that is planned for the area directly adjacent to the community centre on the west (Towerhill North).

Feasibility Analysis - Before proceeding with the proposed expansion, complete a feasibility analysis to further assess current and predict future demand for each proposed component, determine the size and characteristics of each component to meet current and future demand, estimate capital and operating costs, explore opportunities for capital funding and partners, and provide an implementation strategy.

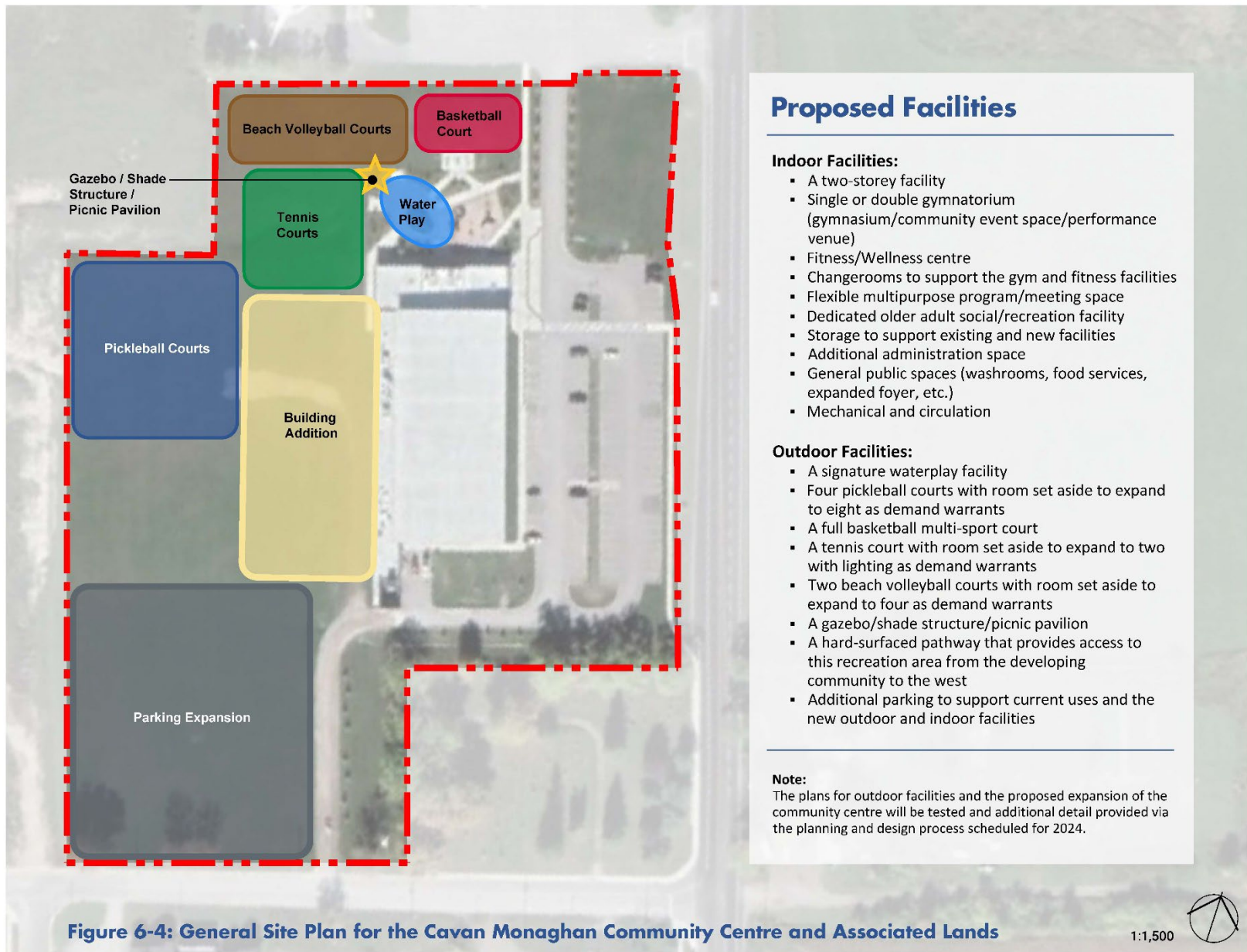
The feasibility analysis should also determine if there is sufficient demand for any other facility components that may be able to be included in Phase One or Two of facility expansion and site development.

Based on the above and any other input, prepare a conceptual plan for the remaining lands at the Cavan Monaghan Community Centre and the proposed expansion of the community centre.

This task is proposed for 2024 as Phase Three of this planning process.

See **Figure 6-4** for a graphic illustration of the initial thinking about the possible configuration of additional outdoor facilities at the CMCC and an approximate footprint for building expansion. The 2024 planning and design process will

determine the size and orientation of the indoor facilities which will adjust the generalized building footprint that is shown in **Figure 6-6**. The eventual building footprint and required parking to support existing and new uses will determine the area remaining for outdoor facilities. That may impact what is proposed for outdoor facilities.



▪ Strategic Direction for Maple Leaf Park

Action 2.5.1 recommended that when the ball diamonds are rebuilt at the proposed new sports park, a full-size, adult soccer pitch be constructed in place of the ball diamonds. It was also recommended that support facilities be improved to include bleachers, change rooms, more washrooms, a food service, a second playground, and improved on-site pedestrian circulation.

To ensure that the additional soccer pitch would fit in place of the ball diamonds, a high-level facility-fit exercise was completed (see **Figure 6-5**).

This should not be considered a conceptual design for Maple Leaf Park, but rather to illustrate how a third soccer pitch could be located in the park.

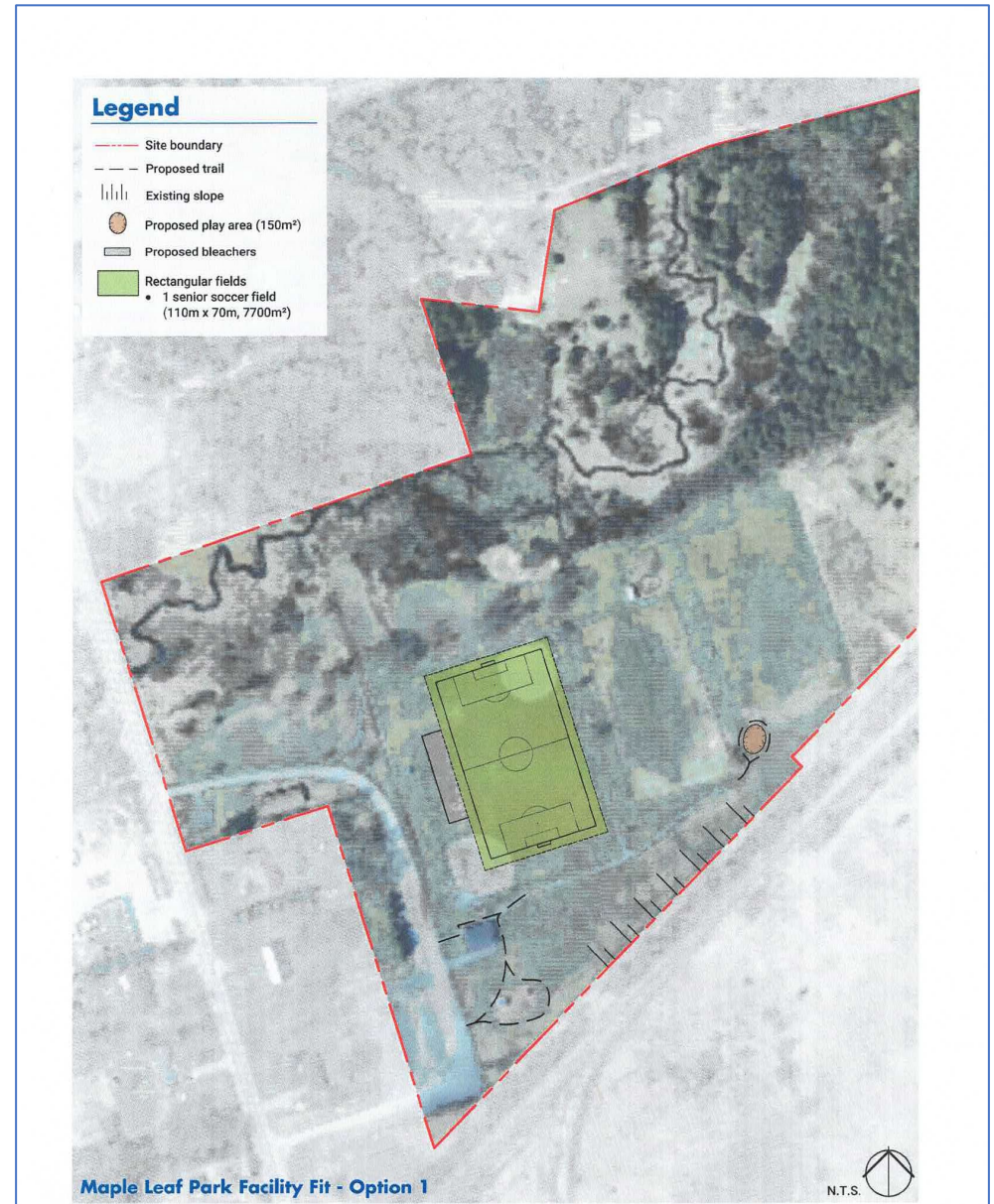


Figure 6-5: Facility-Fit Exercise Illustrating a Full-Size Adult Soccer Pitch Replacing the Ball Diamonds and a Proposed Second Playground

6.7 Phased Capital Cost Estimate

For new parks and facilities, as well as improvements to existing parks and facilities.

Will be prepared after the Community Forum.

6.8 Funding and Financing Strategy

6.8.1 Principal Sources of Funding and Financing:

(These sources will be described more fully for the next draft.)

Ontario Trillium Foundation grants

Development Charges

Park Reserve Account

Federal/provincial grant programs

Sponsorship and naming rights (entire buildings, individual components of buildings, entire parks, individual outdoor facilities)

Fundraising

Bequeaths

Municipal taxes

Municipal debentures

Proceeds from the sale of any surplus/redundant parkland

6.9 First Steps Toward Implementation

An overview of the first steps to begin implementation of Vision 2035 will be prepared for the next version of this report. They'll focus on the 2024-2025 period – and will include policies, priority administration/service delivery initiatives, priority park and facility planning and design initiatives, priority park and facility development, and enhanced programming and events.

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Appendix A: National and Provincial Policy Directions

Recently, a national policy paper and an Ontario charter were developed to influence the way individuals, communities and decision-makers think about parks and culture and recreation services - and the critical roles that they play in enhancing individual, community, economic and environmental wellbeing in communities across the country.

A.1 A Renewed Framework for Recreation in Canada 2015

A Framework for Recreation in Canada 2015 and Pathways to Wellbeing are companion documents that recommend:

- a renewed definition of recreation,
- a wellbeing-based vision for recreation in Canada,
- values and principles of operation, and
- goals and priorities for action.

The document also highlights key challenges and opportunities, as well as important benefits of parks, recreation and culture. It also discusses the convergence and collaboration of various key strategies and frameworks that address interrelated public policy at the national, provincial and local levels. The paper speaks to “the re-visioning of recreation’s capacity for achieving wellbeing, and its potential to address challenges and troubling issues such as increasing sedentary living and obesity, decreased contact with nature, and inequities that limit recreation opportunities for some population groups”. The paper notes that to accomplish that “requires a clear understanding and commitment to a shared

vision, values and goals, as well as the development and implementation of action plans”.

National Challenges and Opportunities

To varying degrees, all of these challenges and opportunities apply to Cavan Monaghan and the wider region.

- **demographic changes** – an aging population, a population that is increasing in diversity, rapid urbanization (80% of Canadians live in cities), and small and decreasing populations in rural areas.
- **challenges to health** – negative trends include increases in sedentary living/obesity, chronic diseases such as diabetes and heart disease, and mental health (depression and youth suicide).
- **economic inequities** – increasing income inequity is leading to decreasing access to recreation for those most in need.
- **social challenges** – many social changes have compounded feelings of isolation and negatively affected civic involvement, social connectedness, community engagement and social cohesion.

- **new and emerging technologies** – the recreation field is challenged to access and keep up with rapidly changing technologies and the increasingly time spent in sedentary and solitary pursuits.
- **the infrastructure deficit** – most communities have significant infrastructure deficits leading to reduced ability to realize the benefits of recreation.
- **threats to the natural environment** – are reducing nature-oriented spaces and places where people can enjoy recreational experiences. Growing threats to the natural environment have made the role of environmental stewardship increasingly important.

The Benefits of Recreation

The well documented evidence of the personal, social, economic and environmental benefits of culture and recreation and exposure to nature suggest that recreation and parks can address many current and future challenges through policies and practices that:

- enhance mental and physical wellbeing,
- help to build strong families and communities,
- help people connect with nature, and
- provide economic benefits by investing in parks, culture and recreation.

A Renewed Definition of Recreation:

Recreation is the experience that results from freely chosen participation in physical, social, intellectual, creative and spiritual pursuits that enhance individual and community wellbeing.

A Wellbeing-based Vision for Recreation in Canada

We envision a Canada in which everyone is engaged in meaningful, accessible recreation experiences that foster:

- individual wellbeing,
- community wellbeing, and
- the wellbeing of our natural and built environments.

Values (deeply held beliefs that guide decision-making, management and delivery of policies and practices):

- i) Public Good (access to all),
- ii) Inclusion and Equity (everyone is welcomed and valued),
- iii) Sustainability (the delivery system, and the natural and built resources), and
- iv) Lifelong Participation.

Principles of Operation ('rules of the road' for how the recreation field carries out its business):

1. Outcome-driven,
2. Quality and Relevance,
3. Evidence-based,
4. Partnerships and Collaboration, and
5. Innovation.

Goals and Priorities

- **Active Living** - Foster active living through physical recreation.
- **Inclusion and Access** - Increase inclusion and access to recreation for populations that face constraints to participation.
- **Connecting People and Nature** - Help people connect to nature through recreation.
- **Supportive Environments** - Ensure the provision of supportive physical and social environments that encourage participation in recreation and build strong, caring communities.
- **Recreation Capacity** - Ensure the continued growth and sustainability of the recreation field.

A.2 The Charter for Recreation and Parks in Ontario

The national philosophy and policy direction is reflected in the 2009 Charter for Recreation and Parks in Ontario which, in part, states that “everyone in Ontario has a right to **quality, accessible and inclusive** recreation and parks services in their communities – services that are essential for the health of Ontarians, the quality of life in our communities, and the sustainability of our environment”.

Every citizen in Ontario has the right and freedom to:

1. **Participation** – in safe, affordable and quality recreation programs that are in harmony with the diversity of the community.
2. **Active Living** – be physically active through participation in both organized and informal sport and recreation activities.

3. **Access to Nature and the Outdoors** – experience nature and access open spaces within their communities.
4. **Enriching Experiences** – experience the arts, cultural heritage, sport and recreation activities in their communities.
5. **A Welcoming and Inclusive Community** - be included in activities that build strong communities, engaged citizens and a healthy family life.
6. **Engagement** – be engaged in the planning of recreation and parks in their communities and to participate in volunteer activities.

Recreation and parks can help us to overcome the significant challenges facing our communities today, including physical inactivity and the rising cost of health care, a rise in youth violence and the protection of our environment.

A.3 The Scope of Vision 2035

Although slightly broader in scope than the renewed definition of 'recreation' defined in the **Framework for Recreation in Canada 2015**, Vision 2035 embraces the important role of enhancing wellbeing for individuals, the community, and the built and natural environments. Vision 2035 also embraces the intent of the Charter for Recreation and Parks in Ontario.